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Tender

## **Analysis and Recovery Services**

East Of England NHS Collaborative Hub c/o West Suffolk NHS Foundation Trust

F02: Contract notice

Notice identifier: 2024/S 000-037207

Procurement identifier (OCID): ocds-h6vhtk-04b757

Published 18 November 2024, 2:12pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Of England NHS Collaborative Hub c/o West Suffolk NHS Foundation Trust

Victoria House, Camlife, Cambridge Road

Fulbourn

CB21 5XA

#### **Contact**

EoECPH Corporate Services

#### **Email**

[corporate.services@eoecph.nhs.uk](mailto:corporate.services@eoecph.nhs.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH12 - Cambridgeshire CC

### **Internet address(es)**

Main address

<https://www.eoecph.nhs.uk>

Buyer's address

<https://www.eoecph.nhs.uk>

### **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Analysis and Recovery Services

#### **II.1.2) Main CPV code**

- 79200000 - Accounting, auditing and fiscal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

East of England NHS Collaborative Procurement Hub is seeking to award a framework for Analysis and Recovery Services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £60,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1: Telecommunications Contract Reviews (Landlines & Mobiles)

Lot No

Lot 1

### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services

- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 79212500 - Accounting review services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Providers will need to be able to carry out analysis of: Public Switch Telephone Network (PSTN) Lines, Call plans, Multi-protocol Label Switching (MPLS)/Ethernet, Leased Line Services, Maintenance Charges and Mobile/Voice data.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

# **II.2) Description**

## **II.2.1) Title**

Lot 10: Multidisciplinary Service Provision, Income Generation & Consultancy

Lot No

Lot 10

## **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 79212500 - Accounting review services

## **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

Lot 10 is a locked Lot. Inclusion to this Lot will only be available to those Providers who

are awarded to one two or more Lots on the framework in Lots 1-9.

Multidisciplinary Service Provision, Income Generation & Consultancy has multiple purposes:

- 1) To bundle services from multiple Lots a SupplierProvider has been awarded to.
- 2) To allow for contingency fee services based on future possible savings.
- 3) Providers may wish to submit offers for more 'niche' and or innovative spend reduction and recovery solutions (including any innovative financing arrangements, that underpin the funding of the solution) that can be offered to Contracting Authorities.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2: Energy Contract Reviews (Electricity, Gas, Renewable Energy & Fuels)

Lot No

Lot 2

### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 79212500 - Accounting review services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Providers will need to be able to carry out analysis of:

- Invoices
- Tariffs
- Distribution Charges
- Transmission Charges
- Metering Charges
- VAT rates
- Climate Levy Changes
- Environmental Costs,
- Capacity Charges
- Data Collection Charges

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3: Water Contract Reviews

Lot No

Lot 3

#### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 79212500 - Accounting review services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Providers will need to be able to carry out analysis of:

- Invoices
- Tariffs
- Distribution Charges
- Transmission Charges
- Metering Charges
- VAT rates
- Climate Levy Changes
- Environmental Costs,
- Capacity Charges
- Data Collection Charges

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 4: Water Management Service

Lot No

Lot 4

#### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services

- 79212500 - Accounting review services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Providers will need to be able to carry out a full review of a Contracting Authorities current and historic water services with an in-depth review of site water consumption and costs and propose management tools.

Services can include but are not limited to:

- Tariff optimisation
- Review of water supply and disposal models
- Provision of water supply
- Detection of defects and faults within the system to reduce system failures
- Detection of optimisation opportunities
- Consumption reduction models, i.e., installation of monitors to record, detect and report on daily water flow

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

# **II.2) Description**

## **II.2.1) Title**

Lot 5: Business Rates Review and Revaluation

Lot No

Lot 5

## **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 79212500 - Accounting review services

## **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

## **II.2.4) Description of the procurement**

Providers will need to be able to carry out analysis of: Property Lease charges, Rental

charges, VAT charges as applicable, Insurance Payments & Exemptions, Business Rates and Rates Relief. In the case of Business Rates, reviews are to be undertaken for both the current rateable values and future revaluations. The current rateable values are based on the 1 April 2021 valuation, coming into effect 1 April 2023. Future revaluations will take place on a 3-year valuation cycle with the next Valuation List due to start on 1 April 2026.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

## Lot 6: Value Added Tax (VAT) Reviews and Services

Lot No

Lot 6

### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 79212500 - Accounting review services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Providers will need to be able to carry out in depth reviews of: Input and Output VAT, VAT Rates and Exemption Calculations. Services can include:

- Annual review assurance
- Automation of VAT accounting
- Digital reporting requirements
- General VAT advice
- Helpline services
- HMRC Business Method Approval
- Managing and mitigating VAT risks
- Negotiating with the fiscal authorities through any enquiry or investigation
- Pro-active VAT and savings advice
- Review meetings frequency
- Secondary VAT re-reviews
- Support on business strategy
- Technical VAT support
- VAT Compliance & Savings
- VAT Health Check

- VAT Planning and Consultancy
- VAT Review
- VAT Training workshops

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 7: Accounts Payable Audit & Recovery

Lot No

Lot 7

### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services
- 79212500 - Accounting review services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Providers will perform a full review on historic and current data, to include, but not limited to:

- All Accounts Payable activity
- Accounts Payable Contracts
- Purchase Orders
- Identify duplicate payments,
- Over or underpayments,
- Identify discrepancies between contract pricing/rates and invoiced pricing/rates.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 8: Private & Overseas Patients: Income Generation and Recovery

Lot No

Lot 8

#### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services

- 79212200 - Internal audit services
- 79212500 - Accounting review services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

This lot requires Providers to carry-out reviews with a Contracting Authority to identify opportunities as well as missed or non-payment of private and overseas patient invoicing, including but not limited to:

- Offering guidance on coding and consumable charging, including forgotten or missed chargeable items, as well as undervalued and underpriced goods and services.
- Performing a full review and data validation process on historic and current Private & Overseas data to identify any retrospective charging relating to treatment or procedures carried out by a Contracting Authority.
- Supporting trust staff by identifying possible gaps in data/coding, charging knowledge and practice, to support future invoicing for these services.
- Liaising with insurance companies and other organisations to ensure maximisation of recoveries or missed revenue through historical charging schedules and value reviews.
- Identification of chargeable patients and cost recovery activities.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 9: General Contract Compliance

Lot No

Lot 9

#### **II.2.2) Additional CPV code(s)**

- 79200000 - Accounting, auditing and fiscal services
- 79212500 - Accounting review services
- 79200000 - Accounting, auditing and fiscal services
- 79210000 - Accounting and auditing services
- 79212000 - Auditing services
- 79212100 - Financial auditing services
- 79212200 - Internal audit services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

This lot requires Providers to carry out assignment reviews on a Contracting Authority's contracts, data, or other related information, focusing on price and contractual terms. The scope is any area of procurement, expense or income that is not covered by lots 1-8. Examples include but are not limited to: In-Contract Cost Recovery , Payroll, Workforce, Software Licences, ABI/Levy Payment Schemes, Pharmacy, Food purchase, Purchasing Cards, Bank Charges, Car Park Revenue, Advertising, Difficult Debt Collection, Concessions and Payment Schemes or Equivalent.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term is until 31/03/2028 with an optional extension of 1 x 12-months.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 December 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 March 2028

#### **IV.2.7) Conditions for opening of tenders**

Date

18 November 2024

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The main purpose of this framework is for the provision of retrospective analytical reviews and analysis of core spend and transactions, which can result in the discovery and recovery of overpayments which are presented to suppliers.

These services will provide the following types of services: audits, reviews, staff upskilling, advice, guidance, private and overseas patients' revenue, income generation, recovery and consultancy through the provision of ongoing services or other support linked to these services and the Lot descriptors.

Core lot titles for the Framework include:

Lot 1 Telecommunications Contract Reviews (Landlines & Mobiles)

Lot 2 Energy Contract Reviews (Electricity, Gas, Renewable Energy & Fuels)

Lot 3 Water Contract Reviews

Lot 4 Water Management Service

Lot 5 Business Rates Review and Revaluation

Lot 6 Value Added Tax (VAT) Reviews

Lot 7 Accounts Payable Transaction Reviews

Lot 8 Private & Overseas Patients: Income Generation and Recovery

Lot 9 General Contract Compliance

Lot 10 Multidisciplinary Service Provision, Income Generation & Consultancy

The Contracting Authority intends to use Atamis as the e-Procurement Portal in this procurement exercise. Project reference - C318894.

<https://atamis-1928.lightning.force.com/>

Deadline for submission of bids is 18th December 2024 at 12pm.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

NHS Resolution

8th Floor, 10 South Colonnade, Canary Wharf

London

E14 4PU

Email

[nhsr.procurement@nhs.net](mailto:nhsr.procurement@nhs.net)

Country

United Kingdom

Internet address

<https://www.resolution.nhs.uk/>