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Tender

Design, Installation and Commissioning of Solar PV on Student Residence Roofs

THE UNIVERSITY OF CHICHESTER

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036621

Procurement identifier (OCID): ocids-h6vhtk-054ef1

Published 2 July 2025, 9:27am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

We have added details / link for registering for site visits and have included a registration deadline (for site visit only) due to numbers of interested parties.

Scope

Reference

TND-0001129

Description

The University of Chichester is looking to appoint a competent contractor to design, install and commission solar PV on three of its Halls of Residences at its Bishop Otter Campus in Chichester.

The three halls are all planned to be re-roofed, starting in September 2025. This work is urgent due to ongoing roof leaks. Whilst being pursued as quickly as possible, the necessary change in roofing material requires formal planning consent. The change in material is needed because the pitch of the roof is too shallow for the synthetic slates currently fitted. The new roof is planned to be Kingspan KS1000RW profiled insulated composite panels. These comprise a XL Forte plastisol steel outer sheet, a 40mm thick rigid quadcore insulation core and a bright white plastisol finish lining panel face. The University is currently progressing the planning application with the support of a planning consultant and a roofing contractor already "on board".

As part of the project the University also wishes to install solar PV to reduce its carbon footprint and help reduce energy costs. Preliminary assessments in relation to solar PV have determined that solar PV is viable. A case has also been made for completing the re-roof and solar PV installations together, due to the saving on scaffolding costs. The planning application for the replacement of the roof therefore includes for solar PV too. Discussion in relation to procurement has however concluded that the design, installation and commissioning of the solar PV should be a separate procurement to the roof - although the University is seeking to see this co-ordinated with the new roof installation as efficiently as possible.

As a consequence, this contract will be a design and build contract for the design, installation and commissioning of solar PV on the roofs of Amberley, Chilgrove and Harting student residences. The form of contract will be a largely unamended JCT Design and Build Contract 2024 (DB 2024). This will be kept separate from the roofing contract, but sectional completion clauses will be used to correspond with the planned phasing of the roof replacement works.

SITE VISIT UPDATE - please note that details of how to register for a site visit have now been posted on our help site <https://help.chi.ac.uk/tenders>. If you wish to attend the site visit, please follow the instructions given and note the registration deadline of close of business Friday 4th July 2025.

Full details of our requirements are available in the tender documents.

All tender documents, Questions and Answers are open to all bidders. Please send your completed submission to the University by the closing date of 29 July 2025 at 09:00am, to tenders@chi.ac.uk.

Please note, we do not accept submissions via file transfer sites. tenders@chi.ac.uk accepts emails and attachments of up to 35MB and it is acceptable to submit in more than one email.

Total value (estimated)

- £100,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 1 November 2025
- 2 months, 1 day

Main procurement category

Services

CPV classifications

- 09331200 - Solar photovoltaic modules
- 45261215 - Solar panel roof-covering work
- 51110000 - Installation services of electrical equipment

Contract locations

- UKJ27 - West Sussex (South West)

Participation

This procurement is reserved for

UK suppliers

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

18 July 2025, 11:59pm

Tender submission deadline

29 July 2025, 9:00am

Submission address and any special instructions

The tender document and any supporting documents should be submitted to tenders@chi.ac.uk.

Full details are available at <https://help.chi.ac.uk/tenders>

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Coherence and clarity in meeting the University's requirements (including organisational experience and capability)	Made up of: Team Offer/ Capabilities - 5% Case Studies/ Previous Project Experience - 10% Approach & Delivery - 20% Presentation - 15%	Quality	50%
Commercial Offer	Made up of: Team Offer/ Capabilities - 5% Case Studies/ Previous Project Experience - 10% Approach & Delivery - 20% Presentation - 15%	Price	40%
Environmental and Sustainability performance	Made up of: Team Offer/ Capabilities - 5% Case Studies/ Previous Project Experience - 10% Approach & Delivery - 20% Presentation - 15%	Quality	5%
Corporate Social Responsibility and Social Value	Made up of: Team Offer/ Capabilities - 5% Case Studies/ Previous Project Experience - 10% Approach & Delivery - 20% Presentation - 15%	Quality	5%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Appendix 1a Amberley Hall - existing elevations.pdf](#)

1a Amberley Hall - Existing Elevations

[Appendix 1b Amberley Hall - elevations with new roof covering.pdf](#)

1b Amberley Hall - Elevations with new roof covering

[Appendix 1c Amberley Hall - elevations with suggested PV layout.pdf](#)

1c Amberley Hall - Elevations with suggested PV layout

[Appendix 1d Amberley Hall - existing roof plan.pdf](#)

1d Amberley Hall - existing roof plan

[Appendix 1e Amberley Hall - roof plan with new covering.pdf](#)

1e Amberley Hall - roof plan with new covering

[Appendix 1f Amberley Hall - roof plan with suggested PV layout.pdf](#)

1f Amberley Hall - roof plan with suggested PV layout

[Appendix 1g Chilgrove Hall - existing elevations.pdf](#)

1g Chilgrove Hall - existing elevations

[Appendix 1h Chilgrove Hall - elevations with new roof covering.pdf](#)

1h Chilgrove Hall - elevations with new roof covering

[Appendix 1j Chilgrove Hall - elevations with suggested PV layout.pdf](#)

1j Chilgrove Hall - elevations with suggested PV layout

[Appendix 1k Chilgrove Hall - existing roof plan.pdf](#)

1k Chilgrove Hall - existing roof plan

[Appendix 1l Chilgrove Hall - roof plan with new covering.pdf](#)

1L Chilgrove Hall - roof plan with new covering

[Appendix 1m Chilgrove Hall - roof plan with suggested PV layout.pdf](#)

1m Chilgrove Hall - rood plan with suggested PV layout

[Appendix 1n Harting Hall - existing elevations.pdf](#)

1n Harting Hall - existing elevations

[Appendix 1o Harting Hall - elevations with new roof covering.pdf](#)

1o Harting Hall - elevations with new covering

[Appendix 1p Harting Hall - elevations with suggested PV layout.pdf](#)

1p Harting Hall - elevations with suggested PV layout

[Appendix 1q Harting Hall - existing roof plan.pdf](#)

1q Harting Hall - existing roof plan

[Appendix 1r Harting Hall - roof plan with new roof covering.pdf](#)

1r Harting Hall - roof plan with new roof covering

[Appendix 1s Harting Hall - roof plan with suggested PV layout.pdf](#)

1s Harting Hall - roof plan with suggested PV layout

[Appendix 2a Record drawing - roof plan.pdf](#)

2a Record Drawing - roof plan

[AP015D~1.PDF](#)

2b Record Drawing - typical cross-section 1of2

[APBE81~1.PDF](#)

2c Record Drawing - typical cross-section 2of2

[Appendix 2d Record drawing - typical cross-section through bedroom wing.pdf](#)

2d Record Drawing - typical cross-section

[Appendix 2e Record drawing - ground floor plan of Amberley Hall.pdf](#)

2e Record Drawing - ground floor plan Amberley Hall

[Appendix 2f Record drawing - second floor plan of Amberley Hall.pdf](#)

2f Record Drawing - First floor plan Amberley Hall

[Appendix 2g Record drawing - ground floor plan of Chilgrove Hall.pdf](#)

2g Record Drawing - ground floor plan Chilgrove Hall

[Appendix 2h Record drawing - first floor plan of Chilgrove Hall.pdf](#)

2h Record Drawing - first floor plan Chilgrove Hall

[Appendix 2j Record drawing - ground floor plan of Harting Hall.pdf](#)

2j Record Drawing - ground floor plan Harting Hall

[Appendix 2k Record drawing - second floor plan of Harting Hall.pdf](#)

2k Record Drawing - Second floor plan Harting Hall

[Appendix 2l Record drawing - fire separation Amberley and Chilgrove Halls.pdf](#)

2L Record Drawing - fire separation Amberley and Chilgrove Halls

[Appendix 2m Record drawing - fire separation Harting Hall.pdf](#)

2m Record Drawing - fire separation Harting Hall

[Appendix 3 Suggested cable routes.docx](#)

3 Suggested cable routes

[Appendix 4 Consumption Data 23-24 MPAN 20 0005 3314 780.xlsx](#)

4 Consumption Data 23-24

[Appendix 5 Kingspan roof product data sheet.pdf](#)

5 Kingspan roof product data sheet

[Appendix 6 Supporting photographs.pdf](#)

6 Supporting Photos

[Appendix 7 Pre-construction information.docx](#)

7 Pre-construction information

[Appendix 8 Principal Contractor and Designer Questionnaire.docx](#)

8 Principal Contractor and Designer Questionnaire

[Amberley Chilgrove and Harting PV - Tender Final.docx](#)

This document describes the requirement and provides a standard format for responses. All details for contacting the university and for submission are contained within this document. The document and any subsequently published Q&A will be available at

<https://help.chi.ac.uk/tenders>

Technical specifications to be met

<https://help.chi.ac.uk/tenders>

All documents and any Q&A will be available here

Contracting authority

THE UNIVERSITY OF CHICHESTER

- Companies House: 04740553
- Public Procurement Organisation Number: PPPG-3697-WRBH

Bishop Otter Campus

Chichester

PO19 6PE

United Kingdom

Email: tenders@chi.ac.uk

Region: UKJ27 - West Sussex (South West)

Organisation type: Public authority - sub-central government