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Tender

## **Hampshire Primary Cluster 3 Catering Tender**

Wellstead Primary School

F02: Contract notice

Notice identifier: 2024/S 000-037046

Procurement identifier (OCID): ocds-h6vhtk-04b6eb

Published 15 November 2024, 2:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wellstead Primary School

40 Wellstead Way

Hedge End, Southampton

SO30 2LE

#### **Contact**

Amanda Greenwood

#### **Email**

[amanda.greenwood@wellsteadapps.co.uk](mailto:amanda.greenwood@wellsteadapps.co.uk)

#### **Telephone**

+44 1489799351

#### **Country**

United Kingdom

**NUTS code**

UKJ32 - Southampton

**Internet address(es)**

Main address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA9341](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Hampshire Primary Cluster 3 Catering Tender

Reference number

RM&C/2024/HPC3/455

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

There are 10 primary schools in this cluster who are putting their catering contracts out to tender with contract start dates between May 25 and Sept 25.

You will be bidding for all the schools individually and the schools will be able to select their preferred company from the companies shortlisted to make presentations. There is no requirement for the schools to choose the same provider.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Wellstead Primary School

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

## **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Wellstead Primary School, 40 Wellstead Way, Hedge End, Southampton, SO30 2LE

## **II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

KS1 180

KS2 240

Total 420

Pricings/Sales

UIFSM Entitled: 180

Uptake: 110

Value: 3.20 GBP

FSM Entitled: 55

Uptake: 50

Value: 3.20 GBP

Pupil Paid Meals Uptake: 50

Value: 3.20 GBP

Staff Duty Meal Entitled: 2

Uptake: 1

Value: 3.20 GBP +VAT

Staff Cash Meals No of Staff: 68

Uptake: 3

Between 2.65 GBP and 3.84 GBP

Sales over 12 months

UIFSM Sales 66,880 GBP

FSM Sales 31,616 GBP

Pupil Paid Meal Sales 30,400 GBP

Staff Duty Meal Sales 729 GBP

Staff Cash Sales 2,189 GBP

Hospitality Sales 576 GBP

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Bishop's Waltham Junior School

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Bishop's Waltham Junior School, Oak Road, Bishop's Waltham, Hampshire, SO32 1EP

#### **II.2.4) Description of the procurement**

Pupil Numbers:

KS1 0

KS2 301

Total 301

Pricings/Sales

FSM Entitled: 53

Uptake: 35

(5 week average between 9/9/24 – 11/10/24)

Value: 3.20 GBP

Pupil Paid Meals Uptake: 81

(5 week average between 9/9/24 – 11/10/24)

Value: 3.20 GBP

Staff Duty Meal Entitled: 1

Uptake: 0

Value: 3.20 GBP + VAT

Staff Cash Meals No of Staff: 34

Uptake: 4

Value: 3.20 GBP + VAT

Sales for 2023-24 academic year

FSM Sales 18,327 GBP

Pupil Paid Meal Sales 51,297 GBP

Staff Duty Meal Sales 60 GBP (Xmas lunch)

Staff Cash Sales 198 GBP + VAT

Hospitality Sales N/A

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Botley CofE Primary School

Lot No

3



## **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

## **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Botley CofE Primary School, 52 High Street, Botley, Hampshire, SO30 2EA

## **II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

KS1 135

KS2 233

Total 368

Pricings/Sales

UIFSM Entitled: 135

Uptake: 108

Value: 3.20 GBP

FSM Entitled: 52

Uptake: 32

Value: 3.20 GBP

Pupil Paid Meals Uptake: 57

Value: 3.20 GBP

Staff Duty Meal Entitled: 0

Uptake: 0

Value: 3.20 GBP + VAT

Staff Cash Meals No of Staff: 40

Uptake: 1

Value: 3.20 GBP + VAT

Sales over 2023-24

UIFSM Sales 61,515 GBP

FSM Sales 16,229 GBP

Pupil Paid Meal Sales 44,587 GBP - includes Staff Cash Sales

Staff Duty Meal Sales 518 GBP

Staff Cash Sales See above

Hospitality Sales 0 GBP

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Cherbourg Primary school

Lot No

4

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Cherbourg Primary School, Cherbourg Road, Eastleigh, Hampshire, SO50 5QF

#### **II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

KS1 148

KS2 224

Total 372

Pricings/Sales

UIFSM Entitled: 148

Uptake: 38

Value: 3.20 GBP

FSM Entitled: 104

Uptake: 81

Value: 3.20 GBP

Pupil Paid Meals Uptake: 19

Value: 3.20 GBP

Staff Duty Meal N/A

Staff Cash Meals No of Staff: 73

Uptake: 5 average per day

Between 1.54 GBP – 3.84 GBP + VAT

Sales over 2023-24

UIFSM Sales 31,431 GBP

FSM Sales 53,290 GBP

Pupil Paid Meal Sales 17,258 GBP

Break Time Snack Sales 1,781 GBP

Staff Duty Meal Sales N/A

Staff Cash Sales 2,337 GBP

Hospitality Sales 0 GBP

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Hamble Primary School

Lot No

5

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Hamble Primary School, Hamble Lane, Hamble, Hampshire, SO31 4ND

**II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

KS1 132

KS2 222

Total 354

Pricings/Sales

UIFSM Entitled: 132

Uptake: 103

Value: 3.20 GBP

FSM Entitled: 76

Uptake: 53

Value: 3.20 GBP

Pupil Paid Meals Uptake: 53

Value: 3.20 GBP

Staff Duty Meal Entitled: TBC

Uptake: TBC

Value: 3.20 GBP + VAT

Staff Cash Meals No of Staff: 48

Uptake: 0

Value: 3.20 GBP + VAT

Sales over 12 months

UIFSM Sales 54,920 GBP

FSM Sales 52,180 GBP

Pupil Paid Meal Sales 28,742 GBP

Staff Duty Meal Sales 500 GBP

Staff Cash Sales 866 GBP

Hospitality Sales 0 GBP

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Kings Copse Primary School

Lot No

6

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

Kings Copse Primary School, Kings Copse Road, Hedge End, Hampshire, SO30 0PQ

#### **II.2.4) Description of the procurement**



Pupil Numbers:

Nursery 0

KS1 106

KS2 118

Total 224

Pricings/Sales

UIFSM Entitled: 742 (weekly)

Uptake: 370 (weekly)

Value: 3.20 GBP

FSM Entitled: 266 (weekly)

Uptake: 132 (weekly)

Value: 3.20 GBP

Pupil Paid Meals Uptake: 118

Value: 3.20 GBP

Staff Duty Meal N/A

Staff Cash Meals No of Staff: 42

Uptake: 6-10

Value: 3.20 GBP + VAT

Sales over 12 months

UIFSM Sales 1,184 GBP (weekly)

FSM Sales 422 GBP (weekly)

Pupil Paid Meal Sales 377 GBP (weekly)

Staff Duty Meal Sales N/A

Staff Cash Sales 38 GBP (weekly)

Hospitality Sales 0 GBP

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Kings Worthy Primary School

Lot No

7

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKJ36 - Central Hampshire

Main site or place of performance

Kings Worthy Primary School, Church Lane, Kings Worthy, Winchester, SL23 7QS

**II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

KS1 159

KS2 254

Total 413

Pricings/Sales

UIFSM Entitled: 159

Uptake: 104

Value: 3.20 GBP

FSM Entitled: 54

Uptake: 37

Value: 3.20 GBP

Pupil Paid Meals Uptake: 75

Value: 3.20 GBP

Staff Duty Meal Entitled: 60 (all staff)

Uptake: 2

Value: 3.60 GBP

Staff Cash Meals No of Staff: 60

Uptake: 2-3

Between 2.65 GBP – 3.84 GBP + VAT

Sales over 12 months

UIFSM Sales 57,038 GBP

FSM Sales 21,586 GBP

Pupil Paid Meal Sales 40,390 GBP

Staff Duty Meal Sales 300 GBP

Staff Cash Sales 500 GBP approx. (would be better if better choices/portions)

Hospitality Sales 350 GBP (have plans to increase this)

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

The Federation of Netley Abbey Infant & Junior Schools

Lot No

8

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ32 - Southampton

Main site or place of performance

The Federation of Netley Abbey Infant & Junior Schools, Westwood Road, Netley Abbey, Hampshire, SO31 5EL

## **II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

KS1 242

KS2 347

Total 589

Pricings/Sales

UIFSM Entitled: 242

Uptake: 174 (average per day)

Value: 3.20 GBP (open to suggestion on pricing)

FSM Entitled: Infants 48 / Juniors 82

Uptake: Infants 48 / Juniors 50 (average per day)

Value: 3.20 GBP (open to suggestion on pricing)

Pupil Paid Meals Uptake: Juniors 61 (average per day)

Value: 3.20 GBP (open to suggestion on pricing)

Staff Duty Meal N/A

Staff Cash Meals No of Staff: Infants 36 / Juniors 48

Uptake: Infants average 0.4 per day taken / Juniors average 2.9 per day taken

Sales over 12 months

UIFSM Sales Infants 108,576 GBP

FSM Sales Juniors 31,200 GBP

Pupil Paid Meal Sales Juniors 38,064 GBP

Staff Duty Meal Sales N/A

Staff Cash Sales 2,496 GBP combined across federation

Hospitality Sales N/A

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

St Peter's Catholic Primary School & Little Fishes Pre-School

Lot No

9

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKJ36 - Central Hampshire

Main site or place of performance

St Peter's Catholic Primary School & Little Fishes Pre-School, Oliver's Battery Road  
North, Winchester, Hampshire, SL22 4JB

**II.2.4) Description of the procurement**

Pupil Numbers:

Nursery 0

KS1 149

KS2 243

Total 392

Pricings/Sales

UIFSM Entitled: 149

Uptake: 84

Value: 3.20 GBP

FSM Entitled: 85

Uptake: 59



Value: 3.20 GBP

Pupil Paid Meals Uptake: 73

Value: 3.20 GBP

Staff Duty Meal N/A

Staff Cash Meals No of Staff: 80

Uptake: 4

Between 2.50 GBP – 3.84 GBP

Sales over 12 months

UIFSM Sales TBC

FSM Sales TBC

Pupil Paid Meal Sales TBC

Staff Duty Meal Sales N/A

Staff Cash Sales TBC

Hospitality Sales TBC

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

St Peter's CofE Junior School

Lot No

10

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ37 - North Hampshire

Main site or place of performance

St Peter's CofE Junior School, Church Avenue, Farnborough, Hampshire, GU14 7UP

#### **II.2.4) Description of the procurement**

Pupil Numbers:

KS1 N/A

KS2 228

Total 228

Pricings/Sales

FSM Entitled: 44

Uptake: 30

Value: 3.20 GBP

Pupil Paid Meals Uptake: 100 approx per day

Value: 3.20 GBP

Staff Duty Meal Entitled: 0

Value: 3.20 GBP + VAT

Staff Cash Meals No of Staff: 28

Uptake: 2 per day

Value: 3.20 GBP + VAT

Sales over 12 months

FSM Sales 15,000 GBP

Pupil Paid Meal Sales 52,000 GBP

Staff Duty Meal Sales 0 GBP

Staff Cash Sales 1,400 GBP

Hospitality Sales 0 GBP

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal possible after three years subject to satisfactory performance.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 January 2025

Local time

1:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

31 January 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=233245](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=233245).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:233245)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

**VI.4.2) Body responsible for mediation procedures**

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

Email

[Tim.allen@rmandcconsultants.co.uk](mailto:Tim.allen@rmandcconsultants.co.uk)

Telephone

+44 7990327563

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United Kingdom

Internet address

[www.rmandcconsultants.co.uk](http://www.rmandcconsultants.co.uk)