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Tender

## **Insurance Cover**

Jobs and Business Glasgow

F02: Contract notice

Notice identifier: 2025/S 000-038185

Procurement identifier (OCID): ocds-h6vhtk-055aff

Published 8 July 2025, 11:48am

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Jobs and Business Glasgow

Ladywell Business Centre, 94 Duke Street

Glasgow

G4 0UW

### **Contact**

JBG Procurement Team

### **Email**

[procurement@jbq.org.uk](mailto:procurement@jbq.org.uk)

### **Telephone**

+44 3001232898

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<http://www.jbg.org.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA16584](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA16584)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from another address:

James Hallam Limited

Glasgow

**Email**

[shelley.brennan@jameshallam.co.uk](mailto:shelley.brennan@jameshallam.co.uk)

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Tenders or requests to participate must be submitted to the following address:

James Hallam Limited

Glasgow

**Email**

[shelley.brennan@jameshallam.co.uk](mailto:shelley.brennan@jameshallam.co.uk)

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Economic Development

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Insurance Cover

Reference number

JBG25005

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Jobs and Business Glasgow (JBG) requires the organisation's assets and activities to be adequately covered by insurance provided by reputable and regulated insurers. Any subsidiary company of JBG must also be covered.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Property Owners

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66515200 - Property insurance services
- 66515000 - Damage or loss insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

As stated in the procurement documents.

### **II.2.5) Award criteria**

Quality criterion - Name: As stated in the procurement documents. / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2025

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please see the Procurement Documents.

## **II.2) Description**

### **II.2.1) Title**

Management Liability

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66516000 - Liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

As stated in the Procurement Documents.

### **II.2.5) Award criteria**

Quality criterion - Name: As stated in the Procurement Documents. / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2025

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to 12 months.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

As stated in the Procurement Documents.

## **II.2) Description**

### **II.2.1) Title**

Professional Indemnity

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66516500 - Professional liability insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

### **II.2.4) Description of the procurement**

As stated in the Procurement Documents.

### **II.2.5) Award criteria**

Quality criterion - Name: As stated in the Procurement Documents. / Weighting: 40

Price - Weighting: 60

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2025

End date

30 September 2026

This contract is subject to renewal



Yes

Description of renewals

Option to extend for up to 12 months.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 3

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

As stated in the Procurement Documents.

## **II.2) Description**

### **II.2.1) Title**

Engineering Inspection

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 66519200 - Engineering insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKM82 - Glasgow City

#### **II.2.4) Description of the procurement**

As stated in the Procurement Documents.

#### **II.2.5) Award criteria**

Quality criterion - Name: As stated in the Procurement Documents. / Weighting: 40

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 October 2025

End date

30 September 2026

This contract is subject to renewal

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Options: No

### **II.2.13) Information about European Union Funds**

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### **II.2.14) Additional information**

As stated in the Procurement Documents.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Submissions in respect of Lots 1, 2 and 3 will only be accepted from insurers regulated by the Financial Conduct Authority (FCA) to underwrite insurance business in the UK.

Submissions in respect of Lot 4 will also be accepted from suppliers who are UKAS accredited to provide the relevant services.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Credit Rating: Bidders in respect of Lots 1, 2 and 3 must be rated at least “A minus (-)” with Standard & Poor's or equivalent rating with another ratings provider.

Insurance: Bidders must hold, or commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance stated in the Contract Notice.

Minimum level(s) of standards possibly required

Credit Rating: Rated at least “A minus (-)” with Standard & Poor's or equivalent rating with another ratings provider.

Insurance: Employer's (Compulsory) Liability Insurance = 5,000,000 (five million) GBP; Public Liability Insurance = 10,000,000 (ten million) GBP; and Professional Indemnity Insurance = 5,000,000 (five million) GBP.

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

The Insurer(s) shall be required to enter a tripartite relationship with the Contracting Authority and its Insurance Broker.

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 August 2025

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

13 August 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Approximately 3-4 months before the end of this contract (including any applicable extension).

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please refer to the Procurement Documents. Please note that submissions must be made to the Contracting Authority's Insurance Broker via email ([shelley.brennan@jameshallam.co.uk](mailto:shelley.brennan@jameshallam.co.uk)).

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=802608](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=802608).

(SC Ref:802608)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom