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Tender

## **Pupil Equity Funding Framework**

Livingston Sherriff Court

F02: Contract notice

Notice identifier: 2023/S 000-037504

Procurement identifier (OCID): ocds-h6vhtk-0428c1

Published 20 December 2023, 2:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Livingston Sherriff Court

Howden South Road

Livingston

EH54 6FF

#### **Contact**

Lisa Mallaghan

#### **Email**

[Lisa.Mallaghan@westlothian.gov.uk](mailto:Lisa.Mallaghan@westlothian.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKM78 - West Lothian

**Internet address(es)**

Main address

<http://www.westlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00140](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Pupil Equity Funding Framework

Reference number

CC13307

#### **II.1.2) Main CPV code**

- 800000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government has committed to providing additional funding in the form of Pupil Equity Funding (PEF), to schools as part of the Scottish Attainment Challenge programme. This funding is allocated directly to schools and is aimed at closing the poverty related

attainment gap. The aim of this framework agreement is to allow schools to contract compliantly with providers who will be able to support the pupil equity fund.

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Activity Based Learning

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 801000000 - Primary education services
- 805900000 - Tutorial services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

Providing a service which engages and encourages pupils to learn through the participation in non-academic activities and experiences. These may include but are not necessarily limited to outdoor learning, residential, sports and social activities.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12

months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Counselling, Therapy, Support and Advice Services

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 80100000 - Primary education services
- 92000000 - Recreational, cultural and sporting services
- 85312300 - Guidance and counselling services

#### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

#### **II.2.4) Description of the procurement**

Services which provide professional assistance, guidance and support in resolving personal or psychological problems. These may include but are not limited to group and/or one to one work with pupils or families, counselling, mediation and services to promote good mental wellbeing. Services may also include therapy including but not limited to play and music therapy.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Creative Engagement

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 92000000 - Recreational, cultural and sporting services
- 80000000 - Education and training services
- 98300000 - Miscellaneous services
- 80590000 - Tutorial services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

Those services which focus on engaging pupils and learning through creative activities. Services may include but are not solely limited to music, art, drama and dance.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

External Experts

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 850000000 - Health and social work services
- 801000000 - Primary education services
- 805900000 - Tutorial services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

External expert service provision whereby working alongside teaching staff, knowledge and skills will be used to enhance the curriculum. This support may be provided through teacher training, classroom observations, assistance with class lessons and working with pupils on a group or one to one basis. Experts will provide a high degree of specific professional knowledge in areas including but not limited to; resilience coaching, literacy and numeracy. However, please note that this does not incorporate literacy interventions



and numeracy interventions which are covered by Lots 7 and 8 respectively.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Pupil Workshops

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 801000000 - Primary education services
- 805900000 - Tutorial services
- 805000000 - Training services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

Provision of services which engage pupils on a particular subject, activity or project through discussion, performance or participation in class(es) dedicated to the project or activity. This service may include but is not limited to mindfulness, yoga, confidence building, nurture, STEM, diversity and health and wellbeing.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12 months.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Staff Training

Lot No

6

#### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 805900000 - Tutorial services
- 805700000 - Personal development training services

#### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

#### **II.2.4) Description of the procurement**

Training provision for staff in areas including but not necessarily limited to motivational workshops, team building, management and leadership.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Staff Training

Lot No

7

**II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 801000000 - Primary education services
- 805900000 - Tutorial services

**II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

**II.2.4) Description of the procurement**

Services that provide evidence-based literacy interventions that could be used to close the poverty related attainment gap. These may include but will not necessarily be limited to literacy programmes, online resources and staff training.

**II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Numeracy Interventions

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 800000000 - Education and training services
- 801000000 - Primary education services
- 805900000 - Tutorial services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

Services that provide evidence-based numeracy interventions that could be used to close the poverty related attainment gap. These may include but will not be limited to numeracy programmes, numeracy resources, online resources and staff training.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12 months.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2) Description**

**II.2.1) Title**

Vocational Training

Lot No

9

**II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 80590000 - Tutorial services
- 80570000 - Personal development training services
- 80210000 - Technical and vocational secondary education services
- 80530000 - Vocational training services
- 80212000 - Vocational secondary education services

### **II.2.3) Place of performance**

NUTS codes

- UKM78 - West Lothian

### **II.2.4) Description of the procurement**

Services related to vocational training courses and qualifications including but not necessarily limited to hair dressing, beauty, customer care and car repair.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

The Council will have sole discretion to extend for a period of 12 months plus a further 12 months.



#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 January 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

30 January 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25835.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:  
<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

West Lothian Council is committed to maximising Community Benefits from its procurement activities. Under this procurement, the contractor, and its supply chain, will be required to support the authority's economic and social regeneration objectives. Accordingly, contract performance conditions may relate in particular to social, economic and environmental considerations.

(SC Ref:753453)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Livingston Sherriff Court

Howden South Road

Livingston

EH54 6FF

Country

United Kingdom