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Tender

Port Radio & Security Services Tender Document (2023)

Cromarty Firth Port Authority

F02: Contract notice

Notice identifier: 2022/S 000-036569

Procurement identifier (OCID): ocds-h6vhtk-039438

Published 23 December 2022, 2:58pm

Section I: Contracting authority

I.1) Name and addresses

Cromarty Firth Port Authority

Port Office, Shore Road

Invergordon

IV18 OHD

Contact

Calum Slater

Email

calum@cfpa.co.uk

Telephone

+44 1349852308

Country

United Kingdom

NUTS code

UKM61 - Caithness & Sutherland and Ross & Cromarty

Internet address(es)

Main address

<http://www.pocf.co.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA20502

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Other type

Port Authority

I.5) Main activity

Other activity

Port Facilities & Maritime Transport

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Port Radio & Security Services Tender Document (2023)

II.1.2) Main CPV code

- 79710000 - Security services

II.1.3) Type of contract

Services

II.1.4) Short description

Tender Document outlining the requirements to provide Port Radio & Security Services to Cromarty Firth Port Authority

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM61 - Caithness & Sutherland and Ross & Cromarty

Main site or place of performance

Cromarty Firth Port Authority premises & facilities

II.2.4) Description of the procurement

Provision of staff to undertake the functions of Port Radio and site security at the premises and facilities owned / operated by Cromarty Firth Port Authority.

II.2.5) Award criteria

Quality criterion - Name: As per attached PoCF Tender Assessment & Evaluation Document / Weighting: 65

Price - Weighting: 35

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

20 March 2023

End date

23 March 2026

This contract is subject to renewal

Yes

Description of renewals

2 x one year extensions subject to CFPA satisfaction

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As per the tender document

III.1.2) Economic and financial standing

List and brief description of selection criteria

As per the tender document

III.1.3) Technical and professional ability

List and brief description of selection criteria

As per the tender document

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Personnel engaged in security duties must be SIAS licenced

III.2.2) Contract performance conditions

As per the tender document

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2017/S 224-466321](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 January 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 27 March 2023

IV.2.7) Conditions for opening of tenders

Date

30 January 2023

Local time

12:00pm

Place

Port Office

Shore Road

Invergordon

Information about authorised persons and opening procedure

To be opened in presence of Calum Slater, General Manager

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 to 5 Years

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=717994.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:717994)

VI.4) Procedures for review

VI.4.1) Review body

Tain Sheriff Court

High Street

Tain

IV19 1AB

Email

tain@scotcourts.gov.uk

Telephone

+44 01862892518

Country

United Kingdom