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Tender

Santa's House 2025-2028

Dartford Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-037712

Procurement identifier (OCID): ocds-h6vhtk-0559cb ([view related notices](#))

Published 7 July 2025, 11:58am

Scope

Reference

DN781283

Description

Santa's House, now in its' ninth year is a family festive ticketed event held for 6 days across 3 weekends in November/December, where resident children experience a number of activities ending with a visit to Santa.

The location is The Mansion House, Acacia, Dartford DA1 1DJ.

The contractor will plan and design the event, decorate the house and provide appropriate personnel in order to wholly deliver the event.

Total value (estimated)

- £58,000 excluding VAT

- £69,600 including VAT

Below the relevant threshold

Contract dates (estimated)

- 18 August 2025 to 31 August 2026
- Possible extension to 31 August 2028
- 3 years, 14 days

Description of possible extension:

Extension available of 12 months plus 12 months based on performance of original contract

Main procurement category

Services

CPV classifications

- 79952000 - Event services

Contract locations

- UKJ4 - Kent

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

24 July 2025, 11:59pm

Tender submission deadline

4 August 2025, 12:00pm

Submission address and any special instructions

Tender submissions must be uploaded to the Kent Business Portal, <http://www.kentbusinessportal.org.uk/> by the submission deadline of 12 mid-day on Monday 4th August 2025

Tenders may be submitted electronically

Yes

Award criteria

Following compliance checks and evaluation of the Procurement specific questions, each Bid will be evaluated and scored against the evaluation criteria and weightings using a

price/ quality split of 40% price and 60% quality

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://procontract.due-north.com/Advert?advertId=a030e5d9-1c5b-f011-813a-005056b64545&p=8691483f-2f3d-e711-80e1-005056b64545>

Contracting authority

Dartford Borough Council

- Public Procurement Organisation Number: PZJD-3364-WHJT

Civic Centre, Home Gardens

Dartford

DA1 1DR

United Kingdom

Contact name: Dartford Borough Council Procurement Team

Telephone: 01322 343434

Email: procurement@dartford.gov.uk

Website: <http://www.dartford.gov.uk>

Region: UKJ43 - Kent Thames Gateway

Organisation type: Public authority - sub-central government