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Tender

## **Provision of Delivery Partner Service for Aberdeen Just Transition Collaboration**

Aberdeen City Council

F02: Contract notice

Notice identifier: 2024/S 000-037447

Procurement identifier (OCID): ocds-h6vhtk-04bd16

Published 20 November 2024, 8:44am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

#### **Contact**

Sinclair Laing

#### **Email**

[silaing@aberdeencity.gov.uk](mailto:silaing@aberdeencity.gov.uk)

#### **Telephone**

+44 1467539600

#### **Country**

United Kingdom

**NUTS code**

UKM50 - Aberdeen City and Aberdeenshire

**Internet address(es)**

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00231](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Delivery Partner Service for Aberdeen Just Transition Collaboration

Reference number

CRN00038068

#### **II.1.2) Main CPV code**

- 73300000 - Design and execution of research and development

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Contract for the provision of Delivery Partner Service for the Aberdeen Just Transition Collaboration, comprising convening, collaboration, research, engagement, reporting and development of proposals for action towards ensuring justice is better embedded within Aberdeen's energy transition.

#### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 73000000 - Research and development services and related consultancy services
- 73300000 - Design and execution of research and development

#### **II.2.3) Place of performance**

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen City

#### **II.2.4) Description of the procurement**

A contract for the provision of Delivery Partner Service for the Aberdeen Just Transition Collaboration. To be delivered in 6 - 12 months and comprising convening, collaboration, research, engagement, reporting and development of proposals for action towards ensuring justice is better embedded within Aberdeen's energy transition.

#### **II.2.5) Award criteria**

Quality criterion - Name: Proposed Approach / Weighting: 10

Quality criterion - Name: Local expertise and networks / Weighting: 25

Quality criterion - Name: Facilitation and convening expertise / Weighting: 25

Quality criterion - Name: Content expertise / Weighting: 15

Quality criterion - Name: Research skills / Weighting: 15

Quality criterion - Name: Sustainability & Community Benefits / Weighting: 4

Quality criterion - Name: Fair Work Practices / Weighting: 3

Quality criterion - Name: Environmental Wellbeing (Climate Change Duties) / Weighting: 3

Price - Weighting: 5

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Refer to Statement of Requirements and Terms and Conditions of Contract

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.2) Conditions related to the contract**

##### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 December 2024

Local time

8:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 December 2024

Local time

9:00am

Place

Aberdeen

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Financial Assessment - The Authority will use an independent credit scoring organisation, namely Credit Safe, to conduct appropriate Financial probity checks.

If the credit report or any bidder contains a risk rating between Very High Risk/Moderate Risk, bidders will be given an opportunity to provide additional information which will be considered during the Council's assessment. Where it is considered that the additional supporting information does not provide satisfaction that the risk is mitigated the bidder shall be disqualified.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=782989](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=782989).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:782989)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=782989](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=782989)

### **VI.4) Procedures for review**

**VI.4.1) Review body**

Aberdeen Sheriff and Justice of the Peace Court

Aberdeen

Country

United Kingdom