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Tender

Information, guidance and support services for Small and Medium sized Suffolk employers to address health and wellbeing

Suffolk County Council

F02: Contract notice

Notice identifier: 2023/S 000-037537

Procurement identifier (OCID): ocds-h6vhtk-0428d9

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Section I: Contracting authority

I.1) Name and addresses

Suffolk County Council

Endeavour House, Russell Road

IPSWICH

IP1 2BX

Contact

Michelle Youngs

Email

michelle.youngs@suffolk.gov.uk

Telephone

+44 1473265789

Country

United Kingdom

NUTS code

UKH14 - Suffolk

Internet address(es)

Main address

www.suffolksourcing.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.suffolksourcing.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Information, guidance and support services for Small and Medium sized Suffolk employers to address health and wellbeing

Reference number

CD1416

II.1.2) Main CPV code

- 85000000 - Health and social work services

II.1.3) Type of contract

Services

II.1.4) Short description

Development of a Good Work and Health Support Pathway for Suffolk Small and Medium Sized Enterprise (SME) employers to enable them to develop and/or maintain a healthy workforce through good work and healthy workplace principles. The overall aim of the Good Work and Health (GWAH) programme is to improve the health and wellbeing of the working age population in Suffolk, particularly Suffolk SME employees most at risk of health inequalities, e.g., those on a low income or with long term health conditions. This programme will enable engagement with, and support to Suffolk SME employers, through the provision of three distinct but connected services, culminating in the development of an evidence-based GWAH Pathway for Suffolk SME employers. The total contract value for all Lots (including the extension period) is £765,000 inclusive of VAT. Please note the submission deadline is 2nd February 2024 at 12noon.

II.1.5) Estimated total value

Value excluding VAT: £765,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Good Work and Health Navigator Service

Lot No

3

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 79400000 - Business and management consultancy and related services
- 98000000 - Other community, social and personal services
- 73000000 - Research and development services and related consultancy services
- 72222300 - Information technology services
- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

II.2.4) Description of the procurement

The provider will develop a GWAH support pathway for SME employers through exploratory engagement with small employers in targeted sectors (TBD) and geographical locations. This will enable development of a bespoke service that offers employers an opportunity to discuss workforce issues and access advice, guidance and support to find solutions using good work and healthy workforce principles. The provider will undertake process evaluation (with an allocated partner) to understand the process of the service implementation and how the outcomes are achieved. This will enable refinement of the pathway throughout the contract term.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £624,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2024

End date

30 April 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note the values specified within this notice are inclusive of VAT.

II.2) Description

II.2.1) Title

Good Work and Health Resource Hub

Lot No

1

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 79400000 - Business and management consultancy and related services
- 98000000 - Other community, social and personal services
- 73000000 - Research and development services and related consultancy services
- 72222300 - Information technology services
- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

II.2.4) Description of the procurement

The provider will develop and manage a curated online resource hub for SME employers that enables them to easily access and navigate existing information, advice & guidance and evidence-based tools, services & interventions on enabling and maintaining a healthy workplace, and healthy workforce underpinned by good work principles.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £57,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2024

End date

30 April 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note the values specified within this notice are inclusive of VAT.

II.2) Description

II.2.1) Title

Good Work and Health Ambassador Network

Lot No

2

II.2.2) Additional CPV code(s)

- 85000000 - Health and social work services
- 79400000 - Business and management consultancy and related services
- 98000000 - Other community, social and personal services
- 73000000 - Research and development services and related consultancy services
- 72222300 - Information technology services
- 80500000 - Training services

II.2.3) Place of performance

NUTS codes

- UKH14 - Suffolk

II.2.4) Description of the procurement

The provider will establish and coordinate a network of employers with expertise or interest in demonstrating good work and healthy workplace principles.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £84,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2024

End date

30 April 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note the values specified within this notice are inclusive of VAT.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 February 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 May 2024

IV.2.7) Conditions for opening of tenders

Date

2 February 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please note the values specified within this notice are inclusive of VAT. If the Contracting Authority identifies that the scope of this procurement falls within a business sector which may be attractive to infiltration by organised crime groups, the Contracting Authority reserves the right to include enhanced probity checks/requirements at the award stages of the procurement

VI.4) Procedures for review

VI.4.1) Review body

Suffolk County Council

Endeavour House, 8 Russell Road

Ipswich

IP1 2BX

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Suffolk County Council incorporates a minimum 10 calendar day standstill period from the point at which information on the award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. If an appeal regarding the award of contract has not been successfully resolved: The Public Contracts Regulations 2015 as amended provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules, to take action in the High Court (England, Wales and Northern Ireland) Any such action must be brought promptly.)