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Tender

## **ID 5027710 - DoF - Collaborative Grounds Maintenance**

Department of Finance

F02: Contract notice

Notice identifier: 2023/S 000-037260

Procurement identifier (OCID): ocds-h6vhtk-0426c9

Published 19 December 2023, 11:29am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Finance

Clare House, 303 Airport Road West

BELFAST

BT3 9ED

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 5027710 - DoF - Collaborative Grounds Maintenance

#### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Construction and Procurement Delivery intends to establish a collaborative contract for the provision of Grounds Maintenance Services for the participating bodies listed within the contract documents. Each Client using the Services under this Contract will do so independently, therefore the Contractor shall be responsible for managing each separate Client account, invoicing each Client and handling complaints directly with each Client. There is no commitment as to the usage, volume, or value of services required under this Contract. Any levels, or aggregate values of services, referred to are indicative only and shall not be binding on the Client. The Contract will consist of three lots, two geographical lots and a third lot specific to National Museums Northern Ireland.

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots

3

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 - Northern Area

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

Construction and Procurement Delivery intends to establish a collaborative contract for the provision of Grounds Maintenance Services for the participating bodies listed within the contract documents. Each Client using the Services under this Contract will do so independently, therefore the Contractor shall be responsible for managing each separate Client account, invoicing each Client and handling complaints directly with each Client. There is no commitment as to the usage, volume, or value of services required under this Contract. Any levels, or aggregate values of services, referred to are indicative only and shall not be binding on the Client. The Contract will consist of three lots, two geographical lots and a third lot specific to National Museums Northern Ireland.

### **II.2.5) Award criteria**

Quality criterion - Name: As per tender documents / Weighting: 40

Cost criterion - Name: As per tender documents / Weighting: 60

### **II.2.6) Estimated value**

Value excluding VAT: £4,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Optional extension periods of 24 months and 12 months

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Optional extension periods of 24 months and 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The values are estimates of the requirements and no level of business is guaranteed.

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Southern Area

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

Construction and Procurement Delivery intends to establish a collaborative contract for the provision of Grounds Maintenance Services for the participating bodies listed within the contract documents. Each Client using the Services under this Contract will do so independently, therefore the Contractor shall be responsible for managing each separate Client account, invoicing each Client and handling complaints directly with each Client. There is no commitment as to the usage, volume, or value of services required under this Contract. Any levels, or aggregate values of services, referred to are indicative only and shall not be binding on the Client. The Contract will consist of three lots, two geographical lots and a third lot specific to National Museums Northern Ireland.

#### **II.2.5) Award criteria**

Quality criterion - Name: As per tender documents / Weighting: 40

Cost criterion - Name: As per tender documents / Weighting: 60

#### **II.2.6) Estimated value**

Value excluding VAT: £4,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Options of 24 months and 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Options of 24 months and 12 months

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The values are estimates of the requirements and no level of business is guaranteed.

## **II.2) Description**

### **II.2.1) Title**

Lot 3 - NMNI

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

Construction and Procurement Delivery intends to establish a collaborative contract for the provision of Grounds Maintenance Services for the participating bodies listed within the contract documents. Each Client using the Services under this Contract will do so independently, therefore the Contractor shall be responsible for managing each separate Client account, invoicing each Client and handling complaints directly with each Client. There is no commitment as to the usage, volume, or value of services required under this Contract. Any levels, or aggregate values of services, referred to are indicative only and shall not be binding on the Client. The Contract will consist of three lots, two geographical lots and a third lot specific to National Museums Northern Ireland.

### **II.2.5) Award criteria**

Quality criterion - Name: As per tender documents / Weighting: 40

Cost criterion - Name: As per tender documents / Weighting: 60

**II.2.6) Estimated value**

Value excluding VAT: £2,000,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Options of 24 months and 12 months

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

Options of 24 months and 12 months

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The values are estimates of the requirements and no level of business is guaranteed.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 February 2024

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 5 May 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

5 February 2024

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3-5 years

### **VI.3) Additional information**

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance the matter will be escalated to senior management in Construction Procurement Delivery Supplies and Services Division for further action. If this occurs and the Contractors performance does not improve to satisfactory levels within the specified period, this can be considered grounds for termination of the contract at the Contractors expense as provided for in the Conditions of Contract. In lieu of termination, CPD may issue a Notice of Written Warning or a Notice of Unsatisfactory Performance. A supplier in receipt of multiple Notices of Written Warning or a Notice of Unsatisfactory Performance may in accordance with The Public Contracts Regulations 2015 (as amended) be excluded from future public procurement competitions for a period of up to three years.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Not applicable in the UK

Not applicable in the UK

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended) and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.