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Tender

## **Housing First Support Service**

Borough Council of Kings Lynn and West Norfolk

F02: Contract notice

Notice identifier: 2024/S 000-037092

Procurement identifier (OCID): ocds-h6vhtk-04b70c

Published 15 November 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

King's Lynn

PE30 1EX

#### **Email**

[procurementtenders@west-norfolk.gov.uk](mailto:procurementtenders@west-norfolk.gov.uk)

#### **Telephone**

+44 1553616200

#### **Country**

United Kingdom

#### **Region code**

UKH16 - North and West Norfolk

**National registration number**

E07000146

**Internet address(es)**

Main address

[www.west-norfolk.gov.uk](http://www.west-norfolk.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Housing-services./53C46567B8>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/53C46567B8>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Housing First Support Service

Reference number

BCKLWN342

#### **II.1.2) Main CPV code**

- 70333000 - Housing services
  - EA09 - For homeless

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Borough Council of King's Lynn and West Norfolk is inviting tenders for a Housing First Support Service for vulnerable people with multiple and complex needs who are homeless or have slept rough in King's Lynn and West Norfolk.

#### **II.1.5) Estimated total value**

Value excluding VAT: £453,960

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH16 - North and West Norfolk

Main site or place of performance

North and West Norfolk

#### **II.2.4) Description of the procurement**

The Borough Council of King's Lynn and West Norfolk is inviting tenders for a Housing First Support Service for vulnerable people with multiple and complex needs who are homeless or have slept rough in King's Lynn and West Norfolk. The West Norfolk Housing First Service is intended to support homeless people who have high support needs and histories of entrenched or repeat homelessness to live in their own homes. Housing First workers will typically support an initial caseload of 5 - 6 Housing First tenants per worker. If existing service users begin to require less support, the number of service users whom the service supports, may increase over time as a result of the Contractor's restored available resource. Many Housing First projects will offer a lower-intensity service for service users who have graduated from Housing First but who still need assistance from time to time.

#### **II.2.5) Award criteria**

Quality criterion - Name: Method Statement 1 / Weighting: 30

Quality criterion - Name: Method Statement 2 / Weighting: 25

Quality criterion - Name: Method Statement 3 / Weighting: 20

Quality criterion - Name: Contract Implementation Plan and Management Structure / Weighting: 10

Quality criterion - Name: Added Value / Weighting: 5

Quality criterion - Name: Key Skills of Personnel / Weighting: 10

Cost criterion - Name: Not applicable / Weighting: 0

#### **II.2.6) Estimated value**

Value excluding VAT: £453,960

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2028

This contract is subject to renewal

Yes

Description of renewals

This contract is subject to renewal after the initial term of 3 years with the option to extend by up to an additional 2 years, if the funding is available.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Council reserves the right to exercise an option to extend the agreement by up to an additional 2 years following expiry of the initial term.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/53C46567B8>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 December 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 16 March 2025

#### **IV.2.7) Conditions for opening of tenders**

Date

16 December 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 months prior to expiration, subject to an option being exercised to extend the contract past the initial term

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-King%27s-Lynn:-Housing-services./53C46567B8>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/53C46567B8>

GO Reference: GO-20241115-PRO-28539868

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Borough Council of Kings Lynn and West Norfolk

Kings Court, Chapel Street

Kings Lynn

PE30 1EX

Email

[procurementtenders@west-norfolk.gov.uk](mailto:procurementtenders@west-norfolk.gov.uk)

Telephone

+44 1553616200

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Borough Council of King's Lynn & West Norfolk

KINGS COURT, CHAPEL STREET

Kings Lynn

PE30 1EX

Telephone

+44 1553616335

Country

United Kingdom