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Contract

## **FEW1503 - Provision of Welfare Advice Services – Generalist Advice (Tier 1 and 2)**

Leicester City Council

F03: Contract award notice

Notice identifier: 2025/S 000-036677

Procurement identifier (OCID): ocds-h6vhtk-04c9f7

Published 2 July 2025, 10:38am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mr Martin Grogan

#### **Email**

[martin.grogan@leicester.gov.uk](mailto:martin.grogan@leicester.gov.uk)

#### **Telephone**

+44 1164545013

**Country**

United Kingdom

**Region code**

UKF21 - Leicester

**Internet address(es)**

Main address

<https://www.leicester.gov.uk>

Buyer's address

<https://www.leicester.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

FEW1503 - Provision of Welfare Advice Services – Generalist Advice (Tier 1 and 2)

Reference number

DN768625

#### **II.1.2) Main CPV code**

- 98000000 - Other community, social and personal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The provision of Tier 1 and Tier 2 generalist welfare advice primarily through digital and telephony-based support – Monday to Friday (9:00am – 4.30pm) and Limited Face-to-Face appointments at York House, Leicester on Tuesdays and Thursdays.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £360,861

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

#### **II.2.4) Description of the procurement**

The provision of Tier 1 and Tier 2 generalist welfare advice primarily through digital and telephony-based support – Monday to Friday (9:00am – 4.30pm) and Limited Face-to-Face appointments at York House, Leicester on Tuesdays and Thursdays.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 0

Price - Weighting: 100

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- No tenders or no suitable tenders/requests to participate in response to open procedure

Explanation:

The Direct Award is being made after the Procurement Act 2023 has come into force, but the failed procurement was conducted under PCR 2015. It has been considered at which point LCC started discussions with the existing supplier with the intention of entering into a contract with them - this was prior to 24 February 2025 therefore regulation 32 of the PCR 2015 would still apply.

Regulation 32 (2) of the PCR 2015 states:

(2) The negotiated procedure without prior publication may be used for public works

contracts, public supply contracts and public service contracts in any of the following cases:—

(a) where no tenders, no suitable tenders, no requests to participate or no suitable requests to participate have been submitted in response to an open procedure or a restricted procedure, provided that the initial conditions of the contract are not substantially altered and that a report is sent to the Commission where it so requests;

If a contracting authority signalled its intent to enter into a contract with a supplier without prior publication of a contract notice, then it can continue to negotiate that contract under the previous legislation that was in place when the intention to award the contract was given. Discussions with the existing supplier started prior to 24 Feb 2025.

On this basis a Direct Award to the supplier for this service should be granted under Regulation 32(2) of the PCR 2015.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-041120](#)

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## **Section V. Award of contract**

### **Contract No**

FEW1503

### **Title**

FEW1503 - Provision of Welfare Advice Services – Generalist Advice (Tier 1 and 2)

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

31 March 2025

### **V.2.2) Information about tenders**

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Citizens Advice Leicestershire

Clarence House, 46 Humberstone Gate

Leicester

LE1 3PJ

Country

United Kingdom

NUTS code

- UKF21 - Leicester

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £360,861

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (King's Bench Division)

Priority Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom