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Tender

## **Health and Safety / Evacuation Audits**

River Clyde Homes

F02: Contract notice

Notice identifier: 2023/S 000-037634

Procurement identifier (OCID): ocids-h6vhtk-042911

Published 21 December 2023, 10:53am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

River Clyde Homes

Clyde View, 22 Pottery Street

Greenock

PA15 2UZ

#### **Email**

[procurement@riverclydehomes.org.uk](mailto:procurement@riverclydehomes.org.uk)

#### **Telephone**

+44 8000132196

#### **Country**

United Kingdom

#### **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://riverclydehomes.org.uk>

Buyer's address

[http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA12102](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12102)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Health and Safety / Evacuation Audits

Reference number

RCH577

#### **II.1.2) Main CPV code**

- 71317210 - Health and safety consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

River Clyde Homes (RCH) are seeking to employ a suitably experienced and competent company to carry out comprehensive Health and Safety / Evacuation Audits to properties and spaces across our portfolio.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71317200 - Health and safety services

#### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

Main site or place of performance

Inverclyde

#### **II.2.4) Description of the procurement**

River Clyde Homes (RCH) are seeking to employ a suitably experienced and competent company to carry out comprehensive Health and Safety / Evacuation Audits to properties and spaces across our portfolio. The work and output reports will include the following requirements:

Carry out a comprehensive on-site survey and produce a report on all buildings externals and sites listed in the pricing schedule (Appendix D) including all the open spaces areas relating to H&S risks / evacuation routes to a nominated place of safety [as defined in the Technical Standards]. OS survey type plans of the individual spaces will be provided.

Such reporting will also comment on positions and escape routes and likely fire fighting set down areas and fire hydrant locations from and to the final exits/entrances of the building of which includes from; multi-storey blocks, sheltered housing complexes, commercial premises, low rise flatted dwelling blocks, low rise terraced type properties with shared estate pathways and car parks to a known or suggested safe nominated assembly point.

Such will include any RCH factored pathways, lanes, etc. Including but not limited to ramps, stair landings etc., any street furniture to the common open spaces, whether or not within the escape route. Reference open spaces, bidders shall include for sketching up on a block location

.

Consideration of the condition and suggested repair strategy for any action required in terms of H&S of any surveyed evacuation route including common or individual escape route to a place of safety should also be highlighted, the reporter will prepare a format of reporting category.

#### **II.2.5) Award criteria**

Quality criterion - Name: Methodology & Approach / Weighting: 15.00%

Quality criterion - Name: Project Plan / Weighting: 10.00%

Quality criterion - Name: Sample H&S / Evacuation Audit Report / Weighting: 10.00%

Quality criterion - Name: Fair Work First / Weighting: 5.00%

Price - Weighting: 60%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

3

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

It is a requirement that companies must hold a current accreditation to either BAFE SP205 or Warrington FRACS accredited schemes and be able to evidence such UKAS certification to that effect.

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

SPD question 4B.5.1

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the

commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Employers Liability Insurance = 5m GBP

Bidders should indicate whether they hold the required cover in the table provided within the SPD

SPD question 4B.5.2

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

Professional Indemnity Insurance = 5m GBP

Bidders should indicate whether they hold the required cover in the table provided within the SPD.

SPD Question 4B.6

The bidder's company name and registration number will be used to obtain a financial risk assessment report from Dun & Bradstreet. Only companies, that are deemed to be financially stable by RCH's Finance Department, on the strength of their financial report will be eligible to be a party to the contract. It is the tenderers responsibility to ensure that the information held by Dun & Bradstreet is up to date at the time of submission. If you prefer to have this assessment carried out in respect of a guarantor, such as an ultimate parent body, then you may elect for this option and details of the guarantor should be provided. Bidders should provide their company registration number in the space provided in the SPD.

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 January 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

23 January 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Tenders must be submitted electronically via the Public Contracts Scotland (PCS) Electronic Tender Post Box. Any response not submitted via the post box will not be considered. Any questions in relation to the tender must be raised via the 'Question & Answer' function of the PCS website.

Tenderers should ensure they read and understand the SPD guidance document attached to the contract notice prior to submitting a bid.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=753946](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=753946).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:753946)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Greenock Sheriff Court House,

1 Nelson St, Greenock



Greenock

PA15 1TP

Country

United Kingdom

Internet address

<http://riverclydehomes.org.uk>