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Planning

IT Desktop and Server Support - WP081

The Electoral Commission

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036734

Procurement identifier (OCID): ocds-h6vhtk-055770

Published 2 July 2025, 12:03pm

Scope

Description

The purposes are to procure an external service to manage the Commission's IT desktop and server infrastructures, SharePoint Online, Microsoft Azure consumption, and to provide technical assistance and consultancy when required. Further details of the requirement can be found the in the attached expression of interest document.

Total value (estimated)

- £303,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 22 September 2025 to 21 September 2028
- 3 years

Main procurement category

Services

CPV classifications

- 72000000 - IT services: consulting, software development, Internet and support

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

- UKL - Wales
- UKM - Scotland

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

28 July 2025

Tender submission deadline

22 August 2025, 11:59pm

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 September 2025

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

[EOI - IT Desktop & Server Support \(Managed Service\) - WP081 \(1\).pdf](#)

Please read the attached expression of interest document carefully.

Next Steps:

If you are interested in participating in this procurement exercise, please register your interest by following the instructions below:

1. Register on the Portal

The expected invitation to tender will be published on the Electoral Commission's Procurement Portal, please register as a supplier by following this link <https://intendhost.co.uk/electoralcommission>

When registering on the portal, please ensure that you use the exact name and spelling of your organisation so that you can be located within the portal. Please do not use a different name or acronyms.

2. Contact Procurement

Once you have registered on the portal, please email confirming your intention to bid. Please ensure the email subject reads as follows: 'WP081 - IT Desktop and Server Support (Managed Service) EOI Confirmation'

Contact Details:

Email address: procurement@electoralcommission.org.uk

Contracting authority

The Electoral Commission

- Public Procurement Organisation Number: PHYY-1292-MMXL

3 Bunhill Row

London

EC1Y 8YZ

United Kingdom

Email: procurement@electoralcommission.org.uk

Region: UKI43 - Haringey and Islington

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)