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Tender

## **Port Radio & Security Services Tender Document (2023)**

Cromarty Firth Port Authority

F02: Contract notice

Notice identifier: 2022/S 000-036569

Procurement identifier (OCID): ocids-h6vhtk-039438

Published 23 December 2022, 2:58pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cromarty Firth Port Authority

Port Office, Shore Road

Invergordon

IV18 OHD

#### **Contact**

Calum Slater

#### **Email**

[calum@cfpa.co.uk](mailto:calum@cfpa.co.uk)

#### **Telephone**

+44 1349852308

#### **Country**

United Kingdom

**NUTS code**

UKM61 - Caithness & Sutherland and Ross & Cromarty

**Internet address(es)**

Main address

<http://www.pocf.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA20502](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA20502)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Other type

Port Authority

## **I.5) Main activity**

Other activity

Port Facilities & Maritime Transport

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Port Radio & Security Services Tender Document (2023)

#### **II.1.2) Main CPV code**

- 79710000 - Security services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tender Document outlining the requirements to provide Port Radio & Security Services to Cromarty Firth Port Authority

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM61 - Caithness & Sutherland and Ross & Cromarty

Main site or place of performance

Cromarty Firth Port Authority premises & facilities

#### **II.2.4) Description of the procurement**

Provision of staff to undertake the functions of Port Radio and site security at the premises and facilities owned / operated by Cromarty Firth Port Authority.

#### **II.2.5) Award criteria**

Quality criterion - Name: As per attached PoCF Tender Assessment & Evaluation Document / Weighting: 65

Price - Weighting: 35

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

20 March 2023

End date

23 March 2026

This contract is subject to renewal

Yes

Description of renewals

2 x one year extensions subject to CFPA satisfaction

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the tender document

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

As per the tender document

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

As per the tender document

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Personnel engaged in security duties must be SIAS licenced

#### **III.2.2) Contract performance conditions**

As per the tender document

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2017/S 224-466321](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

30 January 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 27 March 2023

#### **IV.2.7) Conditions for opening of tenders**

Date

30 January 2023

Local time

12:00pm

Place

Port Office

Shore Road

Invergordon

Information about authorised persons and opening procedure

To be opened in presence of Calum Slater, General Manager

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 to 5 Years

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=717994](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=717994).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:717994)

### **VI.4) Procedures for review**

**VI.4.1) Review body**

Tain Sheriff Court

High Street

Tain

IV19 1AB

Email

[tain@scotcourts.gov.uk](mailto:tain@scotcourts.gov.uk)

Telephone

+44 01862892518

Country

United Kingdom