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Planning

University Shuttle Bus 2024

LEEDS TRINITY UNIVERSITY

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-037054

Procurement identifier (OCID): ocds-h6vhtk-04264b

Published 18 December 2023, 8:35am

Section I: Contracting authority

I.1) Name and addresses

LEEDS TRINITY UNIVERSITY

Brownberrie Lane,Horsforth

LEEDS

LS185HD

Contact

Mark Hayter

Email

m.hayter@leedstrinity.ac.uk

Telephone

+44 1132837100

Country

United Kingdom

Region code

UKE42 - Leeds

Companies House

6305220

Internet address(es)

Main address

<https://www.leedstrinity.ac.uk/>

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

University Shuttle Bus 2024

Reference number

TRA007LTU

II.1.2) Main CPV code

- 60172000 - Hire of buses and coaches with driver

II.1.3) Type of contract

Services

II.1.4) Short description

The university currently operates a Shuttle Bus service, inclusive of vehicle and driver, for the transportation of passengers via predetermined routes connecting the university's Horsforth Campus to Horsforth Rail Station and the local community. This is a non-fare service for the benefit of the university's students, staff , and visitors

The current contract expires at the end of this academic year, and tenders will soon be invited for the next contract period, which may endure until 31st July 2031.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKE4 - West Yorkshire

II.2.4) Description of the procurement

In respect of the above, and as part of its early market engagement strategy for this procurement, Leeds Trinity University seeks advice from prospective suppliers with a view to developing the scope and specifications needed to plan and conduct its procurement procedures.

All relevant information exchanged or resulting from this preliminary market consultation will be documented and may be communicated to other candidates and tenderers participating in any resultant procurement procedure

For the avoidance of doubt, no call for competition has yet been made. The university does not intend to use this early engagement notice as a means to shorten any tender period

The consultation:

The university offers prospective suppliers the opportunity to review and critique its draft tender documents, thereby giving early insight to procurement intention. The documents

are very much open to change, and the university will take on board relevant information exchanged in the consultation period and will amend drafted tender documents as appropriate

Prospective suppliers are asked to consider the criteria, questions, and weightings, and to suggest any new or improved basis to ensure tenders it receives will demonstrate best value for money to the university.

Attention is also drawn to the tender timetable. The university wishes to allow prospective suppliers plenty of time in which to prepare their most compelling tenders. The university is also mindful to allow sufficient time for service mobilisation between contract award and start of the timetabled service.

The university wishes to receive guidance from prospective suppliers about any industry related mandatory standards, qualifications, or other legislative requirements that are applicable.

Expressions of interest and responding

In the first instance, please indicate your interest and address queries by e-mail to Mark Hayter, Head of Procurement (

m.hayter@leedstrinity.ac.uk

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We intend to host an in-person pre-tender engagement meeting at the university on Thursday 25th January 2024, starting at 1000h. Attendees will need to be pre-registered

We envisage being in a position to publish our invitation to tender on Monday 29th January 2024.

II.3) Estimated date of publication of contract notice

29 January 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

