This is a published notice on the Find a Tender service: https://www.find-tender.service.gov.uk/Notice/038265-2025

Tender

Provision of a Foster Panel Chairperson

Caerphilly County Borough Council

UK4: Tender notice - Procurement Act 2023 - view information about notice types
Notice identifier: 2025/S 000-038265
Procurement identifier (OCID): ocds-h6vhtk-05512a (view related notices)
Published 8 July 2025, 2:21pm

Scope

Reference

CCBC/PS2829/25/TY

Description

Caerphilly County Borough Council, Social Services Department (The Council) is tendering an opportunity for the provision of a foster panel chairperson who is a suitably qualified individual (the Service Provider) to act as the Independent Chair of the Council's Foster Panel in line with the requirements set out in PART 5 of The Regulated Fostering Services (Wales) Regulations 2019.

The membership requirements, terms of reference and functions of fostering panels are set out in: The Regulated Fostering Services (Services Providers and Responsible Individuals) (Wales) Regulations 2019; Regulation and Inspection of Social Care (Wales) Act 2016; The Fostering Panels (Establishment and Functions) (Wales) Regulations 2018; the National Minimum Standards for Fostering Services 2011 and; the Children Act 1989 Guidance and Regulations Volume IV - Fostering Services 2011.

Aims of the Service

The overall aims of this provision are:

• To Chair the Council's Fostering Panel.

• To ensure that the Panel remains in line with regulations, policy and legislation.

• To ensure the Panel members are aware of their roles and to facilitate the involvement of all Panel members.

• To make clear, evidenced recommendations.

• To ensure the Panel is efficient and professional, and to provide clarity where required.

The Service Provider will act as the independent Chair of the Fostering Panel and be available to chair the panel on a fortnightly basis as set out in advance by the Council

Full Details can be found in the tender documents (ITT)

The Evaluation criteria shall follow a three-stage process as outlined below

Selection Criteria Pass/Fail

Quality 80%

Price 20%

Quality Criteria will be divided into categories consisting of the following sub-criteria and weightings:

Tender Response 30

Presentation 40

Interview 30

Full details are outlined in the tender documents (ITT)

Tender documents can be found on Proactis Plaza the Councils e-tendering solution.

Total value (estimated)

- £65,000 excluding VAT

- £77,800 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2034

- 9 years

Main procurement category

Services

CPV classifications

- 85300000 - Social work and related services

- 85000000 - Health and social work services

Contract locations

- UKL16 - Gwent Valleys

Participation

Particular suitability

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

21 July 2025, 12:00am

Tender submission deadline

28 July 2025, 12:00am

Submission address and any special instructions

https://supplierlive.proactisp2p.com/Account/Login#

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type
Quality	Quality 80%	Quality
Price	Price 20%	Price

Weighting description

Quality

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Contracting authority

Caerphilly County Borough Council

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Contact name: Helen Sellwood

Telephone: 01443863283

Email: sellwhl@caerphilly.gov.uk

Website: http://www.caerphilly.gov.uk

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales