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Tender

Rental, Service and Maintenance of Fitness Equipment

Dundee City Council

F02: Contract notice
Notice identifier: 2024/S 000-037285
Procurement identifier (OCID): ocds-h6vhtk-04bcba
Published 19 November 2024, 8:44am

Section I: Contracting authority

I.1) Name and addresses

Dundee City Council

Dundee House, 50 North Lindsay Street

Dundee

DD1 1QE

Contact

Wendy Hall

Email

wendy.hall@dundeecity.gov.uk

Telephone

+44 1382433745

Country

United Kingdom

NUTS code

UKM71 - Angus and Dundee City

Internet address(es)

Main address

www.dundeecity.gov.uk

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00220

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://www.publiccontractsscotland.gov.uk/

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://www.publiccontractsscotland.gov.uk/

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Rental, Service and Maintenance of Fitness Equipment

Reference number

DCC/FIN/282/23

II.1.2) Main CPV code

- 51121000 - Installation services of fitness equipment

II.1.3) Type of contract

Services

II.1.4) Short description

This a rental contract that shall include the delivery, installation, servicing, repair or replacement, written reporting and subsequent maintenance of the fitness equipment within various Leisure and Culture Dundee operated properties, along with minor and urgent repair works which may have not been foreseen.

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 45212290 - Repair and maintenance work in connection with sports facilities
- 50710000 - Repair and maintenance services of electrical and mechanical building installations
- 50700000 - Repair and maintenance services of building installations

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Dundee City

II.2.4) Description of the procurement

This a rental contract that shall include the delivery, installation, servicing, repair or replacement, written reporting and subsequent maintenance of the fitness equipment within various Leisure and Culture Dundee operated properties, along with minor and urgent repair works which may have not been foreseen.

II.2.5) Award criteria

Quality criterion - Name: Compliance with Specification of Requirements / Weighting: PASS/FAIL

Quality criterion - Name: CDM Construction, Design and Management Regulations 2015 / Weighting: PASS/FAIL

Quality criterion - Name: Duty of Care, Health and Safety & Risk Management / Weighting: PASS/FAIL

Quality criterion - Name: Site Specific Risk Assessment and Method Statement / Weighting: PASS/FAIL

Quality criterion - Name: Health and Safety / Weighting: PASS/FAIL

Quality criterion - Name: Environment / Weighting: PASS/FAIL

Quality criterion - Name: Resourcing of Requirements – contract resourcing / Weighting: 8%

Quality criterion - Name: Resourcing of Requirements- development / Weighting: 9%

Quality criterion - Name: Continuous Improvement – Customer Care / Weighting: 7%

Quality criterion - Name: Continuous Improvement – Feedback / Weighting: 4%

Quality criterion - Name: Resourcing of Requirements - disruption / Weighting: 10%

Quality criterion - Name: Resourcing of Requirements – Remedial / Weighting: 5%

Quality criterion - Name: Resourcing of Requirements – Programme of Works / Weighting: 10%

Quality criterion - Name: Approach to Contract / Weighting: 10%

Quality criterion - Name: Resourcing – Tools and Spares / Weighting: 4%

Quality criterion - Name: Community Benefits / Weighting: 1.5%

Quality criterion - Name: Fair Work First / Weighting: 1.5%

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

there are 2, 1 year renewal options

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

All electrical work shall be carried out by a Contractor within an approved body such as National Inspection Council for Electrical Installation Contracting (NICEIC) and/or the Trade Association or equivalent – a copy of Company accreditation should be supplied with the returned Tender.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Tenderers must confirm they already have or commit to obtain prior to the commencement of the contract, the following levels of insurance:

1b. Employer's Liability Insurance covering the death of or bodily injuries to employees of the bidder arising out of and in the course of their employment in connection with this contract to the level of 10,000,000 GBP in respect of each claim, and

2. Public Liability Insurance covering the death of or bodily injury to a person (not an employee of the bidder) or loss of or damage to property resulting from an action or failure to take action by the bidder to the level of 5,000,000 GBP in respect of each claim.

Tendered must agree to an Equifax score check should they be successful, a score of 35 or above will pass, if the score is less than 35 there are other routes Dundee City Council will take to confirm financial standing as listed in tender documentation.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 December 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 21 April 2025

IV.2.7) Conditions for opening of tenders

Date

19 December 2024

Local time

12:00pm

Place

Dundee City

Information about authorised persons and opening procedure

Procurement Category Officer

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: this will be retendered in 5 years if extension options are utilised.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=783624.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see: http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363

Community benefits are included in this requirement. For more information see: https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/

A summary of the expected community benefits has been provided as follows:

Bidding Organisation to deliver 7 Community Benefit activities for the duration of this contract (1 outcome per anticipated 100,000 GBP spend). Bidder to provide details of proposed activities to be undertaken.

Delivery of Specified Community Benefits

It is a contract requirement for contractors to deliver the specified number of Community Benefit Outcomes for the duration of this contract. This will be calculated at a rate of 1 outcome per 100,000 GBP of spend.

Please confirm your commitment to deliver Community Benefit activity and indicate what types of Community Benefit activity you intend to deliver

If this is to include Community Wishes, please note that a link to the live system is below.

https://wishes.dundeecity.gov.uk/wishes-requested

Note that as the system is live those specific wishes may not be available at contract award. If this is the case another wish should be selected.

(SC Ref:783624)

Download the ESPD document here:
https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=783624

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sheriff Court & Justice of the Peace Court

6 West Bell Street

Dundee

DD19AD

Email

dundee@scotcourts.gov.uk

Telephone

+44 1382229961

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Scottish Courts Service

Saughton House, Broomhouse Drive

Edinburgh

EH113XP

Email

enquiries@scotscourts.gov.uk

Telephone

+44 1314443300

Country

United Kingdom