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Tender

## **Shire Housing Association - Landscape Maintenance Works 2025-2028**

Shire Housing Association

F02: Contract notice

Notice identifier: 2024/S 000-036957

Procurement identifier (OCID): ocds-h6vhtk-04b6ae

Published 15 November 2024, 10:16am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Shire Housing Association

Netherthird House, 15 Glaisnock Road

Cumnock

KA18 3DB

#### **Email**

[mScott@shirehousing.com](mailto:mScott@shirehousing.com)

#### **Telephone**

+44 1290421130

#### **Country**

United Kingdom

#### **NUTS code**

UKM93 - East Ayrshire and North Ayrshire mainland

**Internet address(es)**

Main address

<http://shirehousing.co.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA13703](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA13703)

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from another address:

Ewing Somerville Partnership (Scotland) Ltd

40 Speirs Wharf

Glasgow

G4 9TH

**Email**

[info@ewing-somerville.com](mailto:info@ewing-somerville.com)

**Telephone**

+44 1413533531

**Country**

United Kingdom

**NUTS code**

UKM82 - Glasgow City

**Internet address(es)**

Main address

<https://www.ewingsomerville.co.uk/>

Buyer's address

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Shire Housing Association - Landscape Maintenance Works 2025-2028

**II.1.2) Main CPV code**

- 77314100 - Grassing services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

The works will comprise the upkeep and regular maintenance of communal open and restricted areas of hard and soft landscaping and the upkeep of tenants' gardens. Ad-hoc

repair works will also be included to both hard and soft landscaping throughout the duration of the contract as instructed by the Association which will include, for example, replacement planting of shrubs and trees and renewal of slabbing and fencing, etc.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 45112700 - Landscaping work
- 77314000 - Grounds maintenance services
- 71421000 - Landscape gardening services
- 77300000 - Horticultural services

### **II.2.3) Place of performance**

NUTS codes

- UKM93 - East Ayrshire and North Ayrshire mainland

### **II.2.4) Description of the procurement**

The works will comprise the upkeep and regular maintenance of communal open and restricted areas of hard and soft landscaping and the upkeep of tenants' gardens. Ad hoc repair works will also be included to both hard and soft landscaping throughout the duration of the contract as instructed by the Association which will include, for example, replacement planting of shrubs and trees and renewal of slabbing and fencing, etc. The Association will consider extending the contract for an additional two years, however this will depend on the Contractor satisfactorily fulfilling their contractual commitments, the required level of performance as set out in the KPIs and a suitable adjustment to the contract price being negotiated between the parties.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for an additional two years based on the clients discretion.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The relevant requirement is set out in the SPD, Part IV Selection Criteria [4A1a] Enrolment in a relevant professional register. The following statement clarifies the requirement:

If required by the member state, bidders are required to be enrolled in the relevant professional or trade registers within the country in which they are established.

The relevant trade register in the UK is the Companies House Register - [://www.gov.uk/government/organisations/companies-house](http://www.gov.uk/government/organisations/companies-house) or equivalent in other countries.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Contracting organisations wishing to participate in the competition should be a member of the British Association of Landscape Industries (BALI) or equivalent. Certification or proof of membership to be supplied with the SPD submission.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 December 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

24 January 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Between 3 to 5 years from this procurement, dependant on extension option being taken up.

### VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3) Additional information

The Association will consider extending the initial 18-month contract on a rolling 12-month basis from 1st April 2023 up to a maximum of two additional years. Any future extensions will be dependant on the Contractor satisfactorily fulfilling their contractual commitments, the required level of performance as set out in the KPIs and a suitable adjustment to the contract price being negotiated between the parties.

TUPE Regulations may apply to this Contract. Bidders should satisfy themselves of any implications the TUPE Regulations may have on this contract and account for any such implications within their priced submissions.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=783363](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=783363).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:783363)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=783363](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=783363)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kilmarnock Sheriff Court

Sheriff Court House, St Marnock Street

Kilmarnock

KA1 1ED

Country

United Kingdom