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Contract

HR Administration and Payroll Services to Non Cheque Book Maintained Schools

Westmorland and Furness Council

F03: Contract award notice

Notice identifier: 2025/S 000-037296

Procurement identifier (OCID): ocds-h6vhtk-0513b4

Published 4 July 2025, 9:38am

Section I: Contracting authority

I.1) Name and addresses

Westmorland and Furness Council

South Lakeland House

Kendal

LA94DQ

Contact

Maxine Moran

Email

Procurement.Mailbox.WAF@cumbria.gov.uk

Country

United Kingdom

Region code

UKD12 - East Cumbria

Companies House

03628053

Internet address(es)

Main address

<https://www.westmorlandandfurness.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR Administration and Payroll Services to Non Cheque Book Maintained Schools

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council plans to establish a framework of suppliers who can offer a timely and costeffective

Payroll and HR Administration Service to Non-Cheque Book Maintained Schools in

Westmorland and Furness Area.

There are currently 76 Non-Cheque Book Maintained Schools who may initially plan to use

the framework.

Please note that the top 3 ranked tenderers will be awarded a place on the framework;

however, tenderers that score less than 325 points on the quality marks will be disqualified

and rejected.

There will be further competitions conducted under the framework and these will be

awarded on price alone.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £600,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services

II.2.3) Place of performance

NUTS codes

- UKD1 - Cumbria

II.2.4) Description of the procurement

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Payroll and HR Administration Service to Non-Cheque Book Maintained Schools in

Westmorland and Furness Area.

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and rejected.

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awarded on price alone.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 65

Price - Weighting: 35

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-021488](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

3 July 2025

V.2.2) Information about tenders

Number of tenders received: 2

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Capita Business Services Limited

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02299747

The contractor is an SME

No

V.2.3) Name and address of the contractor

Education Personnel Management Limited

Huntingdon

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

02723581

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

High Court of England

Strand

London

Country

United Kingdom