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Tender

## **Collection and Recycling of Garden Waste**

Swindon Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-036706

Procurement identifier (OCID): ocds-h6vhtk-04b616

Published 13 November 2024, 12:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Swindon Borough Council

Swindon Borough Council, Civic Offices, Euclid Street

Swindon

SN1 2JH

#### **Contact**

Mr Mike Sullivan

#### **Email**

[msullivan2@swindon.gov.uk](mailto:msullivan2@swindon.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKK14 - Swindon

**Internet address(es)**

Main address

<https://www.swindon.gov.uk/>

Buyer's address

<https://www.swindon.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Collection and Recycling of Garden Waste

Reference number

DN749005

### **II.1.2) Main CPV code**

- 90514000 - Refuse recycling services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Swindon Borough Council (SBC) is seeking to enter into a contract with a single contractor for the collection and recycling of garden waste from the Council Waterside Depot, which has been collected from the kerbside by SBC, disposed of by the public at the Council's Household Waste and Recycling Centre, or via any other approved methods.

The initial contract term will be for 36 months with an option to extend for a further 24 months for a potential total contract term of 5 years as stated in the ITT documents. Estimated contract spend is between £900,000 and £1,050,000 across the initial 3-year contract term and between £900,000 and £1,750,000 across the potential total 5-year contract term.

Full details relating to the Services are provided in the tender documents.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,750,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90512000 - Refuse transport services
- 90514000 - Refuse recycling services

### **II.2.3) Place of performance**

NUTS codes

- UKK14 - Swindon

#### **II.2.4) Description of the procurement**

Swindon Borough Council is seeking to enter into a contract with a single contractor for the collection and recycling of garden waste from the Council Waterside Depot, which has been collected from the kerbside by SBC, disposed of by the public at the Council's Household Waste and Recycling Centre, or via any other approved methods.

The initial contract term will be for 36 months with an option to extend for a further 24 months for a potential total contract term of 5 years as stated in the ITT documents. Estimated contract spend is between £900,000 and £1,050,000 across the initial 3-year contract term and between £900,000 and £1,750,000 across the potential total 5-year contract term.

Full details relating to the Services are provided in the tender documents.

To participate, Suppliers will need to Register as a Supplier with ProContract, [www.supplyingthesouthwest.org.uk](https://www.supplyingthesouthwest.org.uk), then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com)

Tender clarifications to be submitted in writing via Messaging in ProContract tender portal by 6th December 2024, 1200 hrs UK Local time. The Council's responses to these clarification questions will be issued periodically on the ProContract tender portal.

Tender Responses are required to be submitted no later than 18th December 2024, 1200 hrs UK Local time via ProContract tender portal - <https://www.supplyingthesouthwest.org.uk/>

Please note that this project has been advertised on Find a Tender Service (FTS) Contract Notice/Contracts Finder/ other web portals, however, Supplying the South West Portal, <https://www.supplyingthesouthwest.org.uk/> is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: DN749005.

No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,750,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract term will be for 36 months with an option to extend for a further 24 months for a potential total contract term of 5 years as stated in the ITT documents.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

In the procurement documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

18 December 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

18 December 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Swindon Borough Council

Civic Offices, Euclid Street

Swindon

SN1 2JH

Country

United Kingdom

Internet address

<https://www.swindon.gov.uk/>