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Tender

Specialist Benefit Advice and Take-Up Service

Bolton Metropolitan Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036788

Procurement identifier (OCID): ocds-h6vhtk-05578c ([view related notices](#))

Published 2 July 2025, 1:15pm

Scope

Reference

TC094

Description

The Borough Council of Bolton ("the Authority") is prepared to receive tenders for the Specialist Benefit Advice and Take-Up Service Framework Agreement.

This Procurement is being conducted in accordance with the Procurement Act 2023, using the Framework Procedure. The Framework period will be for four (4) years. It is intended for the contract to commence 1 October 2025, subject to the information, specification and tender package enclosed.

Commercial tool

Establishes a framework

Total value (estimated)

- £480,000 excluding VAT
- £480,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2029
- 4 years

Main procurement category

Services

CPV classifications

- 75310000 - Benefit services

Contract locations

- UKD3 - Greater Manchester

Framework

Maximum number of suppliers

2

Maximum percentage fee charged to suppliers

0%

Framework operation description

Call Off Contracts will be either via a Direct Award or Mini Competition as detailed in the Invitation to Tender.

Award method when using the framework

Either with or without competition

Contracting authorities that may use the framework

Establishing party only

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
 - Voluntary, community and social enterprises (VCSE)
-

Submission

Enquiry deadline

25 July 2025, 4:00pm

Tender submission deadline

1 August 2025, 4:00pm

Submission address and any special instructions

www.the-chest.org.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

29 September 2025

Award criteria

Name	Description	Type	Weighting
Quality		Quality	80%
Social Value	Social Value	Quality	20%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<http://www.the-chest.org.uk>

Contracting authority

Bolton Metropolitan Borough Council

- Public Procurement Organisation Number: PBJZ-9785-JTLD

Town Hall, Victoria Square

Bolton

BL1 1RU

United Kingdom

Email: corporate.procurement@bolton.gov.uk

Website: <http://www.bolton.gov.uk>

Region: UKD36 - Greater Manchester North West

Organisation type: Public authority - sub-central government