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Tender

## **T2650 Provision of a Public Address, Staging, Lighting and Audio Visual Equipment**

Belfast City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-037497

Procurement identifier (OCID): ocds-h6vhtk-055952

Published 4 July 2025, 3:10pm

### **Scope**

### **Description**

Belfast City Council requires a Contract for the provision of a full service to include design, provision, installation and management of PA, staging, lighting and audio visual equipment for the range of events listed with the Annual programme of Events, and other ad hoc events.

Please note the minimum value is GBP 175 000.00 exc VAT to maximum value GBP 900 000.00 exc VAT. The min range reflects the initial contract period of 2 years through to the max range for the utilisation of all renewals/extensions and contract options.

### **Total value (estimated)**

- £900,000 excluding VAT
- £1,080,000 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 1 February 2026 to 31 January 2028
- Possible extension to 31 January 2030
- 4 years

Description of possible extension:

The Council reserves the right to extend/renew the Contract on an annual basis up to a further 2 years i.e. 1 + 1. Any extension may be subject to further approval by Council Committee, availability of funding and satisfactory performance of the Contractor.

## **Options**

The right to additional purchases while the contract is valid.

The Council reserves the right to purchase the following additional Goods or Services under this Contract during the Contract Period: -

Additional pa, staging, lighting and audio visual services - the Council may require specialist event requirements not listed in the Pricing Schedule necessary to support the event/requirement. This may include labour/ staff required and associated hire costs.

Where the Council identifies an additional event(s) or items to be added the Contractor is expected to use pricing within the pricing schedule or price based on similar items priced in the Pricing Schedule.

Any contract variation may be subject to further Council internal approvals and be in accordance with the provisions of the Procurement Act 2023 and the Procurement Regulations 2024.

## **Main procurement category**

Services

## **CPV classifications**

- 79952000 - Event services
- 48952000 - Public address systems
- 31527260 - Lighting systems
- 32321200 - Audio-visual equipment
- 45237000 - Stage construction works

## **Contract locations**

- UKN06 - Belfast

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## **Participation**

### **Legal and financial capacity conditions of participation**

Explained within T2650 ITT.

### **Technical ability conditions of participation**

Explained within T2650 ITT.

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## **Submission**

### **Enquiry deadline**

28 July 2025, 12:00pm

### **Tender submission deadline**

4 August 2025, 12:00pm

### **Submission address and any special instructions**

<https://e-sourcingni.bravosolution.co.uk/>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

**Award decision date (estimated)**

8 September 2025

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**Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Methodology and Approach	Quality	35%
Contract Resourcing	Quality	25%
Cost	Cost	25%
Social Value	Quality	15%

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**Other information****Applicable trade agreements**

- Government Procurement Agreement (GPA)

**Conflicts assessment prepared/revised**

Yes

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**Procedure**

## Procedure type

Open procedure

## Justification for not publishing a preliminary market engagement notice

Low risk procurement

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## Contracting authority

### Belfast City Council

- Public Procurement Organisation Number: PQXY-5321-CGZM

9-21 Adelaide Street

Belfast

BT2 8DJ

United Kingdom

Contact name: Emma Morrison

Email: [cps@belfastcity.gov.uk](mailto:cps@belfastcity.gov.uk)

Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland