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Tender

## **Hire of Portable Accommodation & Safe Storage Container Units**

Falkirk Council

F02: Contract notice

Notice identifier: 2024/S 000-036979

Procurement identifier (OCID): ocds-h6vhtk-04b6bc

Published 15 November 2024, 11:13am

The closing date and time has been changed to:

**7 January 2025, 11:00am**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Falkirk Council

The Foundry, 4 Central Park, Central Boulevard

Larbert

FK5 4RU

#### **Email**

[CPU@falkirk.gov.uk](mailto:CPU@falkirk.gov.uk)

#### **Telephone**

+44 1324506566

**Country**

United Kingdom

**NUTS code**

UKM76 - Falkirk

**Internet address(es)**

Main address

<http://www.falkirk.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00184](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00184)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Hire of Portable Accommodation & Safe Storage Container Units

Reference number

PS/385/25

#### **II.1.2) Main CPV code**

- 44211110 - Cabins

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Falkirk Council wishes to undertake a tendering process to enter into a framework agreement for the Hire of Welfare Accommodation along with associated Support Services and Safe Storage container Units, to be utilised for on-site use within Falkirk Council's area of

Operation. The agreement is split into 2 lots (lot 1: Static Welfare Accommodation & Safe Storage Containers c/w associated Support Services) & (lot 2: Mobile Welfare Accommodation).

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Mobile Welfare Accommodation complete with associated Support Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 34114300 - Welfare vehicles
- 45212413 - Short-stay accommodation construction work

### **II.2.3) Place of performance**

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

### **II.2.4) Description of the procurement**

The provision of Mobile Welfare Units, accessories and supportive services are required to support a number of personnel on site and functions and as such consist of, but are not limited in type or in number of:

Accommodation Welfare Units.

The Accommodation Units provided must be no more than 5 years old and defect free when supplied to site.

### **II.2.5) Award criteria**

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2029

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

## **II.2) Description**

### **II.2.1) Title**

Static Welfare Accommodation & Safe Storage Container Units complete with associated Support Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 45212413 - Short-stay accommodation construction work

### **II.2.3) Place of performance**

NUTS codes

- UKM76 - Falkirk

Main site or place of performance

Falkirk Council's area of Operations

#### **II.2.4) Description of the procurement**

Hire of Static Welfare Accommodation and Safe Storage Container Units. The provision of Units, accessories and supportive services are required to support a number of personnel on site and functions and as such consist of, but are not limited in type or in number of:

Accommodation

Canteen Units.

Drying Units.

Office Units.

WC Units.

Welfare Units.

Storage

Safe Site Storage Container Units.

Support Services

Access Support.

Power Generation.

Furniture.

Septic Tanks (including emptying services).

Water Tanks (including connection services).

Various Trades engagement to commission and decommission facilities.

The Accommodation Units provided must be no more than 5 years old and defect free when supplied to site.

**II.2.5) Award criteria**

Quality criterion - Name: Qualitative / Weighting: 30

Price - Weighting: 70

**II.2.6) Estimated value**

Value excluding VAT: £900,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2029

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

It is a requirement of this tender that if the Bidder is UK based they must hold a valid registration with Companies House. Where the Bidder is UK based but not registered at Companies House they must be able to verify to the Council's satisfaction that they are trading from the address provided in the tender and under the Company name given.

#### **NICEIC/SELECT Registration**

All Lot 1 Contractors, and any proposed sub-Contractors, shall be registered members of either the National Inspection Council for Electrical Installation Contractors (NICEIC) or Scotland's Trade Association for the Electrical Industry (SELECT). Bidders will submit documentary evidence of their current and valid membership of NICEIC or SELECT within their bid SPD submission on Public Contract Scotland.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

A Credit safe credit scoring check will be ran on registered Company Name and Company Number provided by the bidder. Where the resulting Credit Rating score is less than 30/100 the bidder may be excluded from the tender process unless suitable financial information is provided that gives satisfactory assurances to the Council regarding financial risk in appointing the bidder to the contract

Minimum level(s) of standards possibly required

#### **Required Insurances**

Employer's (Compulsory) Liability Insurance = 10 Million GBP

Public Liability Insurance = 10 Million GBP

Product Liability Insurance = 10 Million GBP

Motor Insurance = 5 Million GBP

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 10

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

17 December 2024

Local time

11:00am

Changed to:

Date

7 January 2025

Local time

11:00am

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

17 December 2024

Local time

11:00am

Place

Falkirk

Information about authorised persons and opening procedure

Tender Opening Committee comprising Council Procurement Advisor

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: November 2028

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

1. Bidders will be required to provide 2 examples from the past 3 years that demonstrate that they have the relevant experience to deliver the services/ supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

2. Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

3. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent), or provide additional supportive information as detailed within Document 4 "PS 385 25 SPD (Scotland)

Standardised Statements".

4. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with ISO 45001:2018 (or equivalent) or provide additional supportive information as detailed within Document 4 "PS 385 25 SPD (Scotland) Standardised Statements".

6. The Bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate or provide additional supportive information as detailed within Document 4 "PS 385 25 (Scotland) Standardised Statements".

7. Bidders are advised to allow adequate time for uploading documents and to dispatch the electronic response in advance of the submission deadline to avoid any last minute issues.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=782953](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=782953).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

(a) Lot 1: Contractor Ranked No.1 on the Framework

Contractor Ranked No.1 within Lot 1 following evaluation will be required to provide one Modern Apprenticeship (MA), or equivalent, within four months from award of the contract who is obtained from a source agreed by the Council. The Contractor will be required to meet with Falkirk Council's Employment and Training Unit to discuss implementation prior to contract start. The MA placement can be across a range of disciplines to be determined by the successful Provider.

(b) All other Contractors within Lot 1 & Lot 2 on the Framework whose cumulative level of spend is greater than 100k GBP during the term of the agreement will be required to provide at least one six-weeks (No.6) period of paid work experience. Thereafter, an additional six-week period will be required for every 100k GBP of spend recorded. The supplier will be required to meet with Falkirk Council's Employment and Training Unit to discuss implementation prior to contract start.

(SC Ref:782953)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=782953](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=782953)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Falkirk Sheriff Court and Justice of the Peace

Sheriff Court House Main Street Camelon

Falkirk

FK1 4AR

Country

United Kingdom