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Tender

Weydon Multi Academy Trust ~ Catering Tender

Weydon Multi Academy Trust
The Abbey School
Farnham Heath End School
The Park School
The Ridgeway School
Rodborough School
Weydon School
Woolmer Hill School

F02: Contract notice

Notice identifier: 2023/S 000-036941

Procurement identifier (OCID): ocids-h6vhtk-042600

Published 15 December 2023, 12:06pm

Section I: Contracting authority

I.1) Name and addresses

Weydon Multi Academy Trust

Weydon Lane, Farnham

Surrey

GU9 8UG

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<http://www.weydonmat.co.uk/>

I.1) Name and addresses

The Abbey School

The Abbey School, Menin Way, Farnham

Surrey

GU9 8DY

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.abbey.surrey.sch.uk/>

I.1) Name and addresses

Farnham Heath End School

Hale Reeds, Farnham

Surrey

GU9 9BN

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.fhes.org.uk/>

I.1) Name and addresses

The Park School

The Park School, Onslow Crescent, Woking

Surrey

GU22 7AT

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://thepark.surrey.sch.uk/>

I.1) Name and addresses

The Ridgeway School

14 Frensham Road, Farnham

Surrey

GU9 8HB

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.ridgeway.surrey.sch.uk/>

I.1) Name and addresses

Rodborough School

Petworth Road, Milford, Godalming

Surrey

GU8 5BZ

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.rodborough.surrey.sch.uk/>

I.1) Name and addresses

Weydon School

Weydon Lane, Farnham

Surrey

GU9 8UG

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.weydonschool.surrey.sch.uk/>

I.1) Name and addresses

Woolmer Hill School

Woolmer Hill Road, Haslemere

Surrey

GU27 1QB

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<http://www.woolmerhill.surrey.sch.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/95QZ43834X>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Weydon Multi Academy Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

WMAT is a multi-academy trust currently comprising 7 schools in the Farnham /Godalming/Woking area. The Trust was formed in 2017 and currently includes 4 secondary schools and 3 special needs schools. We are looking to appoint a Contractor whose initiative, partnership and innovation will be welcomed for the provision of service within existing facilities for students and staff.

II.1.5) Estimated total value

Value excluding VAT: £6,700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

Main site or place of performance

Surrey, East and West Sussex

II.2.4) Description of the procurement

WMAT is a multi-academy trust currently comprising 7 schools in the Farnham /Godalming/Woking area. The Trust was formed in 2017 and currently includes 4 secondary schools and 3 special needs schools.

Catering Cash Sales per School are shown separately.

Total contract value over a 3 + 2-year contract term = £6.7m

We are looking to appoint a Contractor whose initiative, partnership and innovation will be welcomed for the provision of service within existing facilities for students and staff. Our next partner will focus on delivering a wide range of inspiring, high quality and healthy food concepts which will satisfy a wide range of pupil tastes and dietary requirements. The Trust would welcome the successful contractor to review the current range of services offered and make recommendations accordingly.

The contract being tendered is for three years, plus two beginning on 1st September 2024 and ending on 31st August 27. The contract will operate as a Guaranteed Performance Contract, with the successful Contractor offering the Trust a guaranteed return / cost per annum for the provision of catering services. Sovereignty of the cash tariff is to remain with the Trust for the duration of this contract.

Trading Days

The school year is based on a calendar of 195 days. Five days are used for staff professional development (INSET) with some catering requirements on 1 or 2 days for each school. The Trust currently operates a long weekend school closure in the last weekend of November, which all schools other than Ridgeway, partake in. This means that our Schools will be open to students for 188 days. The secondary schools also close early at the end of terms, with a morning break service only.

The contract offered covers the scope for the provision of all catering services within the schools in the Trust, which currently includes morning break, lunch, all hospitality and free meal / duty meal requirements in secondary schools. The Special Needs schools do not currently require a morning break service. Free School meals and hospitality will be

charged based on consumption and at net food cost.

Whilst the School prioritises value for money as a key objective of the Competitive Tender Process, the Governing body is not obliged to accept the lowest price.

The value of the current contract is included as a separate attachment.

WMAT requires the successful contractor to enable the continued development of catering through the provision of an innovative, quality, healthy food service, with fresh, seasonal, locally sourced ingredients (where financially viable) being prepared on-site. The Trust expects the successful tenderer to evidence, through their bid, how they shall support and complement the principal values of the Trust.

The Trust places great importance on the catering partnership within schools. Providing students and staff with attractive, high quality healthy food choices is very important. Our catering offer has a significant impact on the culture of our schools and so this tender is very important to us. We would like to encourage:

- high quality food options
- increased take-up of Free School Meal entitlements
- increased numbers of students choosing a main meal option
- students eating on China / cutlery.
- greater sustainability practices across the catering provision including fewer single use plastics, recycling/reduction of food waste and wider sustainable practices.
- additional opportunities for our catering partner to support the Trust Vision of 'Transforming Lives' through educational work with students to understand the importance and relevance of healthy eating habits for life.

Please see SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £6,700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2024

End date

31 August 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 February 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

4 March 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Surrey:-School-catering-services./95QZ43834X>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/95QZ43834X>

GO Reference: GO-20231215-PRO-24786796

VI.4) Procedures for review

VI.4.1) Review body

Weydon Multi Academy Trust

Weydon School, Weydon Lane, Farnham

Surrey

GU9 8UG

Country

United Kingdom