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Tender

## **Housing Fire Safety Equipment Servicing and Maintenance**

Woking Borough Council (WBC)

F02: Contract notice

Notice identifier: 2024/S 000-038104

Procurement identifier (OCID): ocds-h6vhtk-04bea8

Published 26 November 2024, 10:02am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Woking Borough Council (WBC)

Civic Office

Woking

#### **Email**

[procurement@woking.gov.uk](mailto:procurement@woking.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ25 - West Surrey

#### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/wokingboroughcouncil.aspx/Home>

Buyer's address

<https://in-tendhost.co.uk/wokingboroughcouncil.aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/wokingboroughcouncil.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/wokingboroughcouncil.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing Fire Safety Equipment Servicing and Maintenance

Reference number

00000029-2024

#### **II.1.2) Main CPV code**

- 50700000 - Repair and maintenance services of building installations

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Regular servicing and reactive maintenance to the fire panels, alarms and fire extinguishers within the Council's housing stock. The contract includes minor remedial works arising from the inspections. This Contract shall include the following Services: • Resident Liaison • Statutory testing of schedule equipment • Maintaining of records and certification • Design and scoping of remedial works

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 50700000 - Repair and maintenance services of building installations

#### **II.2.3) Place of performance**

NUTS codes

- UKJ25 - West Surrey

Main site or place of performance

Working

#### **II.2.4) Description of the procurement**

This Contract shall include the following Services: • Resident Liaison • Statutory testing of schedule equipment • Maintaining of records and certification • Design and scoping of remedial works

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

Rolling 1 year extensions for a maximum contract term of 10 years

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 January 2025

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

6 January 2025

Local time

2:00pm

Place

Woking Borough Council

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

The Council's needs and requirements for the Contract are included in the procurement documentation. It should be noted that the Council is under significant financial pressure and is facing an affordability challenge for this contract. As such, this procurement process is seeking innovative proposals to aid the Council in lowering the contract price whilst seeking to maintain a good quality standard for residents. TUPE will not apply to this procurement. Full details of the scope and requirements for the opportunity will be set out in the tender documentation to be issued by the Council. The procurement is being managed through the Council's procurement portal Intend. The Council reserves the right to abandon this procurement process at any stage following the publication of this Notice and/or not to award any contract in respect of this Notice. The Council further reserves the right to award only part of the opportunity described in this Contract Notice, and/or to omit any part of the Services at any stage and to require bidders to adjust their solutions accordingly. All applicants are solely responsible for their costs and expenses incurred in

connection with the preparation and submission of the Selection Questionnaire and the procurement process as a whole. Under no circumstances will the Council or any of its advisors be liable for any costs or expenses borne by any applicant or such applicant's associated organisations or any of its advisors in this process whether the applicant is successful or otherwise. Before completing their Tender Submission, potential Tenderers should ensure that the email address that has been used to register will be checked regularly, as the e-Sourcing Portal will generate automatic notifications to the registered email address whenever there are updates, changes or messages relating to this Procurement. Bidders should also check that their organisation details are correct and up to date.

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Woking Borough Council

Woking

Country

United Kingdom

##### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Woking Borough Council