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Award

## **TD2091 - Managed Services for Temporary Agency Resources**

DERBY CITY COUNCIL

F15: Voluntary ex ante transparency notice

Notice identifier: 2023/S 000-037302

Procurement identifier (OCID): ocids-h6vhtk-0426e4

Published 19 December 2023, 2:03pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

DERBY CITY COUNCIL

Corporation Street

Derby

DE12FS

#### **Contact**

Sam Black

#### **Email**

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKF11 - Derby

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.derby.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

TD2091 - Managed Services for Temporary Agency Resources

Reference number

TD2091

#### **II.1.2) Main CPV code**

- 79620000 - Supply services of personnel including temporary staff

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Ordering temporary agency workers through a web-based application and, when required, by telephone, with the web-based application used to manage the transactional processes associated with acquiring temporary and interim staff, inclusive of ordering, time-sheeting, and invoicing to create a fully auditable, reportable trail.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £5,200,000

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

#### **II.2.4) Description of the procurement**

VEAT Notice for the contract extension of the Authority contract for Managed Services for

Temporary Agency Resources with Matrix SCM Ltd.

Derby City Council requires the full range of services which includes:

- Extra reporting - quarterly reports to include list of workers not meeting minimum pre-employment checks and details of their current assignment, if working at the Council.
- Pre-employment checks to include full referencing for two (2) years; five (5) years for Warner assignments (see 1.8 for further details).
- In addition to the checks as outlined at clauses 2.4.40 to 2.4.53 (vetting and compliance) in the overarching framework specification, Derby City Council requires a full Pre-Employment Health Declaration to be completed for all candidates. A copy of this declaration will be provided to the Managed Service Provider during the contract initiation phase.
- Retrospective employment checks to ensure compliance with legislation is maintained and council checking processes are undertaken and completed.
- Process to ensure timely housekeeping of current users of the system, to ensure leavers who had access to the system are removed.
- Identifying the way forward for the Authority to reduce agency spend in the following years
- Identifying the best approach for the council regarding the requirements of the Agency Workers Directive

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

This will be for 12 months following the mandatory standstill period.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

There would be a significant cost and inconvenience to the Authority and economic operators associated with tendering and added to this the council does not have the capacity to off board and onboard suppliers and the costs of change would outweigh the costs of continuing to use the existing supplier. All current terms and conditions of the contract would remain unchanged meaning a seamless continuation of service to the Council.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract/concession**

### **Contract No**

TD2091

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

19 December 2023

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

Matrix SCM Ltd

2nd Floor Partis House, Knowlhill

Milton Keynes

MK5 8HJ

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02227962

The contractor/concessionaire is an SME

No

**V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Initial estimated total value of the contract/lot/concession: £5,200,000

Total value of the contract/lot/concession: £5,200,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Award of a contract without prior publication of a call for competition as the procurement falls outside the scope of application of the directive. The Council will observe a 10-day standstill period and subject to the internal approval process.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derby City Council

The Council House, Corporation Street, Derby

Derby

DE1 2FS

Email

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Award of a contract without prior publication of a call for competition as the procurement falls outside the scope of application of the directive. The Council will observe a 10-day standstill period and subject to the internal approval process.