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Tender

Health and Safety / Evacuation Audits

River Clyde Homes

F02: Contract notice

Notice identifier: 2023/S 000-037634

Procurement identifier (OCID): ocds-h6vhtk-042911

Published 21 December 2023, 10:53am

Section I: Contracting authority

I.1) Name and addresses

River Clyde Homes

Clyde View, 22 Pottery Street

Greenock

PA15 2UZ

Email

procurement@riverclydehomes.org.uk

Telephone

+44 8000132196

Country

United Kingdom

NUTS code

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Internet address(es)

Main address

<http://riverclydehomes.org.uk>

Buyer's address

http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12102

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Health and Safety / Evacuation Audits

Reference number

RCH577

II.1.2) Main CPV code

- 71317210 - Health and safety consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

River Clyde Homes (RCH) are seeking to employ a suitably experienced and competent company to carry out comprehensive Health and Safety / Evacuation Audits to properties and spaces across our portfolio.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71317200 - Health and safety services

II.2.3) Place of performance

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Inverclyde

II.2.4) Description of the procurement

River Clyde Homes (RCH) are seeking to employ a suitably experienced and competent company to carry out comprehensive Health and Safety / Evacuation Audits to properties and spaces across our portfolio. The work and output reports will include the following requirements:

Carry out a comprehensive on-site survey and produce a report on all buildings externals and sites listed in the pricing schedule (Appendix D) including all the open spaces areas relating to H&S risks / evacuation routes to a nominated place of safety [as defined in the Technical Standards]. OS survey type plans of the individual spaces will be provided.

Such reporting will also comment on positions and escape routes and likely fire fighting set down areas and fire hydrant locations from and to the final exits/entrances of the building of which includes from; multi-storey blocks, sheltered housing complexes, commercial premises, low rise flatted dwelling blocks, low rise terraced type properties with shared estate pathways and carparks to a known or suggested safe nominated assembly point.

Such will include any RCH factored pathways, lanes, etc. Including but not limited to ramps, stair landings etc., any street furniture to the common open spaces, whether or not within the escape route. Reference open spaces, bidders shall include for sketching up on a block location

Consideration of the condition and suggested repair strategy for any action required in terms of H&S of any surveyed evacuation route including common or individual escape route to a place of safety should also be highlighted, the reporter will prepare a format of reporting category.

II.2.5) Award criteria

Quality criterion - Name: Methodology & Approach / Weighting: 15.00%

Quality criterion - Name: Project Plan / Weighting: 10.00%

Quality criterion - Name: Sample H&S / Evacuation Audit Report / Weighting: 10.00%

Quality criterion - Name: Fair Work First / Weighting: 5.00%

Price - Weighting: 60%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

3

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

It is a requirement that companies must hold a current accreditation to either BAFE SP205 or Warrington FRACS accredited schemes and be able to evidence such UKAS certification to that effect.

III.1.2) Economic and financial standing

List and brief description of selection criteria

SPD question 4B.5.1

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the

commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employers Liability Insurance = 5m GBP

Bidders should indicate whether they hold the required cover in the table provided within the SPD

SPD question 4B.5.2

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Professional Indemnity Insurance = 5m GBP

Bidders should indicate whether they hold the required cover in the table provided within the SPD.

SPD Question 4B.6

The bidder's company name and registration number will be used to obtain a financial risk assessment report from Dun & Bradstreet. Only companies, that are deemed to be financially stable by RCH's Finance Department, on the strength of their financial report will be eligible to be a party to the contract. It is the tenderers responsibility to ensure that the information held by Dun & Bradstreet is up to date at the time of submission. If you prefer to have this assessment carried out in respect of a guarantor, such as an ultimate parent body, then you may elect for this option and details of the guarantor should be provided. Bidders should provide their company registration number in the space provided in the SPD.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 January 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

23 January 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Tenders must be submitted electronically via the Public Contracts Scotland (PCS) Electronic Tender Post Box. Any response not submitted via the post box will not be considered. Any questions in relation to the tender must be raised via the 'Question & Answer' function of the PCS website.

Tenderers should ensure they read and understand the SPD guidance document attached to the contract notice prior to submitting a bid.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=753946.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:753946)

VI.4) Procedures for review

VI.4.1) Review body

Greenock Sheriff Court House,

1 Nelson St, Greenock

Greenock

PA15 1TP

Country

United Kingdom

Internet address

<http://riverclydehomes.org.uk>