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Planning

## **Quality Assurance Services, Chelsea and Westminster Hospital NHS Foundation**

Chelsea and Westminster Hospital NHS Foundation Trust

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-037223

Procurement identifier (OCID): ocds-h6vhtk-05588f

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## **Scope**

## **Description**

The organisation has two Aseptic units which are used to prepare sterile medication, most of which are chemotherapy drugs. The units have to be compliant with GMP guidelines and as such, need to commission Quality Assurance and microbial monitoring service to maintain the unit and ensure that it is constantly GMP Compliant.

## **Total value (estimated)**

- £156,000 excluding VAT
- £187,200 including VAT

Above the relevant threshold

## **Contract dates (estimated)**

- 2 December 2025 to 1 December 2027
- 2 years

## **Main procurement category**

Services

## **CPV classifications**

- 90714500 - Environmental quality control services
- 72225000 - System quality assurance assessment and review services

## **Contract locations**

- UK - United Kingdom

## **Lot constraints**

Maximum number of lots a supplier can bid for: 2

Maximum number of lots a supplier can be awarded: 1

Description of how multiple lots may be awarded:

Suppliers may bid for one or more of the lots.

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## **Lot 1. Quality Management Systems**

### **Description**

- Document approval and GMP Audit – One internal audit per year and support with the preparation of the external audit and be available on the day of the audit - Support with relevant action plans from external audit - Quality Management Review including specialist advise and clarifications - Site visits, monthly meetings and specialist information. Monthly review of quality exception reports and change controls - Review errors and provide advice - Review of microbiological data reported including microbiological excursions. - Approval of microbiological excursion investigation reports and advice on appropriate course of action(s) in the event of such excursions. - Specialist advice and support - Releasing UMP and Specials, dealing with defects and recalls for all products including imports and specials which come into the pharmacy

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Environmental Monitoring**

### **Description**

For environmental monitoring , work required will cover the following, although this is not an exhaustive list: - Provision of micro plates, Broth and all required media - Receipt, incubation, reading. Evaluation and electronic reporting of microbiological environmental monitoring plate results - Bacterial identification to species level - Validation samples - Quarterly visit to complete MEM monitoring - Annual Broth GPT (Growth Promotion Testing) of broth used for operative or process validations - Quarterly contract review meetings - Staff training - Client audit of Local QC - Fridge mapping when required -

Transporting samples - Air sampling - Particle counts

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Combined Quality Management Systems and Environmental Monitoring**

### **Description**

This lot is for suppliers that can offer the services covered within Lots 1 and 2. QMS - Document approval and GMP Audit – One internal audit per year and support with the preparation of the external audit and be available on the day of the audit - Support with relevant action plans from external audit - Quality Management Review including specialist advise and clarifications - Site visits, monthly meetings and specialist information. Monthly review of quality exception reports and change controls - Review errors and provide advice - Review of microbiological data reported including microbiological excursions. - Approval of microbiological excursion investigation reports and advice on appropriate course of action(s) in the event of such excursions. - Specialist advice and support - Releasing UMP and Specials, dealing with defects and recalls for all products including imports and specials which come into the pharmacy. For environmental monitoring, work required will cover the following, although this is not an exhaustive list: - Provision of micro plates, Broth and all required media - Receipt, incubation, reading. Evaluation and electronic reporting of microbiological environmental monitoring plate results - Bacterial identification to species level - Validation samples - Quarterly visit to complete MEM monitoring - Annual Broth GPT (Growth Promotion Testing) of broth used for operative or process validations - Quarterly contract review meetings - Staff training - Client audit of Local QC - Fridge mapping when required - Transporting samples - Air sampling - Particle counts

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section,

because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. Quality Management Systems**

**Lot 2. Environmental Monitoring**

**Lot 3. Combined Quality Management Systems and Environmental Monitoring**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Publication date of tender notice (estimated)**

18 August 2025

### **Tender submission deadline**

28 August 2025, 12:00pm

### **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

3 November 2025

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## **Other information**

### **Payment terms**

Standard NHS payment terms.

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## **Procedure**

### **Procedure type**

Open procedure

### **Reduced tendering period**

Yes

Qualifying planned procurement notice - minimum 10 days

## Contracting authority

### **Chelsea and Westminster Hospital NHS Foundation Trust**

- Public Procurement Organisation Number: PGHW-2767-ZYQT

Unit G3, Harbour Yard, Chelsea Harbour

London

SW10 0XD

United Kingdom

Contact name: Gemma Fahey

Email: [gemma.fahey@nhs.net](mailto:gemma.fahey@nhs.net)

Website: <https://www.chelwest.nhs.uk>

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - central government