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Contract

## **Gillotts School - ICT Managed Service**

Gillotts School

F03: Contract award notice

Notice identifier: 2023/S 000-036897

Procurement identifier (OCID): ocds-h6vhtk-03d33c

Published 15 December 2023, 9:56am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Gillotts School

Gillotts Lane

Henley-on-Thames

RG9 1PS

#### **Contact**

Ben Jones

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

#### **Country**

United Kingdom

**NUTS code**

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

**Internet address(es)**

Main address

<http://www.gillotts.oxon.sch.uk/>

**I.4) Type of the contracting authority**

Other type

Education Institute

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Gillotts School - ICT Managed Service

Reference number

MPN-10260

**II.1.2) Main CPV code**

- 72500000 - Computer-related services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Gillotts School requires a Contractor to undertake the ICT Managed Service in accordance with good practice so as to provide a high service standard throughout the school for the benefit of staff and pupils, the local community and any visitors to the site. Service provision to include on-site and remote Helpdesk support. Complete information regarding the Service Requirements of the school can be found in the Statement of Requirements within the tender documentation. The deadline for SQ submissions via the In-Tend system is 17:00 on 30 June 2023. The deadline for ITT submissions via the In-Tend system is 17:00 on 19 October 2023. Submissions will not be accepted after this time. All other key milestones are detailed in the documentation. We politely request that bidders read the documentation carefully as it does contain all the information you require.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £390,202.15

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72500000 - Computer-related services
- 72600000 - Computer support and consultancy services
- 72590000 - Computer-related professional services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Main site or place of performance

Gillotts School, Gillotts Lane, Henley-on-Thames RG9 1PS

#### **II.2.4) Description of the procurement**

Gillotts School is currently out to tender for the provision of a full ICT Managed Service. The contract is being offered for three years with the option to extend for a further two periods of 12 Months. The contract commencement date is 01/09/2024. The School requires a Contractor to undertake the ICT Managed Service in accordance with good practice so as to provide a high service standard throughout the schools for the benefit of

school staff and pupils, the local community and any visitors to the site. Complete information regarding the Service Requirement at the Trust schools can be found in the Statement of Requirements document accompanying the tender pack. The Contractor will be responsible for the provision of skilled ICT personnel to provide an efficient, timely and proactive ICT Managed Service. TUPE is expected to apply, details of which can be found in the tender documentation.

#### **II.2.5) Award criteria**

Quality criterion - Name: All criteria are stated only in the procurement documents /  
Weighting: 65

Price - Weighting: 35

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of 3 years as well as the 2 optional contract extension periods of 12 months each.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-015670](#)

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## **Section V. Award of contract**

### **Contract No**

Gillotts School

### **Title**

ICT Managed Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 4

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

European Electronique Ltd

Forward House, Oakfields Industrial Estate

Eynsham

OX29 4TT

Country

United Kingdom

NUTS code

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Internet address

[www.euroele.com](http://www.euroele.com)

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £407,500

Total value of the contract/lot: £390,202.15

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Gillotts School will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)