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Tender

Legal Services for Debt Recovery

London Borough of Camden

F02: Contract notice

Notice identifier: 2023/S 000-037235

Procurement identifier (OCID): ocds-h6vhtk-0426ba

Published 19 December 2023, 10:32am

Section I: Contracting authority

I.1) Name and addresses

London Borough of Camden

London Borough of Camden, 5 Pancras Square

London

N1C 4AG

Contact

Mr Richard Le Donne

Email

richard.ledonne@camden.gov.uk

Telephone

+44 2079742106

Country

United Kingdom

Region code

UKI31 - Camden and City of London

Internet address(es)

Main address

www.camden.gov.uk

Buyer's address

www.camden.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=d64ecbdb-569e-ee11-8127-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=d64ecbdb-569e-ee11-8127-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Legal Services for Debt Recovery

Reference number

DN703772

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

The London Borough of Camden is seeking to award a contract for the provision of an external legal services for debt collection.

The services will include:

- Legal services for the recovery of all outstanding debt owed to Camden – excluding Parking and Council Tax / National Non-Domestic Rates (NNDR)
- Contractor services will be employed on a case-by-case basis once all the internal processes have been exhausted in the pursuit of the debt.
- Letters before Action (LBA) to litigation through to enforcement.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI31 - Camden and City of London

II.2.4) Description of the procurement

The London Borough of Camden is seeking to award a contract for the provision of an external legal services for debt collection.

The services will include:

- Legal services for the recovery of all outstanding debt owed to Camden – excluding Parking and Council Tax / National Non-Domestic Rates (NNDR)
- Contractor services will be employed on a case-by-case basis once all the internal processes have been exhausted in the pursuit of the debt.
- Letters before Action (LBA) to litigation through to enforcement.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

The contract will be renewed in line with its expiry following the contract term.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 January 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

22 January 2024

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Cabinet Office

70 Whitehall

London

SW1A 2AS

Country

United Kingdom