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Tender

## **Printing, Finishing and Dispatch Services for OS Paper Maps**

ORDNANCE SURVEY LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-037419

Procurement identifier (OCID): ocds-h6vhtk-04bd01

Published 19 November 2024, 4:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

ORDNANCE SURVEY LIMITED

Explorer House, Adanac Drive

Southampton

SO16 0AS

#### **Contact**

Sarah Gatt

#### **Email**

[sarah.gatt@os.uk](mailto:sarah.gatt@os.uk)

#### **Telephone**

+44 2380055163

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**Companies House**

09121572

**Internet address(es)**

Main address

<https://www.os.uk/>

Buyer's address

<https://in-tendhost.co.uk/os/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/os/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/os/>

**I.4) Type of the contracting authority**

Other type

Public Corporation

**I.5) Main activity**

Other activity

Geospatial Mapping Services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Printing, Finishing and Dispatch Services for OS Paper Maps

Reference number

BS.0545

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Ordnance Survey Ltd (OS) is Britain's mapping agency and is responsible for the surveying, production, maintenance and marketing of a wide range of geographic information, relied on by government, business and individuals.

OS is a private limited company (company registration number 9121572), and the entire share capital is owned by the Department for Science, Innovation and Technology. OS also has several wholly owned subsidiaries who may access this contract.

The Ordnance Survey Consumer business unit is responsible for all retail products made available via an omni channel approach - direct to end customer and via retail/wholesale trade channels. Product categories include large format sheet mapping, customisable large format mapping (Custom Made), guidebooks and outdoor accessories.

OS are seeking a Supplier with the capabilities and capacity to allow for effective Printing, Finishing and Dispatch Services for Ordnance Survey Paper Maps.

The supply of the Printing, Finishing and Dispatch Services for Ordnance Survey Paper Maps will be split into two Lots. These are:

- Lot 1 - Large Format Printing, Finishing and Dispatch Services for OS Core Series Paper Maps

- Lot 3 - Digital Printing, Finishing and Dispatch Services for OS Custom Made Paper Maps and Framed Products

Further information of what is included under each Lot can be found below in this notice with full details in the procurement documentation.

The estimated contract value across all Lots is up to £14m for the maximum seven year contract term.

### **II.1.5) Estimated total value**

Value excluding VAT: £13,860,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Large Format Printing, Finishing and Dispatch Services for OS Core Series Paper Maps

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 30220000 - Digital cartography equipment
- 30232000 - Peripheral equipment
- 37823700 - Paper for maps
- 79800000 - Printing and related services
- 79920000 - Packaging and related services
- 79930000 - Specialty design services

- 79960000 - Photographic and ancillary services
- 79970000 - Publishing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement for Lot 1 is for the Large Format Printing, Finishing and Dispatch Services for Ordnance Survey Core Series Paper Maps.

OS are seeking a Supplier with the capabilities and capacity to allow for effective production of the OS Core Series Paper Maps. This includes dispatch to the OS warehouse provider for the onward distribution to trade customers and consumers.

OS's consumer Core Series Paper Maps consist of six (6) product types along with two (2) Wall Maps. The Core Series Paper Maps are folded and cased (with cover) and known as:

- OS Historical (2 titles)
- OS Explorer (403 titles)
- OS Landranger (204 titles)
- OS Tour (8 titles)
- OS Road (8 title)
- OS Route (1 title)
- OS Wall Map (6 titles)

OS also offer a weatherproof map which is named an 'Active Map'. These maps are Core Series Paper Maps which are encapsulated.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £11,200,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The contract length will be for three years with the option to extend twice for a period of up to two years each (3+2+2). Therefore, if all extensions were taken, the full length of the contract would be for seven years.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

The contract length will be for three years with the option to extend twice for a period of up to two years each (3+2+2). Therefore, if all extensions were taken, the full length of the contract would be for seven years.

## **II.2.14) Additional information**

The contract values above are based on previous spend for Printing, Finishing and Dispatch Services for Ordnance Survey Paper Maps. OS, in the last year, have spent £1.5m on Lot 1 - Large Format Printing, Finishing and Dispatch Services for OS Core Series Paper Maps and £329k on Lot 3 - Digital Printing, Finishing and Dispatch Services for OS Custom Made Paper Maps and Framed Products.

It is anticipated that during the life of the contracts, the spend on Lot 1 - Large Format Printing, Finishing and Dispatch Services for OS Core Series Paper Maps will reduce as new products are bought to market through an alternative contract (currently in an

ongoing tender process).

OS does not guarantee the estimated value of this contract for any Lot. The exact spend on this contract will be dependent on OS requirements during the delivery of the contract. The above value is provided as an indication and the final value of the contract will be subject to the outcome of the procurement process and the delivery of the contract in accordance with the final signed contract for this supply.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - Digital Printing, Finishing and Dispatch Services for OS Custom Made Paper Maps and Framed Products

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 30220000 - Digital cartography equipment
- 30232000 - Peripheral equipment
- 37823700 - Paper for maps
- 79800000 - Printing and related services
- 79920000 - Packaging and related services
- 79930000 - Specialty design services
- 79960000 - Photographic and ancillary services
- 79970000 - Publishing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The requirement for Lot 3 is for the Digital Printing, Finishing and Dispatch Services for

## OS Custom Made Paper Maps and Framed Products.

Ordnance Survey produce and sell bespoke personalised maps in different formats by way of a map builder hosted on the OS web shop, known as OS Custom Made. There are eight product types on offer, with customers able to personalise location, map style and scale, title, cover image and frame colour (where relevant) and add a route overlay.

The OS Custom Made range consists of the following:

- Large Flat Map
- Large Folded Map
- Small Folded Map
- Small Framed Map (Oak or Black Frame)
- Medium Framed Map (Oak or Black Frame)
- Large Canvas Unframed Map
- Large Canvas Framed Map (Oak or Black Frame)
- Large Framed Map (Oak or Black Frame)

OS are seeking a Supplier with the capabilities and capacity to allow for effective production of the OS Custom Made Paper Maps and Framed Products. This includes delivery direct to the Customer.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,660,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The contract length will be for three years with the option to extend twice for period of up to two years each (3+2+2). Therefore, if all extensions were taken, the full length of the contract would be for seven years.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract length will be for three years with the option to extend twice for period of up to two years each (3+2+2). Therefore, if all extensions were taken, the full length of the contract would be for seven years.

#### **II.2.14) Additional information**

The contract values above are based on previous spend for Printing, Finishing and Dispatch Services for Ordnance Survey Paper Maps. OS, in the last year, have spent £1.5m on Lot 1 - Large Format Printing, Finishing and Dispatch Services for OS Core Series Paper Maps and £329k on Lot 3 - Digital Printing, Finishing and Dispatch Services for OS Custom Made Paper Maps and Framed Products.

It is anticipated that during the life of the contracts, the spend on Lot 1 - Large Format Printing, Finishing and Dispatch Services for OS Core Series Paper Maps will reduce as new products are bought to market through an alternative contract (currently in an ongoing tender process).

OS does not guarantee the estimated value of this contract for any Lot. The exact spend on this contract will be dependent on OS requirements during the delivery of the contract. The above value is provided as an indication and the final value of the contract will be subject to the outcome of the procurement process and the delivery of the contract in accordance with the final signed contract for this supply.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 December 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

Bidders should seek independent legal and commercial advice in relation to the potential value of the opportunity.

Ordnance Survey is carrying out this procurement under the restricted procedure with pursuant to the Public Contracts Regulations 2015 (as amended).

In accordance with Regulation 50 (Contract award notices); Regulation 86 (Notices of decisions to award a contract or conclude a framework agreement); Regulation 87 (Standstill period) and Regulations 91 to 102 of the Public Contracts Regulations 2015 (as amended). Following any decision to award the contract Ordnance Survey will be providing debriefing information to unsuccessful bidders (in accordance with Regulation 86) and observe a minimum 10-day standstill period (in accordance with Regulation 87) before the contract is entered into.

Expressions of interest applications must be by way of completion and return of the selection questionnaire (SQ) (in accordance with the requirements set out in the SQ by the time limit in section IV.2.2) above).

Bidders should note that the procurement documents (including the contract documentation) are draft documents at this stage, providing indicative information of OS's intended approach in the procurement process and are for general information only.

Ordnance Survey reserves the right to vary, amend and update any aspects of the procurement documents and final details and versions of the procurement documents will be confirmed to applicants successful in being selected to participate in the relevant tender stages of the procurement procedure.

Ordnance Survey reserves the right not to award the opportunity or to award only part (or a different arrangement) of the opportunity described in this contract notice.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Courts of Justice

The Royal Court of Justice

London

WC2A 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

In accordance with Regulation 86 (notices of decisions to award a contract), Regulation 87 (standstill period) and Regulations 91 (enforcement of duties through the Court) of the Public Contracts Regulations 2015 (as amended).