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Award

## **Food Hygiene Level 2**

Oxford Brookes University

F15: Voluntary ex ante transparency notice

Notice identifier: 2024/S 000-036730

Procurement identifier (OCID): ocds-h6vhtk-04b62a

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### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Oxford Brookes University

Gipsy Lane, Headington,

Oxford

OX3 0BP

#### **Contact**

Vicky Badger

#### **Email**

[vbadger@brookes.ac.uk](mailto:vbadger@brookes.ac.uk)

#### **Telephone**

+441 865647556

**Country**

United Kingdom

**Region code**

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

**National registration number**

N/A

**Internet address(es)**

Main address

<https://www.brookes.ac.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Food Hygiene Level 2

#### **II.1.2) Main CPV code**

- 80550000 - Safety training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University currently contracts with Skills for Health, a not for profit company, to deliver all of our mandatory e-learning courses for Health Care Students going out onto placements and tracks the students progress and in turn support the learners and report on compliance. Oxford Brookes University has introduced a new training course, which necessitates extending the existing services for food hygiene certification provided by Skills for Health.

This extension will cover the new course and its associated services, in accordance with the original contract terms. This decision follows the requirements for transparency and is made in the best interests of continuity and efficiency in the delivery of services to students.

The University will go out to market once this contract has concluded.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £5,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 80561000 - Health training services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

### **II.2.4) Description of the procurement**

Oxford Brookes University have a requirement to train students that are enrolling on a new dietary course in Food Hygiene Level 2. We already have a supplier in place that can deliver this course which will give continuity and ease of use for our students.

The University currently contracts with Skills for Health, a not for profit company, to deliver all of our mandatory e-learning courses for Health Care Students going out onto placements and tracks the students progress and in turn support the learners and report on compliance. Oxford Brookes University has introduced a new training course, which necessitates extending the existing services for food hygiene level 2 certification provided by Skills for Health.

Due to the academic year already being well into Semester 1, and in order to ensure uninterrupted access, administrative continuity, and a smooth process for students, OBU has determined that it is most efficient to extend the services to include this additional scope under the current contract with Skills for Health for the remainder of its term.

This extension will cover the new course and its associated services, in accordance with the original contract terms. A change of supplier would oblige the University to face disproportionate difficulties in continuing to operate the current e-learning courses. Therefore, this decision follows the requirements for transparency and is made in the best interests of continuity and efficiency in the delivery of services to students. The University will go out to market once this contract has concluded.

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Oxford Brookes University have a requirement to train students that are enrolling on a new dietary course in Food Hygiene. We already have a supplier in place that can deliver this course which will give continuity and ease of use for our students.

The University currently contracts with Skills for Health, a not for profit company, to deliver all of our mandatory e-learning courses for Health Care Students going out onto placements and tracks the students progress and in turn support the learners and report on compliance. Oxford Brookes University has introduced a new training course, which necessitates extending the existing services for food hygiene certification provided by Skills for Health.

Due to the academic year already being well into Semester 1, and in order to ensure uninterrupted access, administrative continuity, and a smooth process for students, OBU has determined that it is most efficient to extend the services to include this additional scope under the current contract with Skills for Health for the remainder of its term.

This extension will cover the new course and its associated services, in accordance with the original contract terms. This decision follows the requirements for transparency and is made in the best interests of continuity and efficiency in the delivery of services to students.

The University will go out to market once this contract has concluded.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract/concession**

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

11 November 2024

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

Skills for Health

LEOMINSTER

Country

United Kingdom

NUTS code

- UKG1 - Herefordshire, Worcestershire and Warwickshire

The contractor/concessionaire is an SME

Yes

#### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £5,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Oxford Brookes University

Oxford

Country

United Kingdom