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Tender

## **Cycle Training and Associated Active Travel Services Framework**

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2023/S 000-037684

Procurement identifier (OCID): ocids-h6vhtk-042932

Published 21 December 2023, 1:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Waltham Forest

Waltham Forest Town Hall, Forest Road

Walthamstow

E17 4JF

#### **Contact**

Mrs Greer Ndefo

#### **Email**

[greer.ndefo@walthamforest.gov.uk](mailto:greer.ndefo@walthamforest.gov.uk)

#### **Telephone**

+44 2084964607

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Cycle Training and Associated Active Travel Services Framework

Reference number

DN702789

### **II.1.2) Main CPV code**

- 80000000 - Education and training services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The London Borough of Waltham Forest (“the Authority”) are seeking Tenders from suitably experienced and qualified organisations for the provision of cycle training and associated active travel services.

This Framework is being set up to provide an easy-to-use mechanism for local authorities, NHS organisations and housing associations in London and the Home Counties (the Buyers) to appoint a Service Provider(s) to deliver cycle training and complementary active travel initiatives in their respective area.

In order to meet the goal of the Mayor’s Transport Strategy of 80% of all trips in London to be made on foot, by cycle or using public transport by 2041, there needs to be a significant modal shift in the number of people cycling alongside other active travel modes. This Framework is also intended to support the growth in emerging sustainable transport modes and e-mobility services to further reduce ownership and usage of private vehicles.

The contract shall commence February 2024 and shall continue up to and including the January 2028 (“the Contract Period”).

There are two Lots available on this Framework:

- Lot 1 is for the appointment of a Service Provider(s) to deliver core cycle training services on behalf of the Buyers. The Service Provider must be able to deliver all elements of Lot 1.
- Lot 2 is subdivided into 12 separate active travel initiatives. Service Provider(s) are able to bid to deliver one or more complementary active travel services listed on behalf of the Buyers

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Core Cycle Training Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 98334000 - Wellness services
- 98336000 - Training, workout or aerobic services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

### **II.2.4) Description of the procurement**

Lot 1 is for the appointment of a Service Provider(s) to deliver core cycle training services on behalf of the Buyers. The Service Provider must be able to deliver all elements of Lot 1.

The associated deliverables for Lot 1 are described within procurement documents (Specification) of the Framework Contract.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £6,284,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

All Ability Cycle sessions

Lot No

2a

**II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

**II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

#### **II.2.4) Description of the procurement**

The Service Provider(s) is to deliver All Ability Cycling sessions at sites and for participants specified by the Buyer. The main aim is to provide inclusive cycling for all, regardless of confidence or ability

The associated deliverables for Lot 2a are described within procurement documents (Specification) of the Framework Contract.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £268,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

## Safer Urban Driver training sessions

Lot No

2b

### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

### **II.2.4) Description of the procurement**

SUD is essential training for all commercial drivers operating HGVs regularly in the urban environment and where there are high volumes of vulnerable road users, such as cyclists and pedestrians. During this course Participants gain a first-hand experience of the urban environment as they are put into the cyclists' shoes

The associated deliverables for Lot 2b are described within procurement documents (Specification) of the Framework Contract.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £80,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Cycle maintenance courses

Lot No

2c

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

### **II.2.4) Description of the procurement**

The Buyer would like to offer cycle maintenance courses to Participants who they specify are eligible to join the courses.

The associated deliverables for Lot 2c are described within procurement documents (Specification) of the Framework Contract.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement



documents

#### **II.2.6) Estimated value**

Value excluding VAT: £160,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

e-Mobility training

Lot No

2d

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

#### **II.2.4) Description of the procurement**

The Buyer would like to offer e-Mobility training sessions to participants. E-Mobility is an emerging sustainable mode of transport

The associated deliverables for Lot 2d are described within procurement documents (Specification) of the Framework Contract.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £140,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

### **II.2.1) Title**

Maintenance of Buyer's cycle fleet

Lot No

2e

### **II.2.2) Additional CPV code(s)**

- 50115000 - Repair and maintenance services of motorcycles
- 80540000 - Environmental training services
- 80550000 - Safety training services
- 80560000 - Health and first-aid training services
- 80570000 - Personal development training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

### **II.2.4) Description of the procurement**

Buyer owned fleet of cycles which are used to facilitate the delivery of cycle training, cycle maintenance courses and other cycling based activities specified by the Buyer

The associated deliverables for Lot 2e are described within procurement documents (Specification) of the Framework Contract.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £120,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Led Rides and Event Support

Lot No

2f

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

#### **II.2.4) Description of the procurement**

The Buyer would like to offer a programme of guided cycle rides within their area.

The associated deliverables for Lot 2f are described within procurement documents

(Specification) of the Framework Contract.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £252,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Specialist and/or targeted cycle training

Lot No

2g

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

### **II.2.4) Description of the procurement**

Lot 2g covers specialist and/or targeted cycle training as specified by the Buyer. This may include training for specific demographics, ages or abilities, for example women's-only cycle training or cycle training for over 60's

The associated deliverables for Lot 2g are described within procurement documents (Specification) of the Framework Contract.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Ride Leader training

Lot No

2h

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

### **II.2.4) Description of the procurement**

Lot 2h covers ride leader training for individuals or groups as specified by the Buyer

The associated deliverables for Lot 2h are described within procurement documents (Specification) of the Framework Contract.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £60,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Pedestrian Safety training

Lot No

2i

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

#### **II.2.4) Description of the procurement**

Lot 2i covers pedestrian skills training to identified groups of children and residents.

The associated deliverables for Lot 2i are described within procurement documents



(Specification) of the Framework Contract.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £180,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Kick-Scooter training

Lot No

2j

#### **II.2.2) Additional CPV code(s)**

- 34400000 - Motorcycles, bicycles and sidecars
- 34421000 - Motor scooters
- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

### **II.2.4) Description of the procurement**

Lot 2j covers kick-scooter training to primary school aged pupils to enable Participants to learn skills and gain confidence to use a kick-scooter as a safe and active mode of transport

The associated deliverables for Lot 2j are described within procurement documents (Specification) of the Framework Contract.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £60,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Road Safety Theatre in Education

Lot No

2k

### **II.2.2) Additional CPV code(s)**

- 34996000 - Control, safety or signalling equipment for roads
- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

### **II.2.4) Description of the procurement**

Lot 2k covers road safety theatre in education performances to identified groups of children and young adults.

The associated deliverables for Lot 2k are described within procurement documents (Specification) of the Framework Contract.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £340,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Dr Bike maintenance sessions

Lot No

21

**II.2.2) Additional CPV code(s)**

- 50000000 - Repair and maintenance services

**II.2.3) Place of performance**

NUTS codes

- UKI - London
- UKJ - South East (England)

#### **II.2.4) Description of the procurement**

Lot 2I covers delivery of Dr Bike sessions to ensure that cycles are maintained to a minimum standard and considered 'roadworthy' for use.

The associated deliverables for Lot 2I are described within procurement documents (Specification) of the Framework Contract.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,036,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

In the case of framework agreements, provide justification for any duration exceeding 4 years:

n/a

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 January 2024

Local time

12:05pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom