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Planning

HCC - 11/24 - Pre-Procurement Market Engagement for the Provision of an Applicant Tracking System (ATS)

Hertfordshire County Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-037432

Procurement identifier (OCID): ocds-h6vhtk-04bd0a

Published 19 November 2024, 5:09pm

Section I: Contracting authority

I.1) Name and addresses

Hertfordshire County Council

Pegs Lane

Hertford

SG13 8DE

Contact

Strategic Procurement Group

Email

zoe.upson@hertfordshire.gov.uk

Telephone

+44 01707292463

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

www.hertfordshire.gov.uk

Buyer's address

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HCC - 11/24 - Pre-Procurement Market Engagement for the Provision of an Applicant Tracking System (ATS)

Reference number

HCC - 11/24 - PPME ATS

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council currently holds a contract for a recruitment platform that supports the entire recruitment process. This contract is valid until 31 March 2025, with an option to extend for an additional 12 months, until 31 March 2026. The current provider has been in place since 2012. In addition to the core service offering, the Council enjoys several extra features, including the creation of an efficient career site, integration with other HR software, SMS capabilities, and Single Sign-On functionality. The Council is interested in exploring options for an applicant tracking system (ATS) specifically for permanent recruitment, with the potential to also include a technology solution from the same provider for managing agency preferred supplier lists (PSLs). The exploration aims to ensure that the system currently in place remains relevant, keeps up with recruitment technology trends, meets the needs of all stakeholders, while continuing to deliver value for money to the Council.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

Hertfordshire County Council (the "Council") is carrying out Pre-Procurement Market Engagement ("PPME") for an Applicant Tracking System (ATS). The Council is seeking input from the market as to what might be the most attractive way of packaging and scoping any future opportunity for contracts. This input will help inform any resultant procurement process. Please refer to the PPME document for more detailed information. The Council will consider the feedback received to help inform the Council's options and further decision making. For the avoidance of doubt, this stage of the project is not part of a formal procurement process, and the Council is not committing, at this stage, to carrying out such a process. Participation or non-participation in the PPME shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the PPME shall place any supplier at an advantage in a potential procurement process. Participation in the PPME will be at each organisation's own cost. No expense in responding to this PPME will be reimbursed by the Council. Further information can be found within the attached documentation. You are invited to submit a completed questionnaire by 12 noon on 19th December 2024. Please log in or register at <https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

II.3) Estimated date of publication of contract notice

19 November 2024

Section IV. Procedure
IV.1) Description**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

In order to participate in this PPME, organisations must submit their completed Supplier Questionnaire, together with any supporting documents, through the In-Tend system by the return deadline of 12.00 Noon 19th December 2024. Please make sure that you have submitted your Supplier Questionnaire following the instructions above. The Council will not be held accountable for any errors made by an organisation in submitting their Supplier Questionnaire. The Council will consider the feedback received to help inform the Council's options and further decision making. For the avoidance of doubt, this stage of the project is not part of a formal procurement process, and the Council is not committing, at this stage, to carrying out such a process. Participation or non-participation in the PPME shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the PPME shall place any supplier at an advantage in a potential procurement process. Participation in the PPME will be at each organisation's own cost. No expense in responding to this PPME will be reimbursed by the Council. If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: support@in-tend.co.uk or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday, 8:30-17:00.