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Contract

YPO - 001250 Sketch Books and Pads

YPO

F03: Contract award notice

Notice identifier: 2025/S 000-038039

Procurement identifier (OCID): ocds-h6vhtk-04def5

Published 7 July 2025, 6:53pm

Section I: Contracting authority

I.1) Name and addresses

YPO

41 Industrial Park

Wakefield

WF2 0XE

Email

contracts@ypo.co.uk

Telephone

+44 7901239756

Country

United Kingdom

Region code

UKE45 - Wakefield

Internet address(es)

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com/register?ReadForm>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

YPO - 001250 Sketch Books and Pads

Reference number

001250

II.1.2) Main CPV code

- 22816000 - Pads

II.1.3) Type of contract

Supplies

II.1.4) Short description

YPO are looking for Providers to be appointed onto a Framework Agreement for the supply of Sketchbooks and Pads for use primarily in the education market. This Framework is designed to meet the needs of YPO by establishing an agreement for Providers to deliver stock into YPO's distribution centre in Wakefield, West Yorkshire

II.1.6) Information about lots

This contract is divided into lots: Yes

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £8,000,000

II.2) Description

II.2.1) Title

Layout, Tracing Pads and Paper

Lot No

1

II.2.2) Additional CPV code(s)

- 37823200 - Tracing paper

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot will cover a range of layout, tracing pads and paper to be delivered into YPO's distribution centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Drawing Project Books

Lot No

2

II.2.2) Additional CPV code(s)

- 22816000 - Pads

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot covers a range of project books in various sizes to be delivered into YPO's

distribution centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Scrap/Presentation Book

Lot No

3

II.2.2) Additional CPV code(s)

- 22816000 - Pads

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot covers a range of presentation and scrap books to be delivered into YPO's distribution centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Own Brand Sketchbooks & Watercolour Pads

Lot No

4

II.2.2) Additional CPV code(s)

- 22816000 - Pads

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot covers a range of YPO branded sketchbooks and watercolour pads to be delivered

into YPO's distribution centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Laminated Sketchbooks

Lot No

5

II.2.2) Additional CPV code(s)

- 22816000 - Pads

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot covers a range of laminated sketchbooks to be delivered into YPO's distribution centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with

two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Hardback Sketchbooks

Lot No

6

II.2.2) Additional CPV code(s)

- 22816000 - Pads

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot covers a range of hardback sketchbooks to be delivered into YPO's distribution centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description**II.2.1) Title**

Polypropylene Sketchbook

Lot No

7

II.2.2) Additional CPV code(s)

- 22816000 - Pads

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot covers a range of polypropylene sketchbooks to be delivered into YPO's distribution

centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Sketchbooks

Lot No

8

II.2.2) Additional CPV code(s)

- 22816000 - Pads

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot covers a range of sketchbooks to be delivered into YPO's distribution centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Premium Sketchbooks

Lot No

9

II.2.2) Additional CPV code(s)

- 22816000 - Pads

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot covers a range of premium sketchbook to be delivered into YPO's distribution centre in Wakefield.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 35%

Quality criterion - Name: Delivery and Customer Service / Weighting: 15%

Quality criterion - Name: Social Value/Sustainability / Weighting: 20%

Price - Weighting: 30%

II.2.11) Information about options

Options: Yes

Description of options

The Framework Agreement will cover the period from 4th July 2025 to 3rd July 2027 with two options to extend for an additional 12 months. The first decision to extend the contract period will be taken by the end of March 2027 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 4 years, from 4th July 2025 to 3rd July 2029 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-005044](#)

Section V. Award of contract

Contract No

001250

Lot No

1

Title

Layout, Tracing Pads and Paper

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

William Sinclair & Sons (Stationers) Ltd

Otley

Country

United Kingdom

NUTS code

- UKE42 - Leeds

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section V. Award of contract

Contract No

001250

Lot No

2

Title

Drawing Project Books

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

William Sinclair & Sons (Stationers) Ltd

Otley

Country

United Kingdom

NUTS code

- UKE42 - Leeds

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section V. Award of contract

Contract No

001250

Lot No

3

Title

Scrap/Presentation Book

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 5

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Budget Paper Supplies Ltd

Peterborough

Country

United Kingdom

NUTS code

- UKH11 - Peterborough

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section V. Award of contract

Contract No

001250

Lot No

4

Title

Own Brand Sketchbooks & Watercolour Pads

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 6

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

West Design Products Limited

Kent

Country

United Kingdom

NUTS code

- UKJ4 - Kent

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section V. Award of contract

Contract No

001250

Lot No

5

Title

Laminated Sketchbooks

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 8

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Budget Paper Supplies Ltd

Peterborough

Country

United Kingdom

NUTS code

- UKH11 - Peterborough

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section V. Award of contract

Contract No

001250

Lot No

6

Title

Hardback Sketchbooks

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

West Design Products

Kent

Country

United Kingdom

NUTS code

- UKJ4 - Kent

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section V. Award of contract

Contract No

001250

Lot No

7

Title

Polypropylene Sketchbook

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

West Design Products

Kent

Country

United Kingdom

NUTS code

- UKJ4 - Kent

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section V. Award of contract

Contract No

001250

Lot No

8

Title

Sketchbooks

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Budget Paper Supplies Ltd

Peterborough

Country

United Kingdom

NUTS code

- UKH11 - Peterborough

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section V. Award of contract

Contract No

001250

Lot No

9

Title

Premium Sketchbooks

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 June 2025

V.2.2) Information about tenders

Number of tenders received: 2

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

William Sinclair & Sons (Stationers) Ltd

Otley

Country

United Kingdom

NUTS code

- UKE42 - Leeds

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £8,000,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom