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Tender

## **MTC for Swimming / Hydrotherapy Pools and Ancillary Equipment; Servicing & Maintenance 2024 - 2026 (HO PM 23 084)**

North Lanarkshire Council

F02: Contract notice

Notice identifier: 2023/S 000-036692

Procurement identifier (OCID): ocids-h6vhtk-0376d6

Published 13 December 2023, 4:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North Lanarkshire Council

Civic Centre, Windmillhill Street

Motherwell

ML1 1AB

#### **Email**

[contractstrategy@northlan.gov.uk](mailto:contractstrategy@northlan.gov.uk)

#### **Telephone**

+44 1698403876

#### **Country**

United Kingdom

**NUTS code**

UKM84 - North Lanarkshire

**Internet address(es)**

Main address

<http://www.northlanarkshire.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00010](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00010)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

MTC for Swimming / Hydrotherapy Pools and Ancillary Equipment; Servicing & Maintenance 2024 - 2026 (HO PM 23 084)

Reference number

HO PM 23 084 / NLC-SLP-23-100

#### **II.1.2) Main CPV code**

- 50000000 - Repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

North Lanarkshire Council wishes to establish a Contract for the provision of cyclical inspection and servicing of Swimming / Hydrotherapy Pool Plant, and ongoing maintenance and repairs of Swimming / Hydrotherapy Pools and Ancillary Equipment at various corporate properties and leisure facilities throughout the geographical area of North Lanarkshire Council.

#### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 45212212 - Construction work for swimming pool
- 43324100 - Equipment for swimming pools
- 45212290 - Repair and maintenance work in connection with sports facilities

- 45259000 - Repair and maintenance of plant
- 45212100 - Construction work of leisure facilities
- 45242000 - Waterside leisure facilities construction work
- 45212110 - Leisure centre construction work
- 37416000 - Leisure equipment

### **II.2.3) Place of performance**

NUTS codes

- UKM84 - North Lanarkshire

Main site or place of performance

Various Corporate properties and Leisure facilities within geographical area of North Lanarkshire Council

### **II.2.4) Description of the procurement**

North Lanarkshire Council wishes to establish a Contract for the provision of cyclical inspection and servicing of Swimming & Hydrotherapy Pool Plant, and ongoing maintenance and repairs of Swimming / Hydrotherapy Pools and Ancillary Equipment at various corporate properties and leisure facilities throughout the geographical area of North Lanarkshire Council as per Asset List, providing detailed reports with recommendation, all subject to the issue of Orders from the CA.

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The detailed scope of the works is indicated by the Specification and descriptive items in the Schedule of Rates instructed as Orders under the Contract.

### **II.2.5) Award criteria**

Quality criterion - Name: End User Satisfaction / Weighting: 25%

Quality criterion - Name: Programme Adherence / Weighting: 25%

Quality criterion - Name: Health & Safety and Environmental / Weighting: 20%

Quality criterion - Name: Fair Work First / Weighting: 10%

Quality criterion - Name: Community Benefits Offered for the minimum contract period of

10 months / Weighting: 10%

Quality criterion - Name: Community Benefits Offered for the duration of the possible 3 month extension periods (up to 12 months) / Weighting: 5%

Quality criterion - Name: Community Benefits Supporting Methodologies / Weighting: 5%

Price - Weighting: 60

#### **II.2.6) Estimated value**

Value excluding VAT: £350,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2025 if extension period NOT utilised

or

2026 if extension period IS utilised.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Candidates should read and refer to the ITT.

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Failure to comply with the ITT instructions may result in a Candidate's submission being rejected.

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Economic operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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DEADLINE FOR QUESTIONS IS WEDNESDAY 10th JANUARY 2024 AT 17:00.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

SPD (Scotland) 4A.1 - Bidders must be registered or enrolled in the relevant trade register kept in the Member State of its establishment (as described in Schedule 5 of the Public Contracts (Scotland) regulations 2015.

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SPD (Scotland) 4A.1 - Within the Qualification Envelope, Bidder's should provide a response confirming that they are on a relevant trade register i.e. Companies House and provide their Company Registration Number.

Bidders identified for appointment to the contract may be required to provide evidence that demonstrates they are registered on Companies House.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The acceptable range for Acid Test financial ratio is the bidders most recent financial year

where fully audited accounts are available.

The Acid Test financial ratio will be calculated as follows:

Liquid Assets (Cash and Cash Equivalents + Marketable Securities + Accounts Receivable) / Current Liabilities -

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SPD (Scotland) 4B.5 - It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance indicated below:

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- Employer's (Compulsory) Liability Insurance - minimum 10m GBP (TEN MILLION POUNDS STERLING) for each and every claim

- Public Liability – minimum 10m GBP (TENMILLION POUNDS STERLING) for each and every claim

- Product Liability – minimum 10m GBP (TENMILLION POUNDS STERLING) in the aggregate

Minimum level(s) of standards possibly required

SPD (Scotland) 4B.4 - The Acid Test (or Quick Ratio) compares a company's most short-term assets to its most short-term liabilities to see if a company has enough cash to pay its immediate liabilities, such as short-term debt. The Acid Test ratio disregards current assets that are difficult to liquidate quickly such as inventory.

Within the SPDS, the bidder should state their Acid Test ratio score (using the calculation above) for their most recent financial year where fully audited accounts are available.

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Bidders who fail to provide a response to this question or fail to achieve an Acid Test ratio score of 1.00 or above within their Tender may be assessed as a FAIL and be excluded from the Procurement.

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SPD (Scotland) 4B.5 - Within the SPDS, bidder's should confirm whether or not they:

- have the required minimum levels of insurance,
  - do not have the required minimum levels of insurance but commit to obtaining required levels of insurance if successful in being appointed to the contract,
  - do not have required minimum levels of insurance and do not commit to obtaining required levels of insurance,
- or
- are exempt from requiring the minimum levels of insurance required by the Council.

Bidders that do not have required minimum levels of insurance and do not commit to obtaining required levels of insurance may be assessed as a FAIL and be excluded from the Procurement.

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Bidders who fail to provide a response to this question within their Tender may be assessed as a FAIL and be excluded from the Procurement.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

SPDS Selection Criteria, Part IV Section C: Technical and Professional Ability:

4C.1,4C.1.1,4C.6,4C.10 and SPDS Selection Criteria, Part IV Section D: Quality Assurance Schemes and Environmental Management Standards

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4D.1, 4D.1.1, 4D.1.2, 4D.2, 4D.2.1 and 4D.2.2.

Owing to the character limitations in this section of the Contract Notice it is not possible to provide all of the information relating to this section (III.1.3 in the Contract Notice).

Therefore the Objective and Non-Discriminatory Criteria for Questions 4D.1.1 and 4D.2.1 are set out in full in the SPDS and the SPDS Minimum Requirements document, which can be accessed through the buyer attachment area within

the portal.

Minimum level(s) of standards possibly required



4C.1 Bidders should provide a minimum of three (3) examples, at least one example shall be completed through final defects, of contractual arrangements they have held over the past three (3) years which best demonstrates their relevant experience to deliver requirements within the contract which were similar in regard to scope, scale, duration and complexity of these services. Bidders must achieve an overall combined minimum score requirement of 70.

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Bidders unable to meet the minimum requirements for 4C.1 and who fail to achieve an overall score of 70 will be assessed as a FAIL and will be excluded from the competition.

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4C.6 Bidders will be required to confirm and provide proof that at least one of their employees has the following relevant educational and professional qualifications:

PWTAG / Pool Plant Operators certification.

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Bidders identified for appointment to the contract will be required to provide evidence i.e. copies of professional certification / accreditation that demonstrates they meet the minimum requirements

applied.

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Question 4C.10 - Candidates will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

Candidates may be assessed as a FAIL and be excluded from the competition if they fail to provide a response to this question.

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4D.1 Quality Assurance and Health & Safety. Bidders unable to meet the minimum requirements for all of SPDS Section 4D.1 will be assessed as a FAIL and will be excluded from the competition.

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4D.2 Environmental Management Systems. Bidders unable to meet the minimum

requirements for all of SPDS Section 4D.2 will be assessed as a FAIL and will be excluded from the competition.

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4D.2.1 – as per SPDS

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4D.2.2 If the relevant documentation is available electronically, please indicate.

Bidders may be assessed as a FAIL and be excluded from the competition if they fail to provide a response to any of the questions in this section, i.e., 4D.1, 4D.1.1,

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4D.2 and 4D.2.1.

Bidders that are unable to meet all of the minimum level(s) of standards required for any of the questions in this section, i.e. 4D.1, 4D.1.1, 4D.2 and 4D.2.1 will be assessed as a FAIL and will be excluded from the competition.

## **III.2) Conditions related to the contract**

### **III.2.2) Contract performance conditions**

The Invitation to Tender documentation contains the relevant contract performance conditions and requirements

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

**IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-029374](#)

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 January 2024

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

17 January 2024

Local time

12:00pm

Place

Via Public Contract Scotland e-tendering system.

Information about authorised persons and opening procedure

Procurement professional employed by North Lanarkshire Council

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2026 if extension periods ARE utilised

or

2025 if extension periods are NOT utilised

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The information required in Part II of the SPDS is for information only and will therefore not be assessed. The Council may however choose not to select Bidders who cannot provide basic company information.

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Bidders must ensure that they submit appropriate SPDS completed by other members of the group (if they are bidding as part of a group), others whose capacity they rely on, and known sub-contractors on whose capacity they do not rely on, to satisfy any aspect of the SPDS.

Bidders unable to complete SPDS Part IV: Concluding Statements may be excluded from the competition.

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The complete ITT, with no pages omitted, must be submitted in accordance with instructions given, and be signed by an authorised representative (i.e. company director, secretary or other person authorised by the Candidate to do so). If the signatory is not the Bidder then the Bidder must provide, at the time of submitting the ITT, written confirmation

of the signatory's authority to submit the ITT. Bidders should note that all documents listed in ITT Section 12 "Checklist of Required Documents" must be fully completed and submitted to ensure the submission is considered complete. Failure to do so may result in the submission being deemed non-compliant.

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Quality Questions - Minimum Score – If the average final score for any quality question response is below the minimum score requirement set for that question, then the submission response will be deemed non-compliant. For the avoidance of doubt, if any quality question is unanswered this will result in the bid being deemed non-compliant.

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**BIDDERS PLEASE NOTE:** Police Scotland identified a number of business areas which have a high risk of infiltration by Serious and Organised Crime groups; this contract belongs to one such area and as such the Authority reserves the right to include enhanced probity checks prior to any contract award, including sharing tenderer information with Police Scotland. The tender pack includes a schedule for the Declaration of non-involvement in serious organised crime; this is a mandatory tender submission requirement for all bidders.

**NOTE:** To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=749654](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=749654).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

North Lanarkshire Council's policy on Community Benefits in procurement aims to consider whether Community Benefits can be included where it is making capital

investments or services/goods are being purchased.

An indication of the type of benefits which the Council expects is indicated within the ITT documents for this procurement exercise.

Bidders will be required to provide details within their tender submission of the Community Benefits they will deliver if their tender

submission is successful. It should be noted that the Community Benefit commitments made at tender stage may form a contractual obligation.

(SC Ref:749654)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Scottish Courts

Edinburgh

Country

United Kingdom