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Tender

Month End Close & Accounting Software

Science Museum Group

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036697

Procurement identifier (OCID): ocds-h6vhtk-05575d ([view related notices](#))

Published 2 July 2025, 11:08am

Scope

Description

SMG is looking for a software from a functional capability that can automate the reconciliation process, reducing manual intervention and errors. Software that provides a detailed audit trail that tracks all changes, reviews, and approvals made during the reconciliation process. In addition, the software needs to be able to integrate seamlessly with existing ERP systems and other financial systems to ensure data consistency and accuracy. Furthermore, the software should provide real-time updates and notifications for any changes or discrepancies identified during the reconciliation process. Robust controls would be required to ensure that only authorized personnel can review and approve reconciliations and assist in standardising reconciliations.

Total value (estimated)

- £200,000 excluding VAT
- £240,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 November 2025 to 31 October 2028
- Possible extension to 31 October 2030
- 5 years

Description of possible extension:

Contract of 3 + 1 + 1

Main procurement category

Goods

CPV classifications

- 48440000 - Financial analysis and accounting software package
- 48441000 - Financial analysis software package
- 48442000 - Financial systems software package
- 48443000 - Accounting software package

Submission

Tender submission deadline

28 July 2025, 5:00pm

Submission address and any special instructions

Submission must be made via the procurement portal
(<https://in-tendhost.co.uk/sciencemuseumgroup/aspx/Home>) by 28 July 2025.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

25 September 2025

Award criteria

Name	Description	Type
Simple description	Please refer to the tender documents.	Price

Weighting description

Please refer to the tender documents.

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Science Museum Group

- Public Procurement Organisation Number: PDTR-3338-MNPG

The Science Museum

London

SW7 2DD

United Kingdom

Email: procurement@sciencemuseum.ac.uk

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - central government