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Tender

ID 5590036 - DoF - IT Assist - FRAMEWORK FOR DISPOSAL SERVICES FOR IT EQUIPMENT, ELECTRONIC AND ELECTRICAL EQUIPMENT

The Department of Finance
Agri-Food and Biosciences Institute NI
Armagh Observatory
Armagh Planetarium
Arts Council of Northern Ireland
Attorney General for Northern Ireland
Belfast Health and Social Care Trust
Business Services Organisation
Charity Commission for Northern Ireland
Commissioner for Children and Young People for Northern Ireland
Commission for Victims and Survivors
Consumer Council for Northern Ireland
Council for the Curriculum Examinations and Assessment
Department for Communities NI
Department for Infrastructure NI
Department for the Economy NI
Department of Agriculture Environment and Rural Affairs
Department of Education NI
Department of Finance
Department of Health NI
Department of Justice NI
Equality Commission for Northern Ireland
FE South Eastern Regional College
FE Southern Regional College
General Teaching Council for Northern Ireland
Health and Safety Executive for Northern Ireland
Invest Northern Ireland
Libraries NI
Livestock and Meat Commission for Northern Ireland

Maze Long Kesh Development Corporation
National Museums Northern Ireland
NI Ambulance Service Trust
NI Assembly
NI Blood Transfusion Service
NI Council For Integrated Education
NI Fire and Rescue Services
NI Fishery Harbour Authority
NI Local Government Officers Superannuation Committee
NI Medical and Dental Training Agency
NI Regulation and Quality Improvement Authority
NI Water and its subsidiaries
Northern Health and Social Care Trust
Northern Ireland Audit Office
Northern Ireland Environment Agency
Northern Ireland Housing Executive
Northern Ireland Judicial Appointments Commission
Northern Ireland Museums Council
Northern Ireland Office
Northern Ireland Police Fund
Northern Ireland Policing Board
Northern Ireland Prisoner Ombudsman
Northern Ireland Screen
Police Retraining and Rehabilitation Trust
Police Service of Northern Ireland
Probation Board for Northern Ireland
Public Prosecution Service for Northern Ireland
South Eastern Health and Social Care Trust
Southern Health and Social Care Trust
Special EU Programmes Body
Sport NI
Stranmillis University College
Strategic Investment Board
The Commissioner for Older People for NI
the Education Authority
The Executive Office
Translink
Ulster Supported Employment Limited
Ulster University

Utility Regulator Northern Ireland
Victims and Survivors Service
Waterways Ireland CA
Western Health and Social Care Trust

F02: Contract notice

Notice identifier: 2024/S 000-036599

Procurement identifier (OCID): ocds-h6vhtk-04b5d9

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Section I: Contracting authority

I.1) Name and addresses

The Department of Finance

303 Airport Road West

BELFAST

BT3 9ED

Contact

SSDAdmin.CPDfinance-ni.gov.uk

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Agri-Food and Biosciences Institute NI

Newforge Lane

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Internet address(es)

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I.1) Name and addresses

Armagh Observatory

College Hill

Armagh

BT61 9DG

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Internet address(es)

Main address

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I.1) Name and addresses

Armagh Planetarium

College Hill

Armagh

BT61 9DB

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Internet address(es)

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I.1) Name and addresses

Arts Council of Northern Ireland

MacNeice House 77 Malone Road

Belfast

BT9 6AQ

Email

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Internet address(es)

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I.1) Name and addresses

Attorney General for Northern Ireland

PO Box 1272

Belfast

BT1 9LU

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

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I.1) Name and addresses

Belfast Health and Social Care Trust

A Floor, Belfast City Hospital, Lisburn Road

Belfast

BT9 7AB

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

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Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

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I.1) Name and addresses

Business Services Organisation

2 Franklin Street

Belfast

BT2 8DQ

Email

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Country

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Internet address(es)

Main address

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I.1) Name and addresses

Charity Commission for Northern Ireland

257 Lough Road Lurgan

Craigavon

BT66 6NQ

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

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Internet address(es)

Main address

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I.1) Name and addresses

Commissioner for Children and Young People for Northern Ireland

Equality House, 7-9 Shaftesbury Square

Belfast

BT2 7DP

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

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Internet address(es)

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I.1) Name and addresses

Commission for Victims and Survivors

7-9 Shaftesbury Square, 4th Floor Equality House

Belfast

BT2 7DP

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

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Internet address(es)

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I.1) Name and addresses

Consumer Council for Northern Ireland

Seatem House, 28-32 Alfred Street

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BT2 8EN

Email

SSDAdmin.CPD@finance-ni.gov.uk

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I.1) Name and addresses

Council for the Curriculum Examinations and Assessment

29 Clarendon Rd, Clarendon Dock

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BT1 3BG

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Department for Communities NI

Lighthouse Building, 1 Cromac Place

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BT7 2JB

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Department for Infrastructure NI

Clarence Court Adelaide Street

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Department for the Economy NI

Netherleigh, Massey Avenue

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Department of Agriculture Environment and Rural Affairs

Dundonald House

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Department of Education NI

Rathgael House

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BT19 7PR

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Department of Health NI

Castle Buildings

Belfast

BT4 3SQ

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Department of Justice NI

Block B, Castle Buildings

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BT4 3SG

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I.1) Name and addresses

Equality Commission for Northern Ireland

Equality House 7-9 Shaftesbury Square

Belfast

BT2 7DP

Email

SSDAdmin.CPD@finance-ni.gov.uk

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I.1) Name and addresses

FE South Eastern Regional College

Victoria Avenue

Newtownards

BT23 7EH

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Internet address(es)

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I.1) Name and addresses

FE Southern Regional College

Patrick Street

Newry

BT35 8DN

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I.1) Name and addresses

General Teaching Council for Northern Ireland

3rd Floor Albany House, 73 - 75 Great Victoria Street

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Health and Safety Executive for Northern Ireland

83 Ladas Drive

Belfast

BT6 9FR

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I.1) Name and addresses

Invest Northern Ireland

Bedford Square, Bedford Street

Belfast

BT2 7ES

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I.1) Name and addresses

Libraries NI

Lisburn City Library 23 Linenhall Street

Lisburn

BT28 1FJ

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I.1) Name and addresses

Livestock and Meat Commission for Northern Ireland

31 Ballinderry road

Lisburn

BT28 2SL

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Maze Long Kesh Development Corporation

Maze Long Kesh, Halftown Road

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BT27 5RF

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I.1) Name and addresses

National Museums Northern Ireland

Cultra

Hollywood

BT18 0EU

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I.1) Name and addresses

NI Ambulance Service Trust

Knockbracken Healthcare Park, Saintfield Road

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BT8 8SG

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Internet address(es)

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I.1) Name and addresses

NI Assembly

Parliament Buildings

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I.1) Name and addresses

NI Blood Transfusion Service

Lisburn Road

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I.1) Name and addresses

NI Council For Integrated Education

25 College Gardens

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BT9 6BS

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I.1) Name and addresses

NI Fire and Rescue Services

1 Seymour Street

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BT27 4SX

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I.1) Name and addresses

NI Fishery Harbour Authority

3 St Patricks Avenue

Downpatrick

BT30 6DW

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SSDAdmin.CPD@finance-ni.gov.uk

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I.1) Name and addresses

NI Local Government Officers Superannuation Committee

Templeton House, 411 Hollywood Road

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BT4 2LP

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SSDAdmin.CPD@finance-ni.gov.uk

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NI Medical and Dental Training Agency

Beechill House, 42 Beechill Rd

Belfast

BT8 7RL

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NI Regulation and Quality Improvement Authority

9th Floor Riverside Tower, 5 Lanyon Place

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BT1 3BT

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I.1) Name and addresses

NI Water and its subsidiaries

Westland House

Belfast

BT14 6TE

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

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I.1) Name and addresses

Northern Health and Social Care Trust

Bretten Hall, Bush Road

Antrim

BT41 2RL

Email

SSDAdmin.CPD@finance-ni.gov.uk

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Internet address(es)

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I.1) Name and addresses

Northern Ireland Audit Office

106 University Street

Belfast

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I.1) Name and addresses

Northern Ireland Environment Agency

Goodwood House, 44 - 58 May Street

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BT1 4NN

Email

SSDAdmin.CPD@finance-ni.gov.uk

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I.1) Name and addresses

Northern Ireland Housing Executive

2 Adelaide Street

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BT2 8BP

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I.1) Name and addresses

Northern Ireland Judicial Appointments Commission

14 Victoria St

Belfast

BT1 3GG

Email

SSDAdmin.CPD@finance-ni.gov.uk

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I.1) Name and addresses

Northern Ireland Museums Council

6 Crescent Gardens

Belfast

BT7 1NS

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Internet address(es)

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I.1) Name and addresses

Northern Ireland Office

Stormont House

Belfast

BT4 3SH

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Internet address(es)

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I.1) Name and addresses

Northern Ireland Police Fund

Maryfield Complex, 100 Belfast Road

Hollywood

BT18 9QY

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

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Internet address(es)

Main address

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I.1) Name and addresses

Northern Ireland Policing Board

31 Clarendon Road

Belfast

BT1 3BG

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

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Region code

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Internet address(es)

Main address

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I.1) Name and addresses

Northern Ireland Prisoner Ombudsman

Unit 2, Walled Garden, Stormont Estate

Belfast

BT4 3SH

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

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Region code

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Internet address(es)

Main address

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I.1) Name and addresses

Northern Ireland Screen

Alfred House, 21 Alfred Street

Belfast

BT2 8ED

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Country

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Main address

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I.1) Name and addresses

Police Retraining and Rehabilitation Trust

100 Belfast Road

Hollywood

BT18 9QY

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SSDAdmin.CPD@finance-ni.gov.uk

Country

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Internet address(es)

Main address

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I.1) Name and addresses

Police Service of Northern Ireland

Brooklyn

Belfast

BT5 6LE

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I.1) Name and addresses

Probation Board for Northern Ireland

80 - 90 North Street

Belfast

BT1 1LD

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

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Internet address(es)

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I.1) Name and addresses

Public Prosecution Service for Northern Ireland

Linum Chambers, 2 Bedford Square

Belfast

BT2 7ES

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Country

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Internet address(es)

Main address

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I.1) Name and addresses

South Eastern Health and Social Care Trust

Ulster Hospital, Upper Newtownards Rd

Belfast

BT16 1RH

Email

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Country

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Internet address(es)

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I.1) Name and addresses

Southern Health and Social Care Trust

Craigavon Area Hospital, 68 Lurgan Road

Portadown

BT63 5QQ

Email

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Special EU Programmes Body

The Clarence West Building

Belfast

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I.1) Name and addresses

Sport NI

House of Sport, 2a Upper Malone Road

Belfast

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SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

The Commissioner for Older People for NI

Equality House 7-9 Shaftesbury Square

Belfast

BT2 7DP

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

the Education Authority

40 Academy Street

Belfast

BT1 2NQ

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

The Executive Office

Stormont Castle

Belfast

BT4 3TT

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Translink

Procurement Department

Belfast

BT2 7LX

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Ulster Supported Employment Limited

182-188 Cambrai Street

Belfast

BT13 3JH

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Ulster University

Cromore Road

Coleraine

BT52 1SA

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Utility Regulator Northern Ireland

Queens House 14 Queen Street

Belfast

BT1 6ED

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Victims and Survivors Service

1st Floor, Seatem House 28-32 Alfred Street

Belfast

BT2 8EN

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Waterways Ireland CA

2 Sligo Road

Enniskillen

BT74 7JY

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.1) Name and addresses

Western Health and Social Care Trust

Altnagelvin Area Hospital, Glenshane Road

Londonderry

BT47 6SB

Email

SSDAdmin.CPD@finance-ni.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

I.2) Information about joint procurement

The contract involves joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

ID 5590036 - DoF - IT Assist - FRAMEWORK FOR DISPOSAL SERVICES FOR IT EQUIPMENT, ELECTRONIC AND ELECTRICAL EQUIPMENT

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

The Department of Finance - IT Assist wishes to establish a Framework Agreement for Disposal Services for IT equipment, electronic and electrical equipment for use by the Northern Ireland Public Sector including Northern Ireland Civil Service Departments, Agencies and Non Departmental Public Bodies. Unauthorised disclosure of information / sensitive data is a major risk mainly due to the increasing dependence on electronic storage systems and the use of disposable media. Organisations have therefore developed asset disposal strategies that can require data to be deleted from media and equipment sometimes prior to its permanent removal from site for disposal and/or recycling or for assured data destruction. The framework therefore seeks to appoint Suppliers to; securely and irreversibly delete data from a range of media either on the customer's premises or offsite; and securely and legally dispose of redundant information and communications technology equipment and media. Once the Framework Agreement has been established, secondary competitions will be completed for each disposal required. The Framework period is for 4 years. For further details regarding the requirement, please refer to document entitled 'ID 5590036 – Framework Specification'.

II.1.5) Estimated total value

Value excluding VAT: £250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30200000 - Computer equipment and supplies
- 72611000 - Technical computer support services
- 90510000 - Refuse disposal and treatment
- 90500000 - Refuse and waste related services
- 90514000 - Refuse recycling services
- 90512000 - Refuse transport services
- 90513000 - Non-hazardous refuse and waste treatment and disposal services
- 72500000 - Computer-related services
- 72590000 - Computer-related professional services
- 72000000 - IT services: consulting, software development, Internet and support
- 42914000 - Recycling equipment

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

II.2.4) Description of the procurement

The Department of Finance - IT Assist wishes to establish a Framework Agreement for Disposal Services for IT equipment, electronic and electrical equipment for use by the Northern Ireland Public Sector including Northern Ireland Civil Service Departments, Agencies and Non Departmental Public Bodies. Unauthorised disclosure of information / sensitive data is a major risk mainly due to the increasing dependence on electronic storage systems and the use of disposable media. Organisations have therefore developed asset disposal strategies that can require data to be deleted from media and equipment sometimes prior to its permanent removal from site for disposal and/or recycling or for assured data destruction. The framework therefore seeks to appoint Suppliers to; securely and irreversibly delete data from a range of media either on the customer's premises or offsite; and securely and legally dispose of redundant information and communications technology equipment and media. Once the Framework Agreement has been established, secondary competitions will be completed for each disposal required. The Framework period is for 4 years. For further details regarding the requirement, please refer to document entitled 'ID 5590036 – Framework Specification'.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

This Framework will potentially be due to be re-procured after the Framework period has concluded

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 10

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 December 2024

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 13 March 2025

IV.2.7) Conditions for opening of tenders

Date

13 December 2024

Local time

3:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: This Framework will potentially be due to be re-procured after the Framework period has concluded

VI.3) Additional information

Framework monitoring: the successful contractor's performance on the Framework Agreement will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in construction and procurement delivery (CPD) for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, this may be considered grounds for termination of the Suppliers Place on the Framework Agreement at your expense as provided for in the Conditions of Contract. In lieu of termination, CPD may issue a Notice of Written Warning or a Notice of Unsatisfactory Performance. A supplier in receipt of multiple Notices of Written Warning or a Notice of Unsatisfactory Performance may, in accordance with The Public Contracts Regulations 2015 (as amended), be excluded from future public procurement competitions for a period of up to three years. The Framework Agreement. is being let by the Department of Finance on behalf of any listed public sector organisations requiring services in Northern Ireland including:- Government Departments; Agencies; Non-departmental Public Bodies; or other Contracting Authority (including subsidised. bodies or other grant recipients). A list of organisations is included in the tender documents. This framework Agreement will be used to progress the Government's wider social, economic and environmental objectives.

VI.4) Procedures for review

VI.4.1) Review body

The UK does not have any such bodies with responsibility for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial

Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended.

Belfast

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as amended) and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.