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Tender

Contract for Custom Clearance Along with Freight and Logistic Services to the British High Commission (BHC), New Delhi

Foreign, Commonwealth and Development Office

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-038179

Procurement identifier (OCID): ocids-h6vhtk-055afa

Published 8 July 2025, 11:42am

Scope

Reference

CPG-12499-2025

Description

The supplier is responsible for handling all import/export documentation, customs clearance, and duty assessments in compliance with regulations. They must manage the transportation, loading/unloading, packing/unpacking, and storage of goods-including furniture, white goods, and heavy materials-between various BHC properties. Adequate vehicles, equipment, and manpower must be provided for safe and efficient movement, including specialized handling like rope systems for overhangs. Temporary storage and proper packing materials are also to be arranged as needed.

Total value (estimated)

- £75,080 excluding VAT
- £88,595 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

The contract has a provision of further extension of 2 years, depending upon requirement of services and feedback of the service provider

Main procurement category

Services

CPV classifications

- 63521000 - Freight transport agency services

Contract locations

- IN - India
-

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

18 July 2025, 5:00pm

Tender submission deadline

25 July 2025, 5:00pm

Submission address and any special instructions

Your tender must be submitted via the FCDO's e-sourcing portal (<https://fcdo.bravosolution.co.uk/web/login.html>) in accordance with the attached ITT Instructions. Tenders submitted by any other means will not be accepted. Please also note the requirement to register and submit commonly used information on the Central Digital Platform as described in the instructions for completing the invitation to tender. Important information for all Potential Suppliers: In order to participate and gain access to the Invitation ToR Tender documentation in relation to this procurement, potential suppliers should access the FCDO's e-sourcing portal (link provided above). Once logged in, search for Project Reference No. 12361. If a potential supplier is not registered on the portal, click the 'Click here to register!' button, and follow the on-screen instructions to complete registration. Please note the portal operates a Two-Factor Authentication (2FA) login process and unregistered suppliers should read the guidance document available on the portal home page. Registration take approximately 5 minutes and is free of charge.

Tenders may be submitted electronically

Yes

Award criteria

Technical criteria is given 60% and Commercial criteria is given 40% of the total. Marks of technical evaluation will be given out of 240 and commercial evaluation marks will be given out of 160. There are multiple technical evaluation question included in Annexure - A along with its weightage of each question.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Foreign, Commonwealth and Development Office

- Public Procurement Organisation Number: PXRR-8771-PHVX

King Charles Street

London

SW1A 2AH

United Kingdom

Contact name: Nikhil Kalra

Email: SouthAsia.Procurement@fcdo.gov.uk

Website:

<https://www.gov.uk/government/organisations/foreign-commonwealth-development-office>

Region: UKI32 - Westminster

Organisation type: Public authority - central government