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Planning

Catering Services for 250 Euston Road

University College London Hospitals NHS FT

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-036563

Procurement identifier (OCID): ocds-h6vhtk-042509

Published 12 December 2023, 4:22pm

Section I: Contracting authority

I.1) Name and addresses

University College London Hospitals NHS FT

250 Euston Road

London

NW1 2PG

Contact

Stevie Cavanagh

Email

steviejay.cavanagh@nhs.net

Country

United Kingdom

Region code

UKI31 - Camden and City of London

Internet address(es)

Main address

<https://www.uclh.nhs.uk>

Buyer's address

<https://www.uclh.nhs.uk/>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Catering Services for 250 Euston Road

Reference number

UCLH-4376

II.1.2) Main CPV code

- 55500000 - Canteen and catering services

II.1.3) Type of contract

Services

II.1.4) Short description

This is a tenancy agreement chargeable at £75,000 per annum.

Please contact Stevie Cavanagh to express an interest in this opportunity.

II.1.5) Estimated total value

Value excluding VAT: £75,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI31 - Camden and City of London

II.2.4) Description of the procurement

250 Euston Road is the main office accommodation for University College London Hospital (UCLH) (referred to below as The Authority or the “Authority”). It has circa 1800 workstations across 7 floors as well as housing the UCLH Education Centre that delivers training to both internal and external groups as well as providing conferencing facilities. Alongside UCLH staff, there are also several commercial tenants, sub-leasing the space within the building.

The café space is located within the ground floor atrium space of 250 Euston Road. The current setup comprises of a kitchen/food preparation area, store room, servery and an office alongside indoor and outdoor seating areas, however this is open to review. Seating in the atrium can be used by all staff regardless of whether they are using the café facilities or not.

The Supplier shall provide a professionally managed, high quality retail catering services which shall be open during the core hours of 07:30 to 16:00 Monday to Friday. An out of hours vending service for evenings, weekends and bank holidays is desirable . Within these core hours there will be a requirement to provide a breakfast, lunch, and snack service. There must be separate and clear menus for each of these services.

The Supplier, at the reasonable request of the Authority, shall provide services in addition to those specified elsewhere in this Service Level Agreement and such services may include, but not limited to:- a: beverage service to meetings; b: working lunch service; and c: hospitality functions.

This is a tenancy agreement chargeable at £75,000 per annum.

II.2.14) Additional information

This is a tenancy agreement chargeable at £75,000 per annum.

Please contact Stevie Cavanagh to express an interest in this opportunity.

II.3) Estimated date of publication of contract notice

1 February 2024

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.3) Additional information

Annual rental charge of £75,000. (paid by supplier to UCLH)