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Tender

Sample Courier and Internal Post Distribution Services

THAMES WATER UTILITIES LIMITED

F05: Contract notice – utilities

Notice identifier: 2023/S 000-037318

Procurement identifier (OCID): ocds-h6vhtk-0426f0

Published 19 December 2023, 2:37pm

Section I: Contracting entity

I.1) Name and addresses

THAMES WATER UTILITIES LIMITED

Reading

RG18DB

Contact

Thames Water

Email

procurement.supportcentre@thameswater.co.uk

Country

United Kingdom

Region code

UKJ11 - Berkshire

Companies House

02366661

Internet address(es)

Main address

<https://www.thameswater.co.uk>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.thameswater.co.uk/procurement>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.thameswater.co.uk/procurement>

I.6) Main activity

Water

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Sample Courier and Internal Post Distribution Services

Reference number

FA1674

II.1.2) Main CPV code

- 64120000 - Courier services

II.1.3) Type of contract

Services

II.1.4) Short description

Delivery of clean and waste water samples under refrigerated conditions and distribution of post.

II.1.5) Estimated total value

Value excluding VAT: £6,700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 64100000 - Post and courier services
- 71900000 - Laboratory services

II.2.3) Place of performance

NUTS codes

- UKI - London

- UKJ - South East (England)

Main site or place of performance

Whole of the Thames Water Region

II.2.4) Description of the procurement

Thames Water Utilities Ltd is seeking to award a contract to a sole supplier with the capabilities to provide refrigerated collection and delivery of clean water and sewage samples from company sites throughout the Thames Water operating area delivering to the dedicated laboratory in Reading, Berkshire, UK. Included within this service is the collection, sorting and delivery of internal post and parcels to the Thames Water sites.

There are approximately 51 sites requiring visitation, these being sample collection points, post collection and delivery points. 6 sites are to be visited for sample collection only at weekends and Bank Holidays.

The full schedule of visitation times will be made available in the tender documents.

Samples need to be transported under secure refrigerated (between 2 and 8 degrees Celsius) conditions, with a clear chain of custody, to the Thames Water laboratory in Reading, Berkshire, UK.

The capability for Ad-Hoc collections from a list of up to 15 sites and delivery to Thames Water laboratory in Reading, at any time is required.

There is also a requirement to make pre-booked deliveries to or from anywhere in the UK following notification by 13:00 the day before.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £6,700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

Yes

Description of renewals

TWUL envisages that the contract will be awarded for an initial term of 4 years with options to extend up to a maximum duration of 8 years

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

TWUL envisages that the contract will be awarded for an initial term of 4 years with options to extend up to a maximum duration of 8 years

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As detailed in the PQQ

III.1.2) Economic and financial standing

List and brief description of selection criteria

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.4) Objective rules and criteria for participation

List and brief description of rules and criteria

As detailed in section VI.3 and PQQ

III.1.6) Deposits and guarantees required

Bonds and/or parent company guarantees of performance and financial standing may be require

III.1.7) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Specified in Invitation to Negotiate Document

III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Consortia may be required to form a legal entity prior to award

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 January 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

All suppliers who wish to respond to this contract notice must request a pre-qualification questionnaire (PQQ) by using the web link in Section I.3 (www.thameswater.co.uk/procurement)

From your response to the link in Section I.3 or above, Thames Water's Procurement Support Centre will send you an email providing login details for our eSourcing system (i.e. IASTA Smartsource). To complete the PQQ you will need to login to IASTA Smartsource.

If the project requires it, you will receive an additional and separate survey to complete for Data Protection. Note - The client may be Thames Water Utilities Limited or another company within the Kemble Water group structure.

VI.4) Procedures for review

VI.4.1) Review body

Thames Water Utilities Limited

Reading

Email

procurement.supportcentre@thameswater.co.uk

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Thames Water Utilities Limited will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

The Utilities Contracts Regulations 2016 (SI 2016 No 274) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).