

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/036564-2022>

Tender

## **ITT for the Supply of cardboard pallets and associated packaging products**

FCDO Services

F02: Contract notice

Notice identifier: 2022/S 000-036564

Procurement identifier (OCID): ocids-h6vhtk-039436

Published 23 December 2022, 2:31pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

FCDO Services

Hanslope Park

Milton Keynes

MK19 7BH

#### **Email**

[claire.estick@fco.gov.uk](mailto:claire.estick@fco.gov.uk)

#### **Telephone**

+44 1908515789

#### **Country**

United Kingdom

#### **Region code**

UKJ12 - Milton Keynes

**Internet address(es)**

Main address

<https://www.fcdoservices.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

ITT for the Supply of cardboard pallets and associated packaging products

Reference number

XLY120/159/22CE

### **II.1.2) Main CPV code**

- 79920000 - Packaging and related services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

FCDO Services, (The Authority) as a trading fund of the Foreign Commonwealth and Development Office (FCDO), has as part of its remit, the responsibility for the secure delivery of Diplomatic Mail and Commercial government shipments to 236 Posts in 179 Countries and Islands around the world.

FCDO Services requires a single supplier to provide cardboard pallets, crates and associated packaging products to support its shipping responsibilities.

To support the organisations sustainability and greening commitments, along with operational requirements and overseas restraints, cardboard has been chosen as the required material for these products.

### **II.1.5) Estimated total value**

Value excluding VAT: £250,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ12 - Milton Keynes

Main site or place of performance

Supply to

Hanslope Park

Milton Keynes

MK19 7BH

#### **II.2.4) Description of the procurement**

FCDO Services requires a single supplier to provide cardboard pallets, crates and associated packaging products to support its shipping responsibilities.

FCDO Services require the supplier to provide fully recyclable – cardboard pallets, crates and modular elements (such as side sleeves and lids) both to industry standard dimensions and bespoke measurements to accommodate local destination restrictions  
FCDO Services dispatch team have to work within

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £250,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 February 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 February 2023

Local time

12:00pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

FCDO Services

Hanslope Park

Milton Keynes

MK19 7BH

Country

United Kingdom