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Tender

Corporate Vehicle Hire

Cumberland Council

F02: Contract notice

Notice identifier: 2024/S 000-037683

Procurement identifier (OCID): ocds-h6vhtk-04bdad

Published 21 November 2024, 3:10pm

Section I: Contracting authority

I.1) Name and addresses

Cumberland Council

Cumbria House, 107 - 117 Botchergate

Carlisle

CA1 1RD

Contact

Mrs Michelle James

Email

michelle.james@cumberland.gov.uk

Telephone

+44 1228221743

Country

United Kingdom

Region code

UKD1 - Cumbria

Internet address(es)

Main address

<https://www.cumberland.gov.uk/>

Buyer's address

<https://www.cumberland.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.the-chest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.the-chest.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Corporate Vehicle Hire

Reference number

DN752511

II.1.2) Main CPV code

- 34110000 - Passenger cars

II.1.3) Type of contract

Supplies

II.1.4) Short description

Cumberland Council has a requirement for a contract for the Supply of Corporate Hire Vehicles.

The contract is for locations throughout Cumbria and delivery and collections are required from both business and home addresses.

Due to Cumbria's rural demographic the contract must be serviced from branches with a hire facility within the geographical area of each lot.

In line with Cumberland Council's Travel Policy this contract will be serviced mainly by Class/Group B vehicles; other classes of vehicle will only be hired where there is an identified health & safety, licence or equality need.

This contract will be tendered in 4 lots. Suppliers will be able to tender for one, more than one, or all Lots.

Each Lot will be evaluated individually, and each lot will be awarded to one supplier.

The contract will be for an initial period of 3 years with the option of two extensions of up to 12 months each.

Please see the Tender Documents for further information available via The Chest.

<https://www.the-chest.org.uk/> .

For support using the Chest, please contact Proactis, using the Supplier Support area.

For clarifications, please ensure all correspondence is via The Chest using the messages area

II.1.5) Estimated total value

Value excluding VAT: £1,290,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 4

II.2) Description

II.2.1) Title

Lot 1 - Carlisle & Eden

Lot No

1

II.2.2) Additional CPV code(s)

- 34110000 - Passenger cars

II.2.3) Place of performance

NUTS codes

- UKD1 - Cumbria

II.2.4) Description of the procurement

Cumberland Council has a requirement for a contract for the Supply of Corporate Hire Vehicles.

The contract is for locations throughout Cumbria and delivery and collections are required from both business and home addresses.

Due to Cumbria's rural demographic the contract must be serviced from branches with a hire facility within the geographical area of each lot.

In line with Cumberland Council's Travel Policy this contract will be serviced mainly by Class/Group B vehicles; other classes of vehicle will only be hired where there is an identified health & safety, licence or equality need.

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 - Allerdale & Copeland

Lot No

2

II.2.2) Additional CPV code(s)

- 34110000 - Passenger cars

II.2.3) Place of performance

NUTS codes

- UKD1 - Cumbria

II.2.4) Description of the procurement

Cumberland Council has a requirement for a contract for the Supply of Corporate Hire Vehicles.

The contract is for locations throughout Cumbria and delivery and collections are required from both business and home addresses.

Due to Cumbria's rural demographic the contract must be serviced from branches with a hire facility within the geographical area of each lot.

In line with Cumberland Council's Travel Policy this contract will be serviced mainly by Class/Group B vehicles; other classes of vehicle will only be hired where there is an identified health & safety, licence or equality need.

This contract will be tendered in 4 lots. Suppliers will be able to tender for one, more than one, or all Lots.

Each Lot will be evaluated individually, and each lot will be awarded to one supplier.

The contract will be for an initial period of 3 years with the option of two extensions of up to 12 months each.

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

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This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 - South Lakeland & Barrow

Lot No

3

II.2.2) Additional CPV code(s)

- 34110000 - Passenger cars

II.2.3) Place of performance

NUTS codes

- UKD1 - Cumbria

II.2.4) Description of the procurement

Cumberland Council has a requirement for a contract for the Supply of Corporate Hire Vehicles.

The contract is for locations throughout Cumbria and delivery and collections are required from both business and home addresses.

Due to Cumbria's rural demographic the contract must be serviced from branches with a hire facility within the geographical area of each lot.

In line with Cumberland Council's Travel Policy this contract will be serviced mainly by Class/Group B vehicles; other classes of vehicle will only be hired where there is an identified health & safety, licence or equality need.

This contract will be tendered in 4 lots. Suppliers will be able to tender for one, more than

one, or all Lots.

Each Lot will be evaluated individually, and each lot will be awarded to one supplier.

The contract will be for an initial period of 3 years with the option of two extensions of up to 12 months each.

Please see the Tender Documents for further information available via The Chest.

<https://www.the-chest.org.uk/>.

For support using the Chest, please contact Proactis, using the Supplier Support area.

For clarifications, please ensure all correspondence is via The Chest using the messages area

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 4 - Outside the County of Cumbria

Lot No

4

II.2.2) Additional CPV code(s)

- 34110000 - Passenger cars

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)
- UKD - North West (England)

II.2.4) Description of the procurement

Cumberland Council has a requirement for a contract for the Supply of Corporate Hire Vehicles.

The contract is for locations throughout Cumbria and delivery and collections are required from both business and home addresses.

Due to Cumbria's rural demographic the contract must be serviced from branches with a hire facility within the geographical area of each lot.

In line with Cumberland Council's Travel Policy this contract will be serviced mainly by Class/Group B vehicles; other classes of vehicle will only be hired where there is an identified health & safety, licence or equality need.

This contract will be tendered in 4 lots. Suppliers will be able to tender for one, more than one, or all Lots.

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The contract will be for an initial period of 3 years with the option of two extensions of up to 12 months each.

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II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20

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Price - Weighting: 70

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

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This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 December 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

23 December 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Suppliers wishing to express an interest and obtain access to the tender documents should go to www.the-chest.org.uk and click on current opportunities from the navigation area on the left of the screen. On the next screen enter the contract Reference (DN752511) in the box labelled 'contains' then click search. Click on the Blue link for the contract title to view the opportunity. To express an interest you will need to login. If you are not already registered on the www.the-chest.org.uk you will need to return to the home page and click on Register. Register FREE link in the navigation area on the left of the screen. Registration is free of charge and your username and password will be emailed to you.

Cumberland Council is fully supportive of all aspects of diversity including ethnicity, race, religion, age, disability and sexual orientation. In this respect Cumberland Council welcomes expressions of interest from ethnic minority, disabled and other diverse business communities and the voluntary sector. Economic operators are therefore required to fully comply with all statutory obligations/applicable legislation and there will be a requirement to participate in the Authority's supplier audits on all aspects of diversity.

The Contracting Authority expressly reserves the right:

(i) not to award any contract as a result of the procurement process commenced by publication of this notice; and

(ii) to make whatever changes it may see fit to the content and structure of the tendering competition; and in no circumstances will the Contracting Authority be liable for any costs incurred by the candidates. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential suppliers. The contracting authority reserve the right to use any electronic portal during the life of the agreement.

The value provided in Sections II.1.5 is only an estimation.

The contract term is a maximum of 5 years, this is based on an initial 3 year term plus 2 optional extensions of up to 12 months each.

VI.4) Procedures for review

VI.4.1) Review body

High Court of England

London

Country

United Kingdom