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Tender

## **24104 Provision of Fire Risk Assessment Services Framework 2025**

Cambridgeshire County Council

F02: Contract notice

Notice identifier: 2024/S 000-036667

Procurement identifier (OCID): ocids-h6vhtk-04b602

Published 13 November 2024, 9:14am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cambridgeshire County Council

New Shire Hall, Alconbury Weald

Huntingdon

PE28 4YE

#### **Contact**

Ms Samantha Hastings

#### **Email**

[samantha.hastings@cambridgeshire.gov.uk](mailto:samantha.hastings@cambridgeshire.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKH12 - Cambridgeshire CC

**Internet address(es)**

Main address

<https://www.cambridgeshire.gov.uk/>

Buyer's address

<https://www.cambridgeshire.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=899b438e-af96-ef11-8132-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=899b438e-af96-ef11-8132-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

24104 Provision of Fire Risk Assessment Services Framework 2025

Reference number

DN749854

#### **II.1.2) Main CPV code**

- 71310000 - Consultative engineering and construction services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cambridgeshire County Council's Compliance team has a requirement to carry out a number of fire risk assessments of properties under its control and/or ownership. It will be working on a rolling schedule for Fire Risk Assessments to be completed and delivered by an agreed date each year. For this requirement the authority is looking to appoint a suitable and sufficiently qualified provider to carry out such assessments on building locations around Cambridgeshire.

The framework will also be accessible to any city, district, borough, or other local authority within the county of Cambridgeshire; and also, within the counties bordering Cambridgeshire.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 75251110 - Fire-prevention services

### **II.2.3) Place of performance**

NUTS codes

- UKH12 - Cambridgeshire CC

### **II.2.4) Description of the procurement**

Cambridgeshire County Council's Compliance team has a requirement to carry out a number of fire risk assessments of properties under its control and/or ownership. It will be working on a rolling schedule for Fire Risk Assessments to be completed and delivered by an agreed date each year. For this requirement the authority is looking to appoint a suitable and sufficiently qualified provider to carry out such assessments on building locations around Cambridgeshire.

The framework will also be accessible to any city, district, borough, or other local authority within the county of Cambridgeshire; and also, within the counties bordering Cambridgeshire.

The Authority proposes to enter into contract for 48 Months in total.

The Authority have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner.

Potential Providers will need to register an account via the "Procontract Portal" at <https://procontract.due-north.com/Register> before being able to view the full tender details.

In order to access the tender documentation, click "Find Opportunities", then on the drop-down menu, filter by "Cambridgeshire Public Services" by clicking on "Update" to find the relevant opportunity or alternatively within the organisations drop down select Cambridgeshire County Council to also find the relevant opportunity.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality criterion - Name: Price is not the only award criterion and all criteria are stated only in the procurement documents / Weighting: 50 / Weighting: 50

Price - Weighting: 50

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2025

End date

31 March 2029

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

13 December 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

13 November 2024

Local time

9:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Cambridgeshire County Council New Shire Hall

Alconbury Weald

Huntingdon

PE28 4YE

Email

[clare.ellis@cambridgeshire.gov.uk](mailto:clare.ellis@cambridgeshire.gov.uk)

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Authority will incorporate a minimum 10 calendar days standstill period at the point

information on the award of the contract is communicated to tenderers. The duration of this standstill will be disclosed at this point.

This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the contract is entered into. Such additional information should be required from (Refer to address in Part 1.1). If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (Chapter 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly. Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may order the ineffectiveness of a contract where serious breach have occurred in addition to any fine, the Court may instead provide for alternative penalties, either contract shortening, fines or both.

The Authority have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner.

Potential Providers will need to register an account via the “Procontract Portal” at <https://procontract.due-north.com/Register> before being able to view the full tender details.

In order to access the tender documentation, click “Find Opportunities”, then on the drop-down menu, filter by “Cambridgeshire Public Services” by clicking on “Update” to find the relevant opportunity or alternatively within the organisations drop down select Cambridgeshire County Council to also find the relevant opportunity.

Please ensure that you read the tender documents carefully in order to be aware of the requirements and relevant deadlines.

The Council reserves the right to award all, part or none of the business forming the subject matter of this procurement and to abandon, halt, pause, or postpone this procurement at any time. Under no circumstances will the Council incur any liability (including, but not limited to, liability as to costs) in respect of this procurement exercise, the abandonment of the same, or any documentation issued as part of this procurement exercise.