This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/037724-2023">https://www.find-tender.service.gov.uk/Notice/037724-2023</a>

Tender

# **Accessibility Guide Service (Concession)**

VisitScotland

F02: Contract notice

Notice identifier: 2023/S 000-037724

Procurement identifier (OCID): ocds-h6vhtk-042949

Published 21 December 2023, 3:29pm

## **Section I: Contracting authority**

## I.1) Name and addresses

VisitScotland

Waverley Court, 4 East Market Street

Edinburgh

EH8 8BG

#### **Email**

eileen.oneill@visitscotland.com

### **Telephone**

+44 1314722222

### Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

Internet address(es)

Main address

http://www.visitscotland.org

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA0011 8

## I.2) Information about joint procurement

The contract is awarded by a central purchasing body

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

www.publiccontractsscotland.gov.uk

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Other activity

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Accessibility Guide Service (Concession)

Reference number

VSEH23029

#### II.1.2) Main CPV code

• 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### II.1.3) Type of contract

Services

#### II.1.4) Short description

VisitScotland is seeking a partnership with an accessibility specialist who can provide an established complete Access Guide production service for the tourism industry which would deliver a measurable increase in the provision of quality, publicly available digital Access Guides for tourism venues of all sizes across Scotland

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.3) Place of performance

**NUTS** codes

· UKM - Scotland

Main site or place of performance

All Scotland

#### II.2.4) Description of the procurement

VisitScotland is seeking a partnership with an accessibility specialist who can provide an established complete Access Guide production service for the tourism industry which would deliver a measurable increase in the provision of quality, publicly available digital Access Guides for tourism venues of all sizes across Scotland

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

#### II.2.14) Additional information

Additional information is available in the attached documents

## Section III. Legal, economic, financial and technical information

### III.2) Conditions related to the contract

#### III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### Section IV. Procedure

### **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 January 2024

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

**English** 

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

### IV.2.7) Conditions for opening of tenders

Date

30 January 2024

Local time

12:00pm

## **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 36 months

## VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

## VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search\_Switch.aspx?ID=754040.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help\_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:754040)

# VI.4) Procedures for review

# VI.4.1) Review body

Edinburgh Sheriff Court

17 Chambers Street

Edinburgh

Country

United Kingdom