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Tender

Provision of Delivery Partner Services for Aberdeen Just Transition Collaboration

Aberdeen City Council

F02: Contract notice

Notice identifier: 2024/S 000-037499

Procurement identifier (OCID): ocids-h6vhtk-04bd39

Published 20 November 2024, 12:04pm

The closing date and time has been changed to:

10 January 2025, 1:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Contact

Sinclair Laing

Email

silaing@aberdeencity.gov.uk

Telephone

+44 1467539600

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Delivery Partner Services for Aberdeen Just Transition Collaboration

Reference number

CRN00038068

II.1.2) Main CPV code

- 73300000 - Design and execution of research and development

II.1.3) Type of contract

Services

II.1.4) Short description

Contract for the provision of Delivery Partner Service for the Aberdeen Just Transition Collaboration, comprising convening, collaboration, research, engagement, reporting and development of proposals for action towards ensuring justice is better embedded within Aberdeen's energy transition.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 73000000 - Research and development services and related consultancy services

- 73300000 - Design and execution of research and development
- 73110000 - Research services
- 73200000 - Research and development consultancy services
- 73210000 - Research consultancy services
- 79311400 - Economic research services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen City

II.2.4) Description of the procurement

A contract for the provision of Delivery Partner Service for the Aberdeen Just Transition Collaboration. To be delivered in 6 - 12 months and comprising convening, collaboration, research, engagement, reporting and development of proposals for action towards ensuring justice is better embedded within Aberdeen's energy transition.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 95

Price - Weighting: 5

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to the Statement of Requirements

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

20 December 2024

Local time

8:00am

Changed to:

Date

10 January 2025

Local time

1:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

20 December 2024

Local time

9:00am

Place

Aberdeen

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Financial Assessment - The Authority will use an independent credit scoring organisation, namely Credit Safe, to conduct appropriate Financial probity checks.

If the credit report or any bidder contains a risk rating between Very High Risk/Moderate Risk, bidders will be given an opportunity to provide additional information which will be considered during the Council's assessment. Where it is considered that the additional supporting information does not provide satisfaction that the risk is mitigated the bidder shall be disqualified.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=783777.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:783777)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=783777

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sheriff and Justice of the Peace Court

Aberdeen

Country

United Kingdom