

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/036563-2025>

Tender

## **Office Alterations and Refurbishment at Council Offices, High Street, Coleford .**

Forest of Dean District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-036563

Procurement identifier (OCID): ocds-h6vhtk-055715

Published 1 July 2025, 5:28pm

### **Scope**

### **Description**

The Council has adopted a flexible approach to office working, resulting in some home working for staff. The Council has decided to reduce the office space it occupies and to rent out the vacated space, on the first and second floors at its Coleford offices, to new tenants.

The works set out in this ITT will enable the offices to accommodate new tenants, relocation of Customer Services, and some limited improvement to facilities within staff areas; comprising refurbishment to the main reception area, decorating a number of offices on the second floor, refurb of kitchen facilities on the second floor, creation of a multi-purpose training suite on the second floor, installation of new WC and kitchen on the ground floor, widening of a ground floor side entrance, alterations to create a tenant-side reception area, and minor landscaping

### **Total value (estimated)**

- £250,000 excluding VAT

- £300,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 4 August 2025 to 30 October 2025
- Possible extension to 1 December 2025
- 3 months, 29 days

Description of possible extension:

Building Works

### **Main procurement category**

Works

### **CPV classifications**

- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 44115800 - Building internal fittings
- 45453000 - Overhaul and refurbishment work
- 45453100 - Refurbishment work

### **Contract locations**

- UKK13 - Gloucestershire

---

## Participation

### **This procurement is reserved for**

Suppliers from Gloucestershire

---

## Submission

### **Enquiry deadline**

16 July 2025, 6:00pm

### **Tender submission deadline**

25 July 2025, 6:00pm

### **Submission address and any special instructions**

<https://in-tendhost.co.uk/publicagroup.aspx/Home>

### **Tenders may be submitted electronically**

Yes

---

## Procedure

## Procedure type

Below threshold - open competition

---

## Documents

### Associated tender documents

<https://in-tendhost.co.uk/publicagroup.aspx/Home>

---

## Contracting authority

### Forest of Dean District Council

- Public Procurement Organisation Number: PBWX-1235-CVGZ

High Street

Coleford

GL16 8HG

United Kingdom

Email: [procurement@publicagroup.uk](mailto:procurement@publicagroup.uk)

Region: UKK13 - Gloucestershire

Organisation type: Public authority - sub-central government