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Tender

## **Replacement Home to School Transport (HTST) Management System**

West Berkshire Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-037896

Procurement identifier (OCID): ocds-h6vhtk-05030b ([view related notices](#))

Published 7 July 2025, 3:03pm

### **Scope**

### **Reference**

P00001577

### **Description**

The Transport Services team are looking to procure a database system which supports all route requirements for the management of social care and home to school transport (client transport).

### **Total value (estimated)**

- £190,000 excluding VAT
- £228,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 26 January 2026 to 25 January 2033
- Possible extension to 25 January 2036
- 10 years

Description of possible extension:

Initial term of 7 years with an extension option of 3years

### **Main procurement category**

Services

### **CPV classifications**

- 48000000 - Software package and information systems
- 48100000 - Industry specific software package
- 48813000 - Passenger information system
- 60000000 - Transport services (excl. Waste transport)
- 60100000 - Road transport services
- 60112000 - Public road transport services

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## **Submission**

**Enquiry deadline**

1 September 2025, 3:00pm

**Submission type**

Tenders

**Tender submission deadline**

10 September 2025, 3:00pm

**Submission address and any special instructions**

<https://in-tendhost.co.uk/westberks/aspx/Home>

**Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

20 November 2025

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## Award criteria

Name	Type	Weighting
Assessment Questions	Quality	40%
Pricing Schedule	Cost	30%
Demonstration	Quality	20%
Social Value	Quality	10%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Competitive flexible procedure

### Competitive flexible procedure description

West Berkshire Council is undertaking a procurement under the competitive flexible procedure under the Procurement Act 2023 for a replacement of our Home to School Transport (HTST) management software. The evaluation and scoring process will include a demonstration stage for the top five highest-scoring suppliers on the assessment questions and pricing, provided they also meet all essential criteria outlined in the technical specification.

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## Documents

### Documents to be provided after the tender notice

All supporting tender documentation will be uploaded on the E-Tendering portal

<https://in-tendhost.co.uk/westberks/asp/Home>

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## Contracting authority

### West Berkshire Council

- Public Procurement Organisation Number: PTXJ-8922-CMNQ

Market Street

Newbury

RG14 5LD

United Kingdom

Contact name: Marie Anne Gaffney

Email: [procurement@westberks.gov.uk](mailto:procurement@westberks.gov.uk)

Website: <http://www.westberks.gov.uk>

Region: UKJ11 - Berkshire

Organisation type: Public authority - sub-central government

