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Tender

Tenants Home Contents Insurance

Cardiff Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-037728

Procurement identifier (OCID): ocds-h6vhtk-0559d3

Published 7 July 2025, 12:30pm

Scope

Reference

ERFX1008648

Description

Cardiff Council offer the opportunity for Cardiff Council tenants and leaseholders to access a low cost home contents insurance scheme, there are currently over 14,000 tenants and leaseholders in Cardiff.

This tender is for a new provider for the home contents insurance scheme.

Total value (estimated)

- £168,000 excluding VAT
- £192,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 8 September 2025 to 8 September 2029
- 4 years, 1 day

Main procurement category

Services

CPV classifications

- 66000000 - Financial and insurance services

Contract locations

- UK - United Kingdom

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

29 July 2025, 12:00pm

Tender submission deadline

8 August 2025, 12:00pm

Submission address and any special instructions

www.proactisplaza.com/SupplierPortal

Tenders must be submitted via the e-tendering tool Proactis no later than 12:00:00 (noon) on Friday 1st August 2025. Tenders may be submitted at any time before the closing date. Tenders received before this deadline will be retained unopened until the closing date.

Tenders may be submitted electronically

Yes

Award criteria

| Name | Type | Weighting |
|---------|---------|-----------|
| Price | Price | 60.00% |
| Quality | Quality | 40.00% |

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Cardiff Council

- Public Procurement Organisation Number: PVHP-5769-YHRQ

County Hall

Cardiff

CF10 4UW

United Kingdom

Contact name: Leanne Morris

Email: CorporateFrameworks@cardiff.gov.uk

Website: <http://www.cardiff.gov.uk>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales