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Tender

T23/15_Cambridge and Chelmsford Residential Summer Cleaning Services

Anglia Ruskin University Higher Education Corporation

F02: Contract notice

Notice identifier: 2023/S 000-036662

Procurement identifier (OCID): ocds-h6vhtk-04254c

Published 13 December 2023, 2:30pm

Section I: Contracting authority

I.1) Name and addresses

Anglia Ruskin University Higher Education Corporation

Bishop Hall Lane

Chelmsford

CM1 1SQ

Email

procurement@aru.ac.uk

Country

United Kingdom

NUTS code

UKH - East of England

Internet address(es)

Main address

www.aru.ac.uk

Buyer's address

<https://in-tendhost.co.uk/angliaruskinuniversity>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/angliaruskinuniversity>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/angliaruskinuniversity>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

T23/15_Cambridge and Chelmsford Residential Summer Cleaning Services

Reference number

T23/15

II.1.2) Main CPV code

- 90911100 - Accommodation cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

A cleaning contractor is required to clean the rooms/areas in our Residential areas at our Cambridge and Chelmsford campuses which are vacated in early/mid-June each year, and to clean parts of the Halls of Residences as required throughout a defined period during the summer months for summer business (exact dates to be confirmed each year with the Universities Facilities manager or their representative – usually 14-16 weeks, early/mid-June – mid/late September each year), ensuring rooms/areas are ready for the new student intake in September. There may also be a requirement to provide hotel style cleaning for any commercial summer business for student rooms that are used for this purpose throughout the summer.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Lot 1 T23/15a Cambridge Summer Cleaning Services

Lot No

Lot 1 T23/15a

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services
- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

A cleaning contractor is required to clean the rooms/areas in our Residential areas at our Cambridge campus which are vacated in early/mid-June each year, and to clean parts of the Halls of Residences as required throughout a defined period during the summer months for summer business (exact dates to be confirmed each year with the Universities Facilities manager or their representative – usually 14-16 weeks, early/mid-June – mid/late September each year), ensuring rooms/areas are ready for the new student intake in September. There may also be a requirement to provide hotel style cleaning for any commercial summer business for student rooms that are used for this purpose throughout the summer. Note that this is a schedule of rates type agreement, with our Residential Services team detailing which services are required and by when throughout the period in question. The vast majority of the work will be light and deep cleans of the student bedrooms and kitchen areas, with other cleaning services as detailed requested on a as needed basis. Please note that there is no minimum guaranteed work, and the required quantity of cleaning services can vary throughout the period, so flexibility is vital. However, based on 2022 expenditure, we expect to spend around £85k at Cambridge excluding vat each year on these services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

27

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There is an option for this contract to be extended for a further 2 x 12 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 T23/15b Chelmsford Summer Cleaning Services

Lot No

Lot 2 T23/15b

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services
- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

II.2.4) Description of the procurement

A cleaning contractor is required to clean the rooms/areas in our Residential areas at our Chelmsford campus which are vacated in early/mid-June each year, and to clean parts of the Halls of Residences as required throughout a defined period during the summer months for summer business (exact dates to be confirmed each year with the Universities Facilities manager or their representative – usually 14-16 weeks, early/mid-June – mid/late September each year), ensuring rooms/areas are ready for the new student intake in September. There may also be a requirement to provide hotel style cleaning for any commercial summer business for student rooms that are used for this purpose throughout the summer. Note that this is a schedule of rates type agreement, with our Residential Services team detailing which services are required and by when throughout the period in question. The vast majority of the work will be light and deep cleans of the student bedrooms and kitchen areas, with other cleaning services as detailed requested on a as needed basis. Please note that there is no minimum guaranteed work, and the required quantity of cleaning services can vary throughout the period, so flexibility is vital. However, based on 2022 expenditure, we expect to spend around £65k at Chelmsford excluding vat each year on these services.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

27

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

There is the option for this contract to be extended for a further 2 x 12 months.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please see Tender documentation.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please see Tender documentation.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Please see Tender documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 January 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

31 January 2024

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Anglia Ruskin University Higher Education Corporation

Bishop Hall Lane

Chelmsford

CM1 1SQ

Country

United Kingdom