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Tender

## Tenants Home Contents Insurance

Cardiff Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-037728

Procurement identifier (OCID): ocds-h6vhtk-0559d3

Published 7 July 2025, 12:30pm

### Scope

### Reference

ERFX1008648

### Description

Cardiff Council offer the opportunity for Cardiff Council tenants and leaseholders to access a low cost home contents insurance scheme, there are currently over 14,000 tenants and leaseholders in Cardiff.

This tender is for a new provider for the home contents insurance scheme.

### Total value (estimated)

- £168,000 excluding VAT
- £192,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 8 September 2025 to 8 September 2029
- 4 years, 1 day

### **Main procurement category**

Services

### **CPV classifications**

- 66000000 - Financial and insurance services

### **Contract locations**

- UK - United Kingdom

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

**Enquiry deadline**

29 July 2025, 12:00pm

**Tender submission deadline**

8 August 2025, 12:00pm

**Submission address and any special instructions**

[www.proactisplaza.com/SupplierPortal](http://www.proactisplaza.com/SupplierPortal)

Tenders must be submitted via the e-tendering tool Proactis no later than 12:00:00 (noon) on Friday 1st August 2025. Tenders may be submitted at any time before the closing date. Tenders received before this deadline will be retained unopened until the closing date.

**Tenders may be submitted electronically**

Yes

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**Award criteria**

Name	Type	Weighting
Price	Price	60.00%
Quality	Quality	40.00%

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**Procedure**

## Procedure type

Below threshold - open competition

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## Contracting authority

### Cardiff Council

- Public Procurement Organisation Number: PVHP-5769-YHRQ

County Hall

Cardiff

CF10 4UW

United Kingdom

Contact name: Leanne Morris

Email: [CorporateFrameworks@cardiff.gov.uk](mailto:CorporateFrameworks@cardiff.gov.uk)

Website: <http://www.cardiff.gov.uk>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales