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Tender

## **Food Standards Scotland: Online Guidance on Charcuterie Safety**

Food Standards Scotland (FSS)

F02: Contract notice

Notice identifier: 2025/S 000-037557

Procurement identifier (OCID): ocids-h6vhtk-05596f

Published 4 July 2025, 4:25pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Food Standards Scotland (FSS)

4th Floor, Pilgrim House, Old Ford Road

Aberdeen

AB11 5RL

#### **Email**

[Bethany.Gold@gov.scot](mailto:Bethany.Gold@gov.scot)

#### **Telephone**

+44 1224285172

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

[www.foodstandards.gov.scot](http://www.foodstandards.gov.scot)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA24524](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA24524)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

National or federal Agency/Office

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Food Standards Scotland: Online Guidance on Charcuterie Safety

### **II.1.2) Main CPV code**

- 73110000 - Research services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

FSS wish to produce a new online risk assessment tool focused on the safe production and processing of meat charcuterie products (i.e. deli meats/cold cuts etc). This new tool will be of similar structure to the existing tools, containing an interactive risk assessment function to allow FBOs to review their practices, alongside useful resources, in an easy to use format. In contrast to the existing tools, this one will consider relevant chemical as well as microbiological hazards because these types of products often use chemical agents as part of their production.

To achieve this, FSS require a Supplier to produce the information content and assessment aspects of the tool.

### **II.1.5) Estimated total value**

Value excluding VAT: £60,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 71317210 - Health and safety consultancy services
- 73210000 - Research consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

FSS wish to produce a new online risk assessment tool focused on the safe production and processing of meat charcuterie products (i.e. deli meats/cold cuts etc). This new tool will be of similar structure to the existing tools, containing an interactive risk assessment function to allow FBOs to review their practices, alongside useful resources, in an easy to use format. In contrast to the existing tools, this one will consider relevant chemical as well as microbiological hazards because these types of products often use chemical agents as part of their production.

To achieve this, FSS require a Supplier to produce the information content and assessment aspects of the tool.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 80

Price - Weighting: 20

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

25 August 2025

End date

27 February 2026

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 August 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 August 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=803282](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=803282).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:803282)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=803282](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=803282)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/courts-and-tribunals/courts-tribunals-and-office-locations/find-us/edinburgh-sheriff-court-and-justice-of-the-peace-court/>